



THORPE ST ANDREW TOWN COUNCIL

FINANCE & STAFFING COMMITTEE MEETING

Roxley Hall, Yarmouth Road, Thorpe St Andrew, NR7 0QF

Tel/Fax: (01603) 701048

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Issued: 12 June 2024

Notice of Finance & Staffing Committee Meeting

Councillors of the Finance and Staffing Committee, you are hereby summoned to attend the meeting of the Finance & Staffing Committee to be held at the Roxley Hall on 17 June 2024 at 7.30pm for the purpose of transacting the following business.

Michelle Barron Chief Executive Officer

AGENDA

1. Attendance and Apologies for Absence
2. Declarations of interest in items on the Agenda
3. To confirm the minutes of the Finance and Staffing meeting held 22 April 2024
4. Public participation – to consider a motion to suspend the meeting to allow the public to speak for a maximum of 3 minutes regarding items on the Agenda
5. Allotment Price Review
6. Overtime Reimbursement

7. To consider a motion to exclude press and public from the meeting under the Public Bodies (Admission to Meetings) Act 1960, as amended by The Local Government Act 1972, due to the disclosure of personal information

8. Staffing Update
9. Recruitment Update

Future Agenda Items (Not for Discussion)

Chief Executive Officer – Mrs Michelle Barron

Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0UL

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VAT No. 107 2921 90

Item 5. ALLOTMENT PRICE REVIEW - 2024/25

Hillside (Half Plot - sq m)

125	24/25		Projected £1 increase in water bill													
Rent	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Water	9.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17
Total per annum	35.17	37.17	38.17	39.17	40.17	41.17	42.17	43.17	44.17	45.17	46.17	47.17	48.17	49.17	50.17	51.17
Price per sq m	0.28	0.30	0.31	0.31	0.32	0.33	0.34	0.35	0.35	0.36	0.37	0.38	0.39	0.39	0.40	0.41

Dussindale (Half Plot - sq m)

142.5	24/25		Projected £1 increase in water bill													
Rent	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41
Water	11.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49	12.49
Total per annum	37.49	39.49	40.49	41.49	42.49	43.49	44.49	45.49	46.49	47.49	48.49	49.49	50.49	51.49	52.49	53.49
Price per sq m	0.26	0.28	0.28	0.29	0.30	0.31	0.31	0.32	0.33	0.33	0.34	0.35	0.35	0.36	0.37	0.38

Norwich City

125	Rent	51.25
	Water	-
	Total	51.25
	Price per sq m	0.41

& £15.00 admin fee

Sprowston

200	Rent	46.13
	Water	10.87
	Total	57
	Price per sq m	0.29

& £15.00 admin fee

Trowse

125	Rent	45
	Water	-
	Total	45
	Price per sq m	0.36

Hellesdon

200	Rent	48
	Water	15
	Total	63
	Price per sq m	0.32

Average = 0.32 per sq m

Recommendation: Keep a separate water charge to allow for better transparency and monitoring
 Move to a price per sq m, to allow for increased costs involved in Dussindale site and larger plot size
 Suggest 32p per sq m, meaning Hillside £30, Dussindale £33 with effect 01/10/2025