



THORPE ST ANDREW TOWN COUNCIL

Roxley Hall, Yarmouth Road, Thorpe St Andrew, NR7 0QF
Tel/Fax: (01603) 701048. Email: office@thorpestandrew-tc.gov.uk

Notice of Council Meeting

You are hereby summoned to attend the meeting of Thorpe St Andrew Town Council to be held at Roxley Hall on Monday 8 January 2024 at 7.30pm for the purpose of transacting the following business.

M Barron

Michelle Barron

AGENDA

- 1 Attendance book and apologies for absence.**
- 2 Declarations of interest in items on the Agenda.**
- 3 To confirm the minutes of the Town council meeting held on 4 Dec 2023**
- 4 Announcements (for information only)**
 - 4.1 - The Town Mayor
 - 4.2 - The Town Clerk
- 5 Public Participation – To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 minutes each.**
 - 5.1 - Norfolk Constabulary
 - 5.2 - County and District Councillors
 - 5.3 - Members of the Public
- 6 Events – to confirm diary of council run Events for 2024.**
- 7 Finance**
 - 7.1 - Payments List
 - 7.2 - Bank Reconciliation Statement November – deferred from December 2023
 - 7.3 - Bank Reconciliation Statement.
 - 7.4 - Quarterly Report – to be tabled.
- 8 Budget for the 2024/2025 financial year – for consideration and approval**
- 9 Clean up and Bloom Grant – for consideration and approval.**

Future Agenda Items (Not for Discussion)

Chief Executive Officer – Michelle Barron
Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0UL
Tel: 01603 701048
Email: office@thorpestandrew-tc.gov.uk
Website: www.thorpestandrew-tc.gov.uk
VAT No. 107 2921 90

**Thorpe St Andrew Town Council
Minutes of the Town Council meeting
held on 4 December 2023 at 7:30pm**

1 Present:

Mr F Bowe (Town Mayor)	Mr J Fisher
Mr S Snelling (Deputy Town Mayor)	Mr D Wiseman
Mr D Buck	Ms J Bailey
Mr C Eden	Mr J Emsell
Mr J Ward	Ms L Barrett
Mr P Berry	Mr S Court
Mr T Garner	Ms C Ferris

Apologies: Mrs L Skinner and Ms M Friend

In attendance: Mrs M Barron, (CEO), Mrs R McCarthy (RFO/OM) Mr J Calver (Parks and Estates Manager), Mrs L Weston (Administration and Committee Officer) and 7 members of the public.

2 Declarations of interest in items on the agenda

Cllr Snelling and Cllr Bowe declared an interest in matters relating to item 6a on the agenda.

3 To confirm the minutes of the Town Council meeting held on 6 November 2023.

The minutes of the meeting held on 6 November 2023 were signed and approved as a true record.

4 Announcements (For information only)

4.1 The Town Mayor and Cllr Snelling attended the Christmas Tree Fayre event at the Church on Sunday, on behalf of the British Legion and Models for Heros. The Town Mayor also attended the Christmas Fayre event at Fitzmaurice Park on Saturday and wished to thank everyone that attended and all Councillors that volunteered. With special thanks to all staff for their efforts in making it a wonderfully successful event.

4.2 The Town Clerk also mentioned the events at the weekend and how delighted the Council was to have a tree in the tree festival at the church. Congratulations to the church on a successful event. A huge thank you also to the team for Saturday's Christmas Fayre and thanks to all Councillors and volunteers who supported the event, on such a bitterly cold day. The shining star of the event was the Light Trail, which was a huge success. A particular thank you to Jason Calver for securing a £35,000 grant to subsidise the pitch maintenance fees at the Morse. Also, for securing a £1500 grant to do the Whacky Woodland scheme, planting trees at the Fitzmaurice Park.

5 Public Participation – To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 mins each

5.1 Norfolk Constabulary – No report

5.2 County and District Councillors – Members noted the reports from Cllr Ward. Cllr Berry sat on the Overview and Scrutiny Committee last month at BDC and will also be sitting on the Electoral Arrangements Committee to discuss the relocation of a Thorpe polling station.

5.3 Members of the public –

A member of the public had a question on agenda item 14.

A representative of Thorpe History Group wished to know if there was an update from Network Rail regarding the footbridge. Also offering their support to work with the council to tackle this issue. Another member of the public also added that Paul Green a train driver, was in London trying to secure funds.

A member of the public reported that she would email the Council in future, prior to meetings, in respect to tennis maintenance points raised at previous meetings. It will also include some ideas for Fireworks evening.

A member of the public raised a health and safety concern regarding the barriers placed around the memorial on remembrance Sunday and asked if they could be placed later in the day, when the road is closed.

A member of the public shared some ideas to improve shade in the summer at Thorpe Rec, by growing and not cutting back the two Elders that remain. Also, to provide two benches in the shadow of these trees, which the Friends of Thorpe St Andrew Parks would be willing to contribute towards.

6 Events Update

(a) Remembrance – Cllr Snelling summarised the changes made to the format of the parade this year. He also gave his apologies to members of the public regarding the filming of the event, which organisers were not aware of. The event was well attended and the new format worked well. The poppy appeal at Sainsbury is currently at £17,500, which is a great achievement. Cllr Berry commended the hardwork of the team at British Legion for an event well organised.

(b) Christmas - Cllr Emsell was extremely impressed with the event, which was a great success, with scope to make it bigger next year. Cllr Eden asked whether financial information was available.

7 Finance

7.1 Payments List – report attached and noted.

7.2 Bank Reconciliation Statement – no report, item deferred to the next meeting.

7.3 Budget for 2024-2025 - report attached. Finance and Staffing Committee agreed budget report presented to Council. The new 24/25 Tax Base figure has not been received, to enable confirmation of the percentage increase per household.

Cllr Bowe made a proposal to defer a decision until the Tax Base figure is received, seconded by Cllr Fisher and agreed by a unanimous show of hands.

8 Winter Pressures Grant - for consideration and resolution

After discussion and consideration, the members asked the CEO to take this forward to other established groups for consideration.

9 Correspondence from Ocubis - for consideration and resolution

The members considered whether the Council would like to make an expression of interest in the long-term custodianship of the Grade II Listed Thorpe Tower and SAM IN station.

