

Thorpe St Andrew Town Council

16 January 2025 (2024-2025)

PAYMENTS LIST - OCTOBER 2024

Vouch e	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
596	Electricity	01/10/2024		Bank 1 Current Ar BACS		Electricity - Roxley Hall	British Gas	L	132.84	6.64	139.48
597	Bottle Bank	02/10/2024		Bank 1 Current Ar DD		Bottle bank	URM UK	S	43.20	8.64	51.84
542	Miscellaneous	04/10/2024		Bank 1 Current Ar BACS		Staff expenses	Staff	S	12.45	2.49	14.94
542	Telephone	04/10/2024		Bank 1 Current Ar BACS		Staff expenses	Staff	X	18.00		18.00
542	Telephone	04/10/2024		Bank 1 Current Ar BACS		Staff expenses	Staff	S	10.00	2.00	12.00
543	Telephone	04/10/2024		Bank 1 Current Ar BACS		Petty Cash Refund	Staff	X	1.00		1.00
735	Subscriptions	04/10/2024		Bank 1 Current Ar Credit Card		Adobe Subscription	Adobe	X	19.97		19.97
533	Water rates	04/10/2024		Bank 1 Current Ar BACS		Water charges - Town Hal	Wave	Z	169.76		169.76
534	Photocopying	04/10/2024		Bank 1 Current Ar BACS		Photocopying	Aurora	S	240.00	48.00	288.00
536	Electricity	04/10/2024		Bank 1 Current Ar BACS		Electricity - River Green	E.on	S	371.74	74.35	446.09
540	Park maintenance	04/10/2024		Bank 1 Current Ar BACS		Tools & Equipment	GAP Group Hire Solutic	S	176.80	35.36	212.16
540	Park maintenance	04/10/2024		Bank 1 Current Ar BACS		Tools & Equipment	GAP Group Hire Solutic	S	14.52	2.90	17.42
531	Cleaning bus shelters	04/10/2024		Bank 1 Current Ar BACS		Cleaning bus shelters	Mr R Marmoy	X	140.00		140.00
532	Water rates	04/10/2024		Bank 1 Current Ar BACS		Water charges - Morse	Wave	X	93.90		93.90
537	Field Maintenance Contract	04/10/2024		Bank 1 Current Ar BACS		Grounds Maintenance	Norse	S	1,475.69	295.14	1,770.83
538	Dussindale water charges	04/10/2024		Bank 1 Current Ar BACS		Water Charges - Dussinda	Wave	X	23.28		23.28
539	One Off Payments	04/10/2024		Bank 1 Current Ar BACS		Tools & Equipment	Builders Equipment	S	312.10	62.42	374.52
543	One Off Payments	04/10/2024		Bank 1 Current Ar BACS		Petty Cash Refund	Office	S	13.69	2.14	15.83
543	Cleaning and cleaning mate	04/10/2024		Bank 1 Current Ar BACS		Petty Cash Refund	Office	S	6.65	1.33	7.98
545	Equipment Hire	04/10/2024		Bank 1 Current Ar BACS		Skip Hire	PSH Environmental	S	275.00	55.00	330.00
535	Legal charges	04/10/2024		Bank 1 Current Ar BACS		Legal fees	Norfolk County Council	S	238.50	47.70	286.20
535	Legal charges	04/10/2024		Bank 1 Current Ar BACS		Legal fees	Norfolk County Council	S	-79.50	-15.90	-95.40
541	Fireworks	04/10/2024		Bank 1 Current Ar BACS		Sound Engineer Services	KSD Events	X	2,550.00		2,550.00
542	Roxley Hall	04/10/2024		Bank 1 Current Ar BACS		Staff expenses	Staff	S	29.58	5.92	35.50
543	Additional Events	04/10/2024		Bank 1 Current Ar BACS		Petty Cash Refund	Staff	X	47.36		47.36
544	Morse Pavilion	04/10/2024		Bank 1 Current Ar BACS		Tools & Equipment	Panks	S	2.94	0.59	3.53
546	Roxley Hall	04/10/2024		Bank 1 Current Ar BACS		Key safe	Trade UK	S	133.33	26.66	159.99
547	Fireworks	04/10/2024		Bank 1 Current Ar BACS		Toilet hire	Toilets+	S	1,267.00	253.40	1,520.40
733	Additional Events	04/10/2024		Bank 1 Current Ar		Landlife Wildflowers	Wild Flower	X	94.99		94.99
737	Roxley Hall	04/10/2024		Bank 1 Current Ar Credit Card		Miscellaneous	Homebase	X	92.00		92.00
598	Equipment Hire	07/10/2024		Bank 1 Current Ar DD		Lease payment	Novuna Business Finan	S	654.00	130.80	784.80
734	Fireworks	09/10/2024		Bank 1 Current Ar Credit Card		Miscellaneous	Amazon	X	20.39		20.39
734	Fireworks	09/10/2024		Bank 1 Current Ar Credit Card		Miscellaneous	Amazon	X	19.16		19.16
734	Fireworks	09/10/2024		Bank 1 Current Ar Credit Card		Miscellaneous	Amazon	X	7.99		7.99
734	Fireworks	09/10/2024		Bank 1 Current Ar Credit Card		Miscellaneous	Amazon	X	5.98		5.98
734	Fireworks	09/10/2024		Bank 1 Current Ar Credit Card		Miscellaneous	Amazon	X	12.64		12.64
709	Bank charges	10/10/2024		Bank 1 Current Ar DD		Bank charges	Lloyds Bank	E	7.00		7.00
553	WiFi	10/10/2024		Bank 1 Current Ar BACS		WiFi	Virgin Media Business	S	39.00	7.80	46.80
554	Training and H & S	10/10/2024		Bank 1 Current Ar BACS		Training Course	SLCC	S	70.00	14.00	84.00
548	Rent and deposit	10/10/2024		Bank 1 Current Ar BACS		Allotment deposit refund	Tenant	X	25.00		25.00
549	Rent and deposit	10/10/2024		Bank 1 Current Ar BACS		Allotment deposit refund	Tenant	X	5.00		5.00
550	Repairs	10/10/2024		Bank 1 Current Ar BACS		Streetlighting Contract	Cozens UK Ltd	S	790.00	158.00	948.00
550	Maintenance contract	10/10/2024		Bank 1 Current Ar BACS		Streetlighting Contract	Cozens UK Ltd	S	400.00	80.00	480.00
555	Rent and deposit	10/10/2024		Bank 1 Current Ar BACS		Allotment deposit refund	Tenant	X	25.00		25.00
555	Rent and deposit	10/10/2024		Bank 1 Current Ar BACS		Allotment deposit refund	Tenant	X	25.00		25.00
551	Xmas Event	10/10/2024		Bank 1 Current Ar BACS		Event Entertainment	Miss R Kelly	X	160.00		160.00

