

**THORPE ST ANDREW TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT
COMMITTEE MEETING
HELD ON 9 OCTOBER 2023**

PRESENT: Mr J Fisher (Chairman) Mr F Bowe
Mr S Snelling Mr P Berry
Mr T Garner Mr D Wiseman
Ms C Ferris Mr D Buck

1. **In Attendance:** Mrs M Barron (CEO), Mrs L Weston (Administration and Committee Officer) and 5 members of the public.

Apologies for Absence: None

2. **Declarations of Interest:** Cllr Fisher declared an interest in matters relating to item 5 - 0371 on the agenda.

3. **Minutes of meeting held on 18 September 2023**

The minutes of the meeting held on 18 September 2023 were approved and signed as a true record.

4. **Planning Items Raised by Residents:**

A resident from Gordon Avenue voiced concerns with the application at number 79, the increased parking needs at the front of the property, on what is already a very busy junction and bus route. It would also severely impact the privacy of the resident's property.

A resident gave additional details to support the application at West Gate, explaining that it is only the large sash windows being renovated, all others are being left.

5 **Planning Applications:**

2023/2569 West Gate House, St Andrews Pk Repair works to windows including draft proofing (JF)

Applicant in attendance. The Town Council, in its capacity as statutory consultee, raises no objections.

2023/2732 4 Dales Place Demolition of existing conservatory and erection of a single storey extension with associated works (DW)

The Town Council, in its capacity as statutory consultee, raises no objections.

2023/2716 37 Elizabeth Avenue Single storey rear extension with internal and external alterations (FB)

The Town Council, in its capacity as statutory consultee, raises no objections.

2023/2830 88 Hillcrest Road Single storey rear extension (PB)

Applicant in attendance. The Town Council, in its capacity as statutory consultee, raises no objections.

2023/2501 10 West Wing St Andrews Pk Installation of an air source heat pump on east facing wall (JF)

The Town Council, in its capacity as statutory consultee, raises no objections but suggests consideration is given to obscuring the heat pump, in keeping with the listed building.

2023/2737 79 Gordon Avenue Single and two storey extension to the rear to provide two additional new flats (JF)

The Town Council, in its capacity as statutory consultee, raises objections to the application. Comments were noted from the resident in attendance regarding parking and privacy, also concerns raised by Members about the impact on existing businesses, the junction (bus route) and neighbours' privacy. If the application is approved the Town Council would request the removal of the side bedroom window and for the side kitchen window to be obscured.

BA/2023/0371 Jenners Basin and Manor House /TCAA

T1 Prunus: crown lift to a height of 3m to facilitate maintenance underneath tree, reduce extremities of tree by 1.5m to negate bias. T2: Ash (dead) - fell. T3: Ash (dead) - fell. T4: Ash (dead) - fell. T5: Ash (dead) - fell. 6: Willow –fell hazardous stem with verticle fracture beam. T7: Willow - split trunk at 3m, pollard to 2.5m to regenerate G8: Alders - severe dieback throughout crowns, fell. (JF)

The Town Council, in its capacity as statutory consultee raises no objection but would support the views of the Tree Officer.

Action – The CEO to prepare and circulate to members a statement on behalf of the Town Council, supporting residents seeking environmental/disability improvements for listed buildings, asking BDC for a flexible approach with decision making.

6. Enforcement Notices (Confidential Matters):

The office has not received any enforcement notices, although Cllr Bowe has, therefore these will be passed on to the office for the next meeting.

Action – The CEO will email BDC regarding the missing notifications to the office.

Future Agenda Items (not for discussion)

Norwich City Council – Update of supplementary Planning Document for the East Norwich Regeneration Area.

Action – The document has not been printed as it in is excess of 100 pages, but members are welcome via the link to provide feedback. .

Meeting closed at 8.30pm

Signed _____

Dated _____