

**THORPE ST ANDREW TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT
COMMITTEE MEETING
HELD ON 12 MAY 2025**

Present:

Cllr Fisher (Chair)
Cllr Wiseman
Cllr Snelling
Cllr Bowe

Cllr Berry
Cllr Buck

In Attendance: Mrs S Bristow (Locum CEO/Town Clerk) and Mrs L Weston (Administration and Committee Officer).

1 Apologies for Absence: Apologies received and accepted from Cllr Ferris.

2 Declarations of Interest in Items on the Agenda

Cllr Fisher declared a non-pecuniary interest in item 5, application BA/2025/0108/LBC as known to the applicant.

3 To Confirm the Minutes of the Meeting held on 14 April 2025

The minutes of the meeting held on 14 April 2025 were approved and signed as a true record.

Matters arising: Item 7 – After reflecting on the Postwick with Witton Neighbourhood Plan, Cllr Fisher informed members no comments were submitted.

4 Planning Items Raised by Residents – members of the public may attend this meeting

No members of the public were present.

5 Planning Applications:

Ref. No	Address	Information
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2025/1078	3 Caston Road	Single storey rear extension
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The Town Council, in its capacity as statutory consultee, raises no objections.

BA/2025/01 08/LBC	12 Manor House	Replace staircase, alterations to first floor structure
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The Town Council, in its capacity as statutory consultee, raises no objections.

6. Workshop Application Update

The Locum CEO continues to chase the contractors for revised quotations, to ensure all quotes are for the same specification. Cllr Bowe advised that we should have a decision soon from Matthew Blackey at Broadland District Council (BDC) Planning Department.

7. Proposed Prohibition of Waiting Consultation – Query conclusion

Cllr Fisher confirmed after speaking to Norfolk County Council again, that the only change is to the new yellow lines at the end of Pound Lane at the mini roundabout, all others are as existing.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the following agenda items are of a confidential nature.

- 8. Enforcement Notices (Confidential Matters):** Open and closed notices noted. Cllr Bowe advised members that representations were made at the last BDC Planning Meeting, to improve data handling and reporting, and for councils to receive information on the outcomes of closed cases.

Future Agenda Items –

BDC and Broads Authority Determinations to be added to future agendas, commencing May 2025.

Late correspondence received on the BDC Design Code 3rd Stage Consultation. The Chair requested it to be emailed to members prior to the next meeting and added to the agenda.

Date of next meeting 2 June 2025 at 7.30pm.

Meeting closed at 8.21pm

Signed _____

Dated _____