552	Fireworks	10/10/2024	Bank 1 Current Ar	BACS	Fireworks	Skylit Pyrotechnics	X	5,000.00		5,000.00
556	Staff Salaries	10/10/2024	Bank 1 Current Ar	BACS	Salary	Staff	X	17,601.09		17,601.09
564	HMRC - Staffing	10/10/2024	Bank 1 Current Ar	BACS	PAYE etc	HMRC	X	4,436.65		4,436.65
580	Staff Pension	10/10/2024	Bank 1 Current Ar	BACS	Staff Pension	Norfolk Pension Fund	X	5,559.36		5,559.36
599	Gas	11/10/2024	Bank 1 Current Ar	BACS	Gas - Morse Pavilion	British Gas	L	79.61	3.98	83.59
600	Fuel	15/10/2024	Bank 1 Current Ar	DD	Fuel	Fuel Genie	S	99.27	19.85	119.12
600	Fuel & machinery maintain	15/10/2024	Bank 1 Current Ar	DD	Fuel	Fuel Genie	S	32.73	6.54	39.27
601	Electricity	17/10/2024	Bank 1 Current Ar	BACS	Electricity Refund	SSE	S	-51.83	-10.37	-62.20
602	Gas	17/10/2024	Bank 1 Current Ar	BACS	Gas Refund	SSE	S	-154.34	-176.62	-330.96
602	Gas	17/10/2024	Bank 1 Current Ar	BACS	Gas Refund	SSE	L	-24.53	0.28	-24.25
602	Gas	17/10/2024	Bank 1 Current Ar	BACS	Gas Refund	SSE	L	57.44	2.87	60.31
602	Gas	17/10/2024	Bank 1 Current Ar	BACS	Gas Refund	SSE	L	4.98	0.25	5.23
603	Electricity	17/10/2024	Bank 1 Current Ar	BACS	Electricity - Morse Pavilion	British Gas	S	475.56	95.11	570.67
604	Electricity (Toilets)	18/10/2024	Bank 1 Current Ar	DD	Electricity - River Green	British Gas	L	80.90	4.04	84.94
738	Fireworks	18/10/2024	Bank 1 Current Ar	Credit Card	Miscellaneous	Lights4fun	X	186.29		186.29
606	Uniform	19/10/2024	Bank 1 Current Ar	BACS	Uniform/Sundries	Trade UK	E	59.99		59.99
608	Training and H & S	19/10/2024	Bank 1 Current Ar	BACS	Fire Safety Training	Norfolk Safety CIC	S	472.50	94.50	567.00
610	HR Costs	19/10/2024	Bank 1 Current Ar	BACS	H&S & HR Subscription	THSP	S	1,797.00	359.40	2,156.40
605	Hillside water charges	19/10/2024	Bank 1 Current Ar	BACS	Water Charges - Hillside A	Wave	X	321.57		321.57
606	Materials, fixtures & fittings	19/10/2024	Bank 1 Current Ar	BACS	Uniform/Sundries	Trade UK	S	9.99	2.00	11.99
610	Health & Safety	19/10/2024	Bank 1 Current Ar	BACS	H&S & HR Subscription	THSP	S	2,200.00	440.00	2,640.00
607	Newsletter	19/10/2024	Bank 1 Current Ar	BACS	Newsletter Design	Finch Design Company	S	480.00	96.00	576.00
609	Memorial Donation	19/10/2024	Bank 1 Current Ar	BACS	Memorial plaque	Phoenix Engraving	S	27.00	5.40	32.40
739	Fireworks	19/10/2024	Bank 1 Current Ar	Credit Card	Miscellaneous	QD Beccles	X	43.37		43.37
625	Electricity	23/10/2024	Bank 1 Current Ar	BACS	Electricity - Roxley Hall	British Gas	L	203.68	10.18	213.86
