

**Thorpe St Andrew Town Council
Minutes of the Town Council meeting
held on 3 June 2024 at 7:30pm**

1 Present:

Mr S Snelling (Deputy Town Mayor)	Mr D Wiseman
Mr D Buck	Ms J Bailey
Mr J Ward	Mr J Emsell
Mr P Berry	Ms L Barrett
Mr T Garner	Ms C Ferris
Mr S Court	Mrs M Friend
Mrs L Skinner	Mr J Fisher
Mr C Eden	

Apologies: Mr F Bowe (Town Mayor)

In attendance: Mrs M Barron (CEO), Mrs D Wheatley (Administrative and Communication Officer), Mr J Calver (Parks and Estates Manager), Mrs L Weston (Administration and Committee Officer) and 7 members of the public.

2 Declarations of interest in items on the agenda – Cllr Wiseman declared a non-pecuniary interest in agenda items 9 and 10, and Cllr Eden declared a non-pecuniary interest in agenda item 10.

3 To confirm the minutes of the Town Council meeting held on 13 May 2024.

The minutes of the meeting held on 13 May 2024 were signed and approved as a true record.

4 Announcements

4.1 On behalf of the Town Mayor, Cllr Snelling informed members that Cllr Bowe was elected as the Armed Forces Covenant Champion for Broadland District Council.

4.2 The Town Clerk reminded members of the two D-Day events, both taking place at the Morse. The first is on the evening of Thursday 6th June, traditional fish and chips can be purchased and eaten on site or taken away, with a short ceremony to commemorate the occasion and beacon lighting at 9.15pm. Saturday is a family day, with stalls and entertainment from 12pm.

5 Public Participation – To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 mins each.

5.1 Norfolk Constabulary – No report

5.2 County and District Councillors – No Comments

5.3 Members of the public -

The Regional Ambassador for Parkrun expressed his support for item 10 on the agenda. Parkrun is a fully inclusive event, open to everyone in the community, providing both physical and mental health benefits to participants and volunteers. There is a £4,800 startup fee, the only cost to setting it up. The funds pay for a small amount of equipment, the bulk is for a perpetual licence for the Parkrun brand. It also supports the core team at Headquarters, with training volunteers and the provision of a defibrillator for the site and provides Public Liability Insurance cover for the

event. Funding hasn't been sourced for the Fitzmaurice yet. Volunteers would be needed, approx 10/20 would be required each week, or whenever the event takes place. Parking may be an issue but the event is very time limited between 9 and 10.30am.

A member of the public, spoke in support of parkruns and the positive way it makes you feel afterwards. Having recently volunteered for the first time, it was a completely different feeling. Living in Dussindale, having a local parkrun which could be walked to, instead of driving, would be another benefit and such a good community event.

A member of the public asked if the verge cutting had stopped, as dogs are picking up grass ticks in their ears it's so long and vet bills are not cheap and asked if the no parking on verges sign could be more succinct. The Parks and Estates Manager confirmed the verges were cut two weeks ago but the weather is against us at the moment and the CEO added that the resources are not there to cut more than once a fortnight.

The same member of public also asked for an update on the parking situation in South Avenue, although people are respecting the white lines, it is still dangerous. Are there any thoughts on the Parking issues. The CEO advised that it needs a multi-agency approach, all concerns raised by residents are passed onto Highways and the photographs will help. Police cannot give tickets for verge parking, it would need to be a serious obstruction.

A member of the public made comments on item 9, the provision of a window in the building of Bishy Barney Boat Hire, how the improvements would impact positively on the business and the aesthetics of the building on the visitors. A fixed window is required of 1.2m square but is open to a different design if the council wanted it.

Another member of the public added support for the parkrun, a strong advocate for one of the most inclusive sporting events. As a Dussindale resident, to have this on the doorstep for Dussindale and the wider area would be superb.

7 Finance

7.1 Payments List – report attached for VR No's 98-187, noted.

Cllr Ward queried the HR Service line 102 payment. The CEO gave a brief outline of the ongoing dispute and resolution with the company. The H&S aspect has been withdrawn from the contract, and the Council is continuing with the HR. The cost covers this year and the two previous years.

7.2 Bank Reconciliation Statement – attached, approved and signed as a true record

7.3 AGAR – attached, the CEO gave a brief outline of the document which was noted and signed as a true record.

8 Replacement Workshop – for consideration and resolution

Some slight changes were advised by the CEO after discussion at the F&S meeting. Option 2 was decided as the best option at that meeting. Cllr Buck asked if the quotes included erection and if a footing is needed. Cllr Fisher thought if the workshop was being used as a workshop at any time, the insulated walls should be considered for the extra cost. Cllr Court questioned the quote being out of date and would it stand. Mr Calver advised members that the option B company had been in touch regularly.

It was proposed by Cllr Fisher, seconded by Cllr Emsell and with a unanimous show of hands it was **RESOLVED** to accept quote B/3 to supply and erect at a cost of £39,555.

9 Window for the premises of Bishy Barney Boat Hire.

Cllr Wiseman visited Mark Appel at the premises, where the lack of a window was raised. Cllr Wiseman wished to open this subject up for discussion.

Some discussion took place, as to whether planning permission would be required and what has been agreed in the past. Currently there is no tenancy agreement for the premises, it was a startup business. Any works would need to wait until end of October, during the winter.

It was proposed by Cllr Wiseman, seconded by Cllr Emsell and with a unanimous show of hands it was **RESOLVED** to agree in principle to the provision of a suitable window and pass this back to Officers to investigate with the Broads Authority.

10 Proposal for Parkrun to be held at Fitzmaurice Park

Council heard from members of the public in support of this proposal and Cllr Eden has asked initially for members approval to take this proposal forward with a view to bring it back to the table in September for a start date of next year.

Positive comments were heard from many Cllrs. Cllr Wiseman advised members that they would look externally for the funding and access to toilets and a small area for storage would be required. The CEO advised that toilets may be a logistical issue but can be looked at and the old cricket store could be used for storage.

It was proposed by Cllr Eden, seconded by Cllr Bailey and with a unanimous show of hands it was **RESOLVED** to accept the concept of a Parkrun at the Fitzmaurice Park.

11 Event Updates

The CEO reminded members of the two D-Day 80 events, Thursday evening at the Morse with fish and chips and beacon lighting 9.15pm. Saturday's event commences at 12pm. No Cllr volunteers required for Thursday but volunteers for Saturday would be appreciated to get stall holders on and off site. There are some questions over licencing for the Mid Summer Music Event and only 200 tickets sold thus far. This will be monitored and an update provided to Cllrs by email.

12 Exclusion of Press and Public – All members of the public left the building.

13 River Green Lease matters – Legal advice update

A confidential document was tabled at the beginning of the meeting for Cllrs to read. The CEO gave a brief overview of the document, also informing Council that Dr Thomas Forman has recently offered his assistance to the CEO on this matter.

It was **RESOLVED** by Council, with ten in favour, five abstentions, for the CEO to respond with answers on a) b) and c) of the document and engage the services of the previous clerk if required.

Future Agenda Items – Whitlingham Ferry July agenda, Parkrun update for September agenda

Meeting Closed at 9.07pm

Chairman _____

Date _____