It was proposed by Cllr Fisher, seconded by Cllr Wiseman and with a show of hands and all in favour **RESOLVED** to register an interest in the long-term custodianship.

10 Update of Grounds Equipment – for consideration and resolution

Jason Calver gave an overview of the papers attached for consideration by members.

It was proposed by Cllr Emsell, seconded by Cllr Fisher and with a show of hands and all in favour **RESOLVED** to accept the Ferris quotation for the ride on and stand on mowers and also to explore further the trade in for the Avant.

11 Agenda items requested by Councillors – for consideration and resolution

(i) Cllr Bailey asked members to consider replacing the broken fitness equipment at the Thorpe recreation ground and in doing so to provide an inclusive piece of equipment. In the interim, Cllr Eden suggested placing a warning notice to alert users.

It was proposed by Cllr Snelling and seconded by Cllr Buck, with a show of hands and all in favour **RESOLVED** to remove the broken pieces of fitness equipment and provide signage to inform the public.

(ii) Cllr Bailey also presented a potential planting project to the members, to provide much needed shade and seating at the recreation ground. Exploring the possibility of running a sponsorship scheme which would also support with the watering. Cllr Bailey will work on a theoretical exploration of an idea, to bring a proposal to council next year.

12 Update on the land adjacent to the Rushcutters – for information

Nothing to report at present, as no response received. The CEO will continue with enquiries and update members accordingly.

13 Exclusion of press and public – to consider a motion to exclude press and public under the public bodies admissions to meetings Act 1960.

All members of the public left the meeting.

14 To discuss the options for the setting up of a limited company - for consideration and resolution

The CEO asked members to clarify the position of the Council to set up a limited company and the purpose of the company.

Considerable discussion and debate followed and concluded with a proposal to move the item forward.

It was proposed by Cllr Buck and seconded by Cllr Eden, with a show of hands and all in favour **RESOLVED** to provide three options to Council at the next meeting to consider.

Future Agenda Items - None

Meeting Closed at 9.20pm

Item 6.

Proposed TSATC Events 2024

Month	Event	Summary
February	Car Boot	Dussindale Centre
March	Book Sale	Held at Town Hall/Roxley. A 3 day weekend event
March/April	Easter Egg Trail	Using the woodland trail for easter egg hunt for the 2 wk holiday
April	Car Boot	Fitzmaurice Park
June	D Day Fish N Chips	Fish and Chip vendors with Beacon Lighting at 9.15pm
June	D Day	Low key event
July	Music Festival	Evening event
September	Rail Disaster	Staff happy to support this event
September	Car Boot	Fitzmaurice Park
October	Book Sale	Held at Town Hall/Roxley. A 3 day weekend event
October	Halloween	Halloween Themed Event
November	Fireworks	Large Scale event
November	Remembrance	Parade at River Green
December	Christmas	Light Trail/Grotto at Fitzmaurice Park

Item 7.1

3 January 2024 (2023-2024)

**Thorpe St Andrew Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
807	08/12/2023		Bank 1 Current Accou	BACS	Hedgecutter Repairs	Ben Burgess	S	23.13	4.63	27.76
807	08/12/2023		Bank 1 Current Accou	BACS	Hedgecutter Repairs	Ben Burgess	S	10.98	2.20	13.18
808	08/12/2023		Bank 1 Current Accou	BACS	Cleaning bus shelters	Mr R Marmoy	X	140.00		140.00
809	08/12/2023		Bank 1 Current Accou	BACS	Pest control	Burrell Pest control	X	70.00		70.00
809	08/12/2023		Bank 1 Current Accou	BACS	Pest control	Burrell Pest control	X	70.00		70.00
810	08/12/2023		Bank 1 Current Accou	BACS	Grounds Maintenance	Norse	S	1,366.38	273.28	1,639.66
811	08/12/2023		Bank 1 Current Accou	BACS	Cleaning Materials	Bunzl	S	141.00	28.20	169.20
811	08/12/2023		Bank 1 Current Accou	BACS	Cleaning Materials	Bunzl	S	141.00	28.20	169.20
811	08/12/2023		Bank 1 Current Accou	BACS	Cleaning Materials	Bunzl	S	141.00	28.20	169.20
811	08/12/2023		Bank 1 Current Accou	BACS	Cleaning Materials	Bunzl	S	141.00	28.20	169.20
812	08/12/2023		Bank 1 Current Accou	BACS	Electrical Work	C R Wilson	X	50.00		50.00
813	08/12/2023		Bank 1 Current Accou	BACS	Allotment Refund		E	26.00		26.00
814	08/12/2023		Bank 1 Current Accou	BACS	Streetsight Repairs	Amey LG Ltd	S	1,935.84	367.17	2,323.01
815	08/12/2023		Bank 1 Current Accou	BACS	Staff expenses	Mrs M Barron	S	50.16	3.84	54.00
815	08/12/2023		Bank 1 Current Accou	BACS	Staff expenses	Mrs M Barron	X	27.70		27.70
816	08/12/2023		Bank 1 Current Accou	BACS	Staff expenses	Mrs R McCarthy	S	82.24	16.48	98.72
816	08/12/2023		Bank 1 Current Accou	BACS	Staff expenses	Mrs R McCarthy	S	6.46	1.29	7.75
817	08/12/2023		Bank 1 Current Accou	BACS	Staff expenses	Mrs R McCarthy	X	13.97		13.97
817	08/12/2023		Bank 1 Current Accou	BACS	Petty Cash Refund	Mrs R McCarthy	X	30.00		30.00
817	08/12/2023		Bank 1 Current Accou	BACS	Petty Cash Refund	Mrs R McCarthy	X	6.00		6.00
818	08/12/2023		Bank 1 Current Accou	BACS	Tree work	CGM Group	S	950.00	190.00	1,140.00
819	08/12/2023		Bank 1 Current Accou	BACS	Streetsight Repairs	Cozens UK Ltd	S	1,260.00	252.00	1,512.00
820	08/12/2023		Bank 1 Current Accou	BACS	Streetsighting Contract	Cozens UK Ltd	S	400.00	80.00	480.00
821	08/12/2023		Bank 1 Current Accou	BACS	Electricity - River Green	E.on	L	32.64	1.63	34.27
822	08/12/2023		Bank 1 Current Accou	BACS	Event Security	Excaliber Security Services Lt	S	866.25	173.25	1,039.50
823	08/12/2023		Bank 1 Current Accou	BACS	Event First Aid	Norfolk Event Medical Servit	X	450.00		450.00
824	08/12/2023		Bank 1 Current Accou	BACS	Roofing Work	T & L Roofing Contractors	S	23,000.00	4,600.00	27,600.00
824	08/12/2023		Bank 1 Current Accou	BACS	Roofing Work	T & L Roofing Contractors	S	2,380.00	476.00	2,856.00
825	08/12/2023		Bank 1 Current Accou	BACS	Loan Payment	Public Works Loan Board	X	1,783.14		1,783.14
825	08/12/2023		Bank 1 Current Accou	BACS	Loan Payment	Public Works Loan Board	X	9,665.08		9,665.08
826	08/12/2023		Bank 1 Current Accou	BACS	Security System Upgrade	Vincent Security	S	675.00	135.00	810.00
827	08/12/2023		Bank 1 Current Accou	BACS	Maintenance of security system	Vincent Security	S	30.00	6.00	36.00
827	08/12/2023		Bank 1 Current Accou	BACS	Maintenance of security system	Vincent Security	S	235.00	47.00	282.00
827	08/12/2023		Bank 1 Current Accou	BACS	Maintenance of security system	Vincent Security	S	130.00	26.00	156.00

6

Thorpe St Andrew Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
827	08/12/2023		Bank 1 Current Account	BACS	Maintenance of security system	Vincent Security	S	65.00	13.00	78.00
827	08/12/2023		Bank 1 Current Account	BACS	Maintenance of security system	Vincent Security	S	130.00	26.00	156.00
828	08/12/2023		Bank 1 Current Account	BACS	WIFI	Virgin Media Business	S	78.00	15.60	93.60
829	07/12/2023		Bank 1 Current Account	DD	Gas - Morse Pavilion	SSE	L	122.59	6.13	128.72
830	12/12/2023		Bank 1 Current Account	BACS	Salary		X	2,656.08		2,656.08
831	12/12/2023		Bank 1 Current Account	BACS	Salary		X	2,451.89		2,451.89
832	12/12/2023		Bank 1 Current Account	BACS	Salary		X	2,474.69		2,474.69
833	12/12/2023		Bank 1 Current Account	BACS	Salary		X	3,028.95		3,028.95
834	12/12/2023		Bank 1 Current Account	BACS	Salary		X	2,222.91		2,222.91
835	12/12/2023		Bank 1 Current Account	BACS	Salary		X	2,059.24		2,059.24
836	12/12/2023		Bank 1 Current Account	BACS	Salary		X	3,048.97		3,048.97
837	12/12/2023		Bank 1 Current Account	BACS	Salary		X	1,623.18		1,623.18
838	12/12/2023		Bank 1 Current Account	BACS	Salary		X	859.86		859.86
839	12/12/2023		Bank 1 Current Account	BACS	Salary tax/nic	HMRC	X	862.00		862.00
840	12/12/2023		Employers NIC	BACS	employers nic	HMRC	X	442.98		442.98
841	12/12/2023		Salary	BACS	tax/nic	HMRC	X	694.91		694.91
842	12/12/2023		Employers NIC	BACS	employers nic	HMRC	X	356.39		356.39
843	12/12/2023		Salary	BACS	tax nic	HMRC	X	672.11		672.11
844	12/12/2023		Employers NIC	BACS	employers nic	HMRC	X	356.39		356.39
845	12/12/2023		Salary	BACS	tax nic	HMRC	X	967.01		967.01
846	12/12/2023		Employers NIC	BACS	employers nic	HMRC	X	485.17		485.17
847	12/12/2023		Salary	BACS	Tax NI	HMRC	X	553.17		553.17
848	12/12/2023		Employers NIC	BACS	Employers NIC	HMRC	X	278.49		278.49
849	12/12/2023		Salary	BACS	Tax NI	HMRC	X	502.13		502.13
850	12/12/2023		Employers NIC	BACS	Employers NIC	HMRC	X	270.63		270.63
851	12/12/2023		Salary	BACS	Tax/NI	HMRC	X	132.37		132.37
852	12/12/2023		Employers NIC	BACS	Employers NIC	HMRC	X	151.76		151.76
853	12/12/2023		Salary	BACS	Tax NI	HMRC	X	230.73		230.73
854	12/12/2023		Salary	BACS	Employers NIC	HMRC	X	54.66		54.66
855	12/12/2023		Salary	BACS	Tax NI	HMRC	X	1,243.66		1,243.66
856	12/12/2023		Employers NIC	BACS	Employers NIC	HMRC	X	531.00		531.00
857	12/12/2023		Student Loan	BACS	Student Loan	HMRC	X	192.00		192.00
858	12/12/2023		Salary	BACS	pension	Norfolk Pension Fund	X	257.92		257.92
859	12/12/2023		Pension Employer	BACS	pension employer	Norfolk Pension Fund	X	932.48		932.48
860	12/12/2023		Salary	BACS	pension	Norfolk Pension Fund	X	193.75		193.75

7

Thorpe St Andrew Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
861	12/12/2023		Bank 1 Current Accou	BACS	pension employer	Norfolk Pension Fund	X	785.03		785.03
862	12/12/2023		Bank 1 Current Accou	BACS	pension	Norfolk Pension Fund	X	193.75		193.75
863	12/12/2023		Bank 1 Current Accou	BACS	employers pension	Norfolk Pension Fund	X	785.03		785.03
864	12/12/2023		Bank 1 Current Accou	BACS	pension	Norfolk Pension Fund	X	277.79		277.79
865	12/12/2023		Bank 1 Current Accou	BACS	employers pension	Norfolk Pension Fund	X	1,004.33		1,004.33
866	12/12/2023		Bank 1 Current Accou	BACS	Pension	Norfolk Pension Fund	X	157.71		157.71
867	12/12/2023		Bank 1 Current Accou	BACS	Employers Pension	Norfolk Pension Fund	X	638.98		638.98
868	12/12/2023		Bank 1 Current Accou	BACS	Salary	Norfolk Pension Fund	X	102.18		102.18
869	12/12/2023		Bank 1 Current Accou	BACS	Employers Pension	Norfolk Pension Fund	X	436.57		436.57
870	12/12/2023		Bank 1 Current Accou	BACS	Salary	Norfolk Pension Fund	X	63.47		63.47
871	12/12/2023		Bank 1 Current Accou	BACS	Employers Pension	Norfolk Pension Fund	X	271.20		271.20
872	12/12/2023		Bank 1 Current Accou	BACS	Salary	Norfolk Pension Fund	X	313.20		313.20
873	12/12/2023		Bank 1 Current Accou	BACS	Pension Employer	Norfolk Pension Fund	X	1,082.37		1,082.37
874	13/12/2023		Bank 1 Current Accou	BACS	Equipment Hire	PSH Environmental	S	265.00	53.00	318.00
875	13/12/2023		Bank 1 Current Accou	BACS	Electricity (Toilets)	TotalEnergies Gas & Power L	L	52.12	2.60	54.72
876	13/12/2023		Bank 1 Current Accou	BACS	Water rates	Wave	X	258.48		258.48
877	13/12/2023		Bank 1 Current Accou	BACS	Cleaning and cleaning materi	Norwich Cleaning Services	S	572.00	114.40	686.40
877	13/12/2023		Bank 1 Current Accou	BACS	Cleaning	Norwich Cleaning Services	S	572.00	114.40	686.40
877	13/12/2023		Bank 1 Current Accou	BACS	Cleaning (Toilets)	Norwich Cleaning Services	S	572.00	114.40	686.40
878	13/12/2023		Bank 1 Current Accou	BACS	Energy charge	TotalEnergies Gas & Power L	S	5,447.32	1,089.44	6,536.76
879	13/12/2023		Bank 1 Current Accou	BACS	One Off Payments	DD Health & Safety Supplies	S	16.96	3.39	20.35
879	13/12/2023		Bank 1 Current Accou	BACS	Uniform	DD Health & Safety Supplies	S	80.72	16.15	96.87
879	13/12/2023		Bank 1 Current Accou	BACS	Health & Safety	DD Health & Safety Supplies	S	7.20	1.44	8.64
880	13/12/2023		Bank 1 Current Accou	BACS	Xmas Event	Mrs M Barron	S	15.44	3.09	18.53
881	13/12/2023		Bank 1 Current Accou	BACS	Materials, fixtures & fittings	Trade UK	S	54.74	7.95	62.69
881	13/12/2023		Bank 1 Current Accou	BACS	Materials, fixtures & fittings	Trade UK	S	64.98	12.99	77.97
881	13/12/2023		Bank 1 Current Accou	BACS	Xmas Event	Trade UK	S	15.00	3.00	18.00
882	11/12/2023		Bank 1 Current Accou	BACS	Dussindale maintenance	Burrell Pest control	X	70.00		70.00
882	11/12/2023		Bank 1 Current Accou	BACS	Hillside maintenance	Burrell Pest control	X	70.00		70.00
883	12/12/2023		Bank 1 Current Accou	DD	Electricity	SSE	L	355.97	17.80	373.77
884	12/12/2023		Bank 1 Current Accou	DD	Electricity	SSE	S	985.73	197.15	1,182.88
885	13/12/2023		Bank 1 Current Accou	DD	Fuel	Fuel Genie	S	172.40	34.48	206.88
885	13/12/2023		Bank 1 Current Accou	DD	Fuel & machinery mainten	Fuel Genie	S	41.67	8.33	50.00
886	15/12/2023		Bank 1 Current Accou	DD	Vehicle lease	Bussey & Sabberton	S	339.46	67.89	407.35
887	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Poundland	S	3.34	0.66	4.00

Thorpe St Andrew Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
888 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	B&M	X	34.00		34.00
889 Fireworks	18/12/2023		Bank 1 Current Accou	Credit Card	Refreshments	One Stop	S	3.54	0.71	4.25
890 Office equipment	18/12/2023		Bank 1 Current Accou	Credit Card	ID Cards	Universal Smartcards	S	14.79	2.95	17.74
891 Fireworks	18/12/2023		Bank 1 Current Accou	Credit Card	Facebook Advertising	Facebook Ads	X	17.00		17.00
892 Office equipment	18/12/2023		Bank 1 Current Accou	Credit Card	Miscellaneous	Amazon	S	11.64	2.34	13.98
892 One Off Payments	18/12/2023		Bank 1 Current Accou	Credit Card	Miscellaneous	Amazon	S	83.30	16.65	99.95
893 Fireworks	18/12/2023		Bank 1 Current Accou	Credit Card	Refreshments	Makro	S	6.66	1.20	7.86
894 Office equipment	18/12/2023		Bank 1 Current Accou	Credit Card	Batteries	Amazon	S	19.28	3.86	23.14
895 Subscriptions	18/12/2023		Bank 1 Current Accou	Credit Card	Adobe Subscription	Adobe	S	16.64	3.33	19.97
896 Subscriptions	18/12/2023		Bank 1 Current Accou	Credit Card	Canva Subscription	Canva	S	83.33	16.66	99.99
897 Fireworks	18/12/2023		Bank 1 Current Accou	Credit Card	Refreshments	Morrisons	X	52.00		52.00
897 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Refreshments	Morrisons	X	7.50		7.50
898 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Temu	S	-1.12	-0.24	-1.36
898 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Temu	S	16.15	3.21	19.36
898 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Temu	S	9.60	1.92	11.52
898 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Temu	S	46.39	9.32	55.71
899 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Amazon	S	7.90	1.59	9.49
900 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Tesco	X	12.00		12.00
901 Stationery	18/12/2023		Bank 1 Current Accou	Credit Card	Paper	Amazon	S	21.66	4.33	25.99
902 Subscriptions	18/12/2023		Bank 1 Current Accou	Credit Card	Adobe Subscription	Adobe	X	22.60		22.60
903 Office equipment	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	QD	S	20.97	4.19	25.16
903 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	QD	S	104.12	20.82	124.94
904 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	British Heart Foundation	X	4.00		4.00
905 One Off Payments	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Amazon	S	17.24	3.45	20.69
905 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Amazon	S	4.99	1.00	5.99
906 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Homebase	X	25.00		25.00
907 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	Home Bargains	X	16.09	2.82	18.91
908 Fireworks	18/12/2023		Bank 1 Current Accou	Credit Card	Facebook Advertising	Facebook Ads	X	3.68		3.68
909 Telephone	18/12/2023		Bank 1 Current Accou	Credit Card	Microsoft Teams	Microsoft	Z	22.60		22.60
910 Stationery	18/12/2023		Bank 1 Current Accou	Credit Card	Stationery	Amazon	S	8.29	1.66	9.95
911 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Goods Xmas Event	The Works	Z	28.00		28.00
912 Subscriptions	18/12/2023		Bank 1 Current Accou	Credit Card	Adobe Subscription	Adobe	Z	26.49		26.49
913 Telephone	18/12/2023		Bank 1 Current Accou	Credit Card	Internet Services	Voxi	X	20.00		20.00
913 Telephone	18/12/2023		Bank 1 Current Accou	Credit Card	Internet Services	Voxi	X	20.00		20.00
914 Xmas Event	18/12/2023		Bank 1 Current Accou	Credit Card	Refund	Amazon	S	-3.82	-0.77	-4.59

Thorpe St Andrew Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
915	20/12/2023		Bank 1 Current Accou	BACS	Avant Repairs	Ben Burgess	S	67.26	13.45	80.71
916	20/12/2023		Bank 1 Current Accou	BACS	Consultant Fee	Compass Point	X	1,200.00		1,200.00
917	20/12/2023		Bank 1 Current Accou	BACS	Shutter Repairs	Cooks Blinds and Shutters Lb	S	82.00	16.40	98.40
918	20/12/2023		Bank 1 Current Accou	BACS	Streetlight Repairs	Cozens UK Ltd	S	135.00	27.00	162.00
919	20/12/2023		Bank 1 Current Accou	BACS	Lighting Repairs	Cozens UK Ltd	S	515.00	103.00	618.00
920	20/12/2023		Bank 1 Current Accou	BACS	Staff expenses	Mrs R McCarthy	S	22.16	0.83	22.99
921	20/12/2023		Bank 1 Current Accou	BACS	Training Course	Norfolk Parish Training and S	X	60.00		60.00
922	20/12/2023		Bank 1 Current Accou	BACS	Shutter Repairs	Lime Tree Nursery	S	-82.00	-16.40	-98.40
923	22/12/2023		Bank 1 Current Accou	DD	Barrier line rental	Wireless Logic Ltd	S	4.32	0.86	5.18
924	27/12/2023		Bank 1 Current Accou	DD	Mobile Telephones	Three	S	23.33	4.67	28.00
924	27/12/2023		Bank 1 Current Accou	DD	Mobile Telephones	Three	S	11.67	2.33	14.00
925	27/12/2023		Bank 1 Current Accou	DD	Gas - Roxley Hall	SSE	S	1,126.00	225.20	1,351.20
926	28/12/2023		Bank 1 Current Accou	DD	Bottle bank	URM UK	S	7.20	1.44	8.64
927	28/12/2023		Bank 1 Current Accou	DD	Bank charges	Lloyds Bank	E	7.00		7.00
928	28/12/2023		Bank 1 Deposit Accou	DD	Commercial Waste	Veolia	S	185.16	37.03	222.19
928	28/12/2023		Bank 1 Deposit Accou	DD	Commercial Waste	Veolia	S	138.04	27.61	165.65
Total								97,961.83	9,256.28	107,218.11



Thorpe St Andrew Town Council

Prepared by: Rachel McCarthy RFO Date: 07/12/23
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/11/2023		
	Cash in Hand 01/04/2023	373,157.63
	ADD	
	Receipts 01/04/2023 - 30/11/2023	709,072.98
		1,082,230.61
	SUBTRACT	
	Payments 01/04/2023 - 30/11/2023	442,664.84
A	Cash in Hand 30/11/2023 (per Cash Book)	639,565.77
Cash in hand per Bank Statements		
	Petty Cash	30/11/2023 100.00
	Bank 2 Capital Account	30/11/2023 55,760.45
	Bank 1 Deposit Account	30/11/2023 572,785.76
	Bank 1 Current Account	30/11/2023 10,919.56
		639,565.77
	Less unrepresented payments	
		639,565.77
	Plus unrepresented receipts	
B	Adjusted Bank Balance	639,565.77
A = B Checks out OK		

Thorpe St Andrew Town Council

Prepared by: Rachel McCarthy RFO . Date: 03/01/24
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2023		
	Cash in Hand 01/04/2023	373,157.63
	ADD Receipts 01/04/2023 - 31/12/2023	717,912.88
		1,091,070.51
	SUBTRACT Payments 01/04/2023 - 31/12/2023	549,882.95
A	Cash in Hand 31/12/2023 (per Cash Book)	541,187.56
	Cash in hand per Bank Statements	
	Petty Cash 31/12/2023 100.00	
	Bank 2 Capital Account 31/12/2023 55,824.00	
	Bank 1 Deposit Account 31/12/2023 474,785.23	
	Bank 1 Current Account 31/12/2023 10,478.33	
		541,187.56
	Less unrepresented payments	
		541,187.56
	Plus unrepresented receipts	
B	Adjusted Bank Balance	541,187.56
A = B Checks out OK		

Item 8.

THORPE ST ANDREW TOWN COUNCIL: BUDGET 2024/25 v4

ALLOTMENTS	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Dussindale Maintenance	1350	1689	1500	210.00	1500
Dussindale Rent	400	405	450	399.93	450
Dussindale Water	417	498	600	136.65	500
Hillside Maintenance	2705	1477	1500	1284.91	2000
Hillside Water	409	1656	850	0.00	1050
Rent & Deposit	258	225		75.00	
Water Charges	368			0.00	
TOTAL	5907	5950	4900	2106.49	5500
RECEIPTS					
Rents/deposits	9131	5662	5000	4414.48	5000
Water Charges	1417	1418	1000	1029.56	1000
TOTAL	10548	7080	6000	5444.04	6000

BROADLAND DC ELECTIONS	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Election costs	7079	4773	7000	8607.01	9000
TOTAL	7079	4773	7000	8607.01	9000

BUILDING MAINTENANCE	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Town Hall	4594	4285	7000	2947.99	7000
Morse Pavilion	3066	10365	7000	803.09	7000
Roxley Hall	662	4640	3000	1104.84	3000
Café	2279	1739	1000	0.00	1000
River Green	177	10235	3000	1104.83	3000
TOTAL	10778	31264	21000	5960.75	21000
RECEIPTS					
Town Hall		57		0.00	
Café		40		0.00	
TOTAL	0	97	0	0.00	0

BUSINESS SPONSORSHIP	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Payments	593	1714	1000	0.00	500
TOTAL	593	1714	1000	0.00	500
RECEIPTS					
Receipts	420	673	450	0.00	1000
TOTAL	420	673	450	0.00	1000

CAPITAL SPENDING	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Asset Replacement	10305	36868	5000	0.00	5000
Buildings & Amenities Areas		93804	7500	4884.50	7500
Town Hall	755	3225	5000	0.00	5000
Projects		6295	16000	1980.00	47250
War Memorial	1008				
TOTAL	12068	140192	33500	6864.50	64750

CEMETERY	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Maintenance	2450		2000	400.00	0
Water Charges	116	230	250	119.38	0
TOTAL	2566	230	2250	519.38	0

Moved to S.137

COMM. INFRASTRUCTURE LEVY	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Payments					
TOTAL	0	0	0	0.00	0
RECEIPTS					
Receipts	13523	10225		0.00	
TOTAL	13523	10225	0	0.00	0

CONTINGENCY	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Payments			5000		5000
TOTAL	0	0	5000	0.00	5000

EVENTS	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
One Off Payments	2658	1654	2000	1039.46	2000
St Georges Day		530	2000	1667.92	
Fireworks	5716	11065	9000	4411.00	15000
Remembrance Day	577	960	500	0.00	1500
Xmas Event	5714	7010	2500	308.48	2500
Sovereign Events		10841	5000	6901.07	
Additional Events		428	500	2128.91	2000
NEW Commemorative Events				0.00	5000
TOTAL	14685	32488	21500	16456.84	28000
RECEIPTS					
One Off Payments	1159			33.34	
St Georges Day		667	500	957.89	
Fireworks	17511	33252	15000	633.32	15000
Xmas Event	841	1824	500	1025.77	2500
Sovereign Events		3458	3500	2207.23	
Additional Events		516	500	805.53	2000
NEW Commemorative Events					3000
TOTAL	19511	39717	20000	5663.08	22500

FITZMAURICE PARK/TOWN HALL	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Cleaning	767	141		455.92	1000
Cricket Maintenance	588	958	1000	0.00	
Electricity	6592	4366	6000	2629.05	6000
Field Maintenance Contract	7357	3569	7000	425.29	
Sports Turf Maintenance	330				
Park Maintenance	5496	3020	2500	1263.75	3000
Play Equipment Maintenance	17	171	1000	6.07	1000
Water rates	378	613	700	139.17	700
Wheeled/Litter/Dog Bins	1485	2412	2000	842.98	2000
Youth Shelter Maintenance		177	400	0.00	400
Tennis Court Maintenance			400		100
TOTAL	23910	15427	21000	5762.23	14200
RECEIPTS					
Field Maintenance Contract		3230		0.00	
Cricket Income	1907	2436	2000	157.50	150
Lettings	21362	16743	15000	5166.67	15000
Other Income	171	250		206.28	400
TOTAL	23440	22659	17000	5530.45	15550

GRANTS	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Payments	1770	1321		306.00	
TOTAL	1770	1321	0	306.00	0
RECEIPTS					
Receipts	1000	1767		1145.00	
TOTAL	1000	1767	0	1145.00	0

LEASES	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Payments	5562	4402	5200	2036.76	4100
TOTAL	5562	4402	5200	2036.76	4100

LEGAL FEES	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Legal Charges	11499	18498	8000	4049.87	8000
TOTAL	11499	18498	8000	4049.87	8000
RECEIPTS					
Receipts		15388		0.00	
TOTAL	0	15388	0	0.00	0

LOAN REPAYMENT	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Roxley Hall Loan	20269	18206	19435	9769.34	19018
Town Hall Loan	3894	3850	3806	1908.43	3762
River Green Lights	3566	3566	3566	1783.14	3566
TOTAL	27729	25622	26807	13460.91	26346

NEIGHBOURHOOD & TOWN PLAN	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Neighbourhood/Town Plan	1033	3750	1000	400.00	1000
TOTAL	1033	3750	1000	400.00	1000
RECEIPTS					
Neighbourhood/Town Plan		3330		0.00	
TOTAL	0	3330	0	0.00	0

NEWSLETTER	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Newsletter	2288	4431	2500	0.00	3000
TOTAL	2288	4431	2500	0.00	3000

RIVER GREEN	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Staithe Picnic Area	128			0.00	
Electricity	1719	1997	1500	1236.39	2500
River Green Maintenance	1511	1679	3000	617.43	3000
War Memorial Maintenance	4			0.00	
Rates (Toilets)	2027			0.00	
Electricity (Toilets)	1102	1231	1700	502.77	1700
Cleaning (Toilets)	4155	191	100	2419.74	7000
Water (Toilets)	1193	1524	800	814.18	1000
TOTAL	11839	6622	7100	5590.51	15200
RECEIPTS					
Electricity		1760		790.34	1000
Income	1291	713	1500	0.00	1500
Rates (Toilets)	2944			0.00	
TOTAL	4235	2473	1500	790.34	2500

ROXLEY HALL	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Cleaning	2028	560	500	2556.94	7000
Electricity	678	1025	1500	563.93	1500
Gas	1871	1587	2000	1011.82	2100
Miscellaneous	1819	885	500	15.42	200
Rates	4790	5546	6000	4635.54	5000
Water	496	305	500	237.02	500
Lettings		66			
Telephone	441	1614	500	195.00	500
TOTAL	11923	11568	11500	9215.67	16800
RECEIPTS					
Miscellaneous	114	78		0.00	
Lettings	7055	15491	12000	6933.05	14000
TOTAL	7169	15569	12000	6933.05	14000

S106 PAYMENTS & DONATIONS	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Section 106					
TOTAL	0	0	0	0.00	0
RECEIPTS					
Section 106		52458		0.00	
TOTAL	0	52458	0	0.00	0

S137 PAYMENTS & DONATIONS	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
S137 Payments & Donations	50	550			450
TOTAL	50	550	0	0.00	450
RECEIPTS					
S137 Payments & Donations					
TOTAL	0	0	0	0.00	0

SALARIES	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
A Salary, Employer NIC & Pension	46409				
B Salary, Employer NIC & Pension	5952				
C Salary, Employer NIC & Pension	4488				
D Salary, Employer NIC & Pension	115841				
E Salary, Employer NIC & Pension	15100				
F Salary, Employer NIC & Pension	566				
G Salary, Employer NIC & Pension		4423			
Student Loan	288	585		366.00	800
H Salary	22652	26184	27344	14709.48	32076
H Pension Employer	5386	6425	6563	3542.76	7377
H Employer NIC	1943	2575	2700	1452.78	3000
J Salary	18456	22208	22777	11388.48	24702
J Pension Employer	4337	5330	5466	2676.30	5682
J Employer NIC	1326	1912	2100	943.98	2000
K Salary	18456	22208	22777	11388.48	24702
K Pension Employer	4337	5330	5466	2676.30	5682
K Employer NIC	1326	1912	2100	943.98	2000
L Salary	9872	20259	22369	0.00	
L Pension Employer	2320	4862	5368	0.00	
L Employer NIC	752	1747	2100	0.00	
M Salary	14400	57600	47665	26745.03	49498
M Pension Employer			11440	645.08	11385
M Employer NIC			4800	274.21	3700
N Salary	18826	30324	31099	16909.98	35745
N Pension Employer	4424	7278	7464	3973.86	8222
N Employer NIC	1378	3090	3100	1705.92	3500
P Salary	5806	20141	21940	9403.02	20713
P Pension Employer			5266	0.00	4764
P Employer NIC	394	1614	2100	669.96	1400
Q Salary		5525	18000	9068.52	20029
Q Pension Employer		1326		2131.08	4607
Q Employer NIC		344		623.82	1400
R Salary		948	12696	6234.00	13561
R Pension Employer		228	3047	1465.02	3119
R Employer NIC		26	1200	232.68	500
S Salary			12000	1667.33	12000
S Pension Employer				391.82	2760
S Employer NIC				0.00	
Salary Contingency			5000	0.00	5000
TOTAL	325015	254404	314447	132229.87	309924

SCP Increase

SCP Increase

SIR GEORGE MORSE PARK & PAVILION	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Cleaning and Cleaning Materials	10530	1760	2500	2545.29	7000
Electricity	4194	5267	5000	2173.38	5000
Equipment Hire	675	2490	2000	545.00	2000
Field Maintenance Contract	10654	10316	16000	7257.18	17000
Fuel	2144	2509	2200	1152.50	2300
Grounds Machinery Maintenance	4561	1280	3000	1352.82	3000
Materials Fixtures & Fittings	1832	883	1500	0.00	1000
Mileage	113			27.09	
Miscellaneous	836		500	0.00	500
Gas	954	1583	2000	288.62	1000
Park Maintenance	3280	1437	1500	1940.99	3500
Play Equipment Maintenance (COMBINE)	3371	444	2000	0.00	
Sports Turf Maintenance	1310			0.00	
Telephone	1369	1569	2000	271.29	600
Tools & Equipment	1130	1597	1000	486.25	1000
Training	2507	320		0.00	
Water Rates	922	1781	1600	797.90	1600
Wheeled/litter/dog bins	1908	2477	2300	853.82	2000
Football Maintenance	3233	663	2500	4043.00	5000
Rates	2470	2470	2500	2470.05	2500
Feed-In Tariff	1171	1273	1500	0.00	1500
Tennis Courts Maintenance	640		500	109.55	500
Health & Safety	2397	3147	2500	153.57	1000
Vehicle Maintenance	646	2940	1000	808.05	2000
TOTAL	62847	46206	55600	27276.35	60000
RECEIPTS					
Electricity		1380	2000	997.42	2000
Field Maintenance Contract		3230		0.00	
Fuel		50		25.00	
Gas	23			0.00	
Tools & Equipment		7109		333.33	
Football Income	7664	7362	10000	2428.33	8000
Lettings	4533	5400	5400	2250.00	5400
Rates		1494		0.00	
Feed-In Tariff	1171	1273	1500	548.95	1500
Telephone		10		0.00	
TOTAL	13391	27308	18900	6583.03	16900

STREET FURNITURE	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Cleaning bus shelters	1175	1895	1700	875.00	1800
Repairs and Maintenance		254	500	457.96	1000
Bus Shelter	385			0.00	
Memorial Donation	196	75		1279.95	
TOTAL	1756	2024	2200	2612.91	2800
RECEIPTS					
Memorial Donation	258	143.07		1006.65	
TOTAL	258	143.07	0	1006.65	0

STREET LIGHTING	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Energy Charge	23690	36698	25000	18831.91	38000
Maintenance Contract	4800	4800	7000	2000.00	6000
Repairs	12246	19152	12000	7260.00	15000
Structural Testing	3737				
TOTAL	44473	60650	44000	28091.91	59000

TOWN COUNCIL OFFICE	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Audit	1450	1425	2000	1815.00	2000
Bank charges	137	118	200	99.85	200
Mayors Expenses	182	409	300	16.20	300
Computer/Photocopier	132	850		-24.83	
Insurance	7921	8486	9000	9754.95	10000
Miscellaneous	540	441	250	118.03	250
Office equipment	174	940	1000	603.89	1500
Telephone	1473	1458	1200	1035.81	2000
Postage	764	26	250	155.67	250
Stationery	875	310	500	95.02	250
Subscriptions	4439	6059	5000	3558.76	5000
Training/H&S	895	2605	4000	3069.89	5000
Bottle Bank	60	130	100	111.60	200
Photocopy charges	841	1056	1200	311.52	1000
Rates	3393	3393	3400	3043.90	3400
HR Costs	3907	330	2000	798.10	2000
Uniform			500	582.31	1000
TOTAL	27183	28036	30900	25145.67	34350
RECEIPTS					
Mayors Expenses	15			0.00	
Miscellaneous	9	475	100	140.00	100
Subscriptions		1250		0.00	
Bank Charges		-1		0.00	
Bank Interest	49	953	100	1909.61	2000
Bottle bank	106	417	300	0.00	300
Telephone		14		0.00	
TOTAL	179	3108	500	2048.61	2400

TREE MANAGEMENT	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Tree Expenditure		9174	9000	800.00	9000
TOTAL	0	9174	9000	800.00	9000
RECEIPTS					
Tree Expenditure	40			0.00	0
TOTAL	40	0	0	0.00	0

VERGE CUTTING	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Fuel & Machinery Maintenance	1260	904	2500	1740.12	3500
Verge Cutting	5725	883	1000	257.71	1000
Equipment Hire	3950	4620	5000	2640.00	5300
TOTAL	10935	6207	8500	4637.83	9800
RECEIPTS					
Verge Cutting	17417	18845	19000	21370.23	22000
TOTAL	17417	18845	19000	21370.23	22000

WEBSITE	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Website Costs	660	1420	1000	625.00	1000
TOTAL	660	1420	1000	625.00	1000

YOUTH COUNCIL	Actual 21/22	Actual 22/23	Budget 23/24	YTD	Budget 24/25
PAYMENTS					
Payments	292		1000		
TOTAL	292	0	1000	0	0

THORPE ST ANDREW TOWN COUNCIL DRAFT BUDGET v4- 2024/25

INCOME	2022/23	2023/24	2024/25	
Allotments	6050.00	6000.00	6000.00	
Business Sponsorship	250.00	450.00	1000.00	
Events	16000.00	20000.00	22500.00	
Fitzmaurice Park	18800.00	17000.00	15550.00	
River Green	1000.00	1500.00	2500.00	
Roxley Hall	10000.00	12000.00	14000.00	
Sir George Morse Park	15400.00	18900.00	16900.00	
Town Council Office	50.00	400.00	2400.00	
Verge Cutting	17000.00	19000.00	22000.00	
TOTAL	84550.00	95250.00	102850.00	
EXPENDITURE	2022/23	2023/24	2024/25	
Allotments	4800.00	4900.00	5500.00	
BDC Elections	4000.00	7000.00	9000.00	
Building Maintenance	29000.00	21000.00	21000.00	
Business Sponsorship	1000.00	1000.00	500.00	
Cemetery	3025.00	2250.00	0.00	
Events	15000.00	21500.00	28000.00	
Fitzmaurice Park	22500.00	21000.00	14200.00	
Lease Payments	5200.00	5200.00	4100.00	
Legal Fees	6500.00	8000.00	8000.00	
Loan Repayment	27268.00	26807.00	26346.00	
Neighbourhood/Town Plan	1000.00	1000.00	1000.00	
Newsletter	2000.00	2500.00	3000.00	
River Green	10500.00	7100.00	15200.00	
Roxley Hall	10500.00	11500.00	16800.00	
S137 Payments	550.00	0.00	450.00	
Sir George Morse Park	53600.00	55600.00	60000.00	
Street Furniture	1500.00	2200.00	2800.00	
Street Lighting	32000.00	44000.00	59000.00	
Town Council Office	25050.00	30900.00	34350.00	
Tree Management	9000.00	9000.00	9000.00	
Verge Cutting	8500.00	8500.00	9800.00	
Website	1000.00	1000.00	1000.00	
Youth Council	1000.00	1000.00	0.00	
Salaries	291626.00	314447.00	309924.00	
TOTAL	566119.00	607404.00	638970.00	
CAPITAL	2022/23	2023/24	2024/25	
Asset Replacement	4500.00	5000.00	5000.00	
Buildings & Amenity Areas	7500.00	7500.00	7500.00	
Street Lighting	9000.00	0.00	0.00	
Town Hall	5000.00	5000.00	5000.00	
Projects	20000.00	16000.00	47250.00	
TOTAL	46000.00	33500.00	64750.00	
REVENUE EXPENDITURE	566119.00	607404.00	638970.00	
CAPITAL EXPENDITURE	46000.00	33500.00	64750.00	
CONTINGENCY	7000.00	5000.00	5000.00	
	619119.00	645904.00	708720.00	
LESS INCOME	84550.00	95250.00	102850.00	
PRECEPT REQUIRED	534569.00	550654.00	605870.00	
Tax Base	5164	5189	5197	
Cost per property	£ 103.52	£ 106.12	£ 116.58	£ 10.46 pa
Increase	3.0%	2.5%	9.9%	£ 0.87 pm

Parish	TaxBase 24-25	TaxBase 23-24		% Inc/dec
Acle	1165	1077	88	8%
Attlebridge	58	58	0	0%
Aylsham	2719	2715	4	0%
Beeston	16	14	2	14%
Beighton	183	183	0	0%
Belaugh	53	51	2	4%
Blickling	50	50	0	0%
Blofield	1648	1607	41	3%
Booton	60	60	0	0%
Brampton	76	73	3	4%
Brandiston	40	39	1	3%
Brundall	1729	1694	35	2%
Burgh and Tuttington	151	151	0	0%
Buxton with Lammas	602	599	3	1%
Cantley	253	250	3	1%
Cawston	534	527	7	1%
Coltishall	594	600	-6	-1%
Crostwick	22	22	0	0%
Drayton	1974	1916	58	3%
Felthorpe	273	273	0	0%
Foulsham	345	343	2	1%
Freethorpe	334	331	3	1%
Frettenham	280	277	3	1%
Great and Little Plumstead	1422	1421	1	0%
Great Witchingham	245	241	4	2%
Guestwick	51	54	-3	-6%
Hainford	377	374	3	1%
Halvergate	220	220	0	0%
Haveringland	101	101	0	0%
Hellesdon	3930	3866	64	2%
Hemblington	149	151	-2	-1%
Hevingham	435	434	1	0%
Heydon	51	51	0	0%
Honingham	156	146	10	7%
Horsford	1789	1739	50	3%
Horsham and Newton St Faith	651	658	-7	-1%
Horstead with Stanninghall	396	393	3	1%
Lingwood and Burlingham	889	884	5	1%
Marsham	236	231	5	2%
Morton on the Hill	36	36	0	0%
Old Catton	2408	2356	52	2%
Oulton	84	83	1	1%
Postwick	241	212	29	14%
Rackheath	931	799	132	17%
Reedham	441	445	-4	-1%
Reepham	972	965	7	1%
Ringland	87	87	0	0%
Salhouse	604	594	10	2%
Salle	43	42	1	2%
South Walsham	336