626	Electricity	23/10/2024	Bank 1 Current Ar	BACS	Electricity - Morse Pavilion	British Gas	L	98.47	4.92	103.39
740	Fireworks	23/10/2024	Bank 1 Current Ar	Credit Card	Facebook Advertising	Facebook Ads	X	9.70		9.70
613	Bank charges	28/10/2024	Bank 1 Current Ar	Credit Card	Cashback Credit	Lloyds Bank	X	-5.23		-5.23
621	Bank charges	28/10/2024	Bank 1 Current Ar	DD	Bank charges	Lloyds Bank	E	7.00		7.00
614	Office equipment	28/10/2024	Bank 1 Current Ar	Credit Card	Office Equipment	Amazon	S	7.74	1.55	9.29
614	Office equipment	28/10/2024	Bank 1 Current Ar	Credit Card	Office Equipment	Amazon	S	6.04	1.21	7.25
612	Telephone	28/10/2024	Bank 1 Current Ar	DD	Mobile Telephones	Three	S	39.89	7.98	47.87
618	Telephone	28/10/2024	Bank 1 Current Ar	Credit Card	Internet Services	Smarty	X	18.00		18.00
620	Telephone	28/10/2024	Bank 1 Current Ar	Credit Card	Microsoft Teams	Microsoft	E	19.68		19.68
620	Telephone	28/10/2024	Bank 1 Current Ar	Credit Card	Microsoft Teams	Microsoft	E	24.60		24.60
614	Stationery	28/10/2024	Bank 1 Current Ar	Credit Card	Office Equipment	Amazon	S	17.41	3.48	20.89
615	Subscriptions	28/10/2024	Bank 1 Current Ar	Credit Card	Adobe Subscription	Adobe	S	16.64	3.33	19.97
615	Subscriptions	28/10/2024	Bank 1 Current Ar	Credit Card	Adobe Subscription	Adobe	X	546.84		546.84
615	Subscriptions	28/10/2024	Bank 1 Current Ar	Credit Card	Adobe Subscription	Adobe	X	27.99		27.99
616	Stationery	28/10/2024	Bank 1 Current Ar	Credit Card	Stationery	Sainsburys	X	24.50		24.50
612	Telephone	28/10/2024	Bank 1 Current Ar	DD	Mobile Telephones	Three	S	24.90	4.98	29.88
619	Buildings & amenity areas	28/10/2024	Bank 1 Current Ar	Credit Card	Planning Fee	Broadland District Cour	E	289.00		289.00
624	Wheeled/litter/dog bins	28/10/2024	Bank 1 Deposit Ar	DD	Commercial Waste	Veolia	S	196.11	39.22	235.33
624	Wheeled/litter/dog bins	28/10/2024	Bank 1 Deposit Ar	DD	Commercial Waste	Veolia	S	148.99	29.80	178.79
617	Xmas Event	28/10/2024	Bank 1 Current Ar	Credit Card	Goods Xmas Event	Highway Garden & Leis	X	29.99		29.99
623	Electricity	29/10/2024	Bank 1 Current Ar	BACS	Electricity - Town Hall	British Gas	S	182.55	36.51	219.06
622	Electricity (Toilets)	29/10/2024	Bank 1 Current Ar	DD	Electricity - River Green	British Gas	L	149.20	7.46	156.66
741	Fireworks	30/10/2024	Bank 1 Current Ar	Credit Card	Events Trailer Maintenanc	Broadland Towbar & Ti	X	90.00		90.00
743	Fireworks	31/10/2024	Bank 1 Current Ar	Credit Card	Miscellaneous	Morrisons	X	33.64		33.64
Total								51,194.88	2,399.23	53,594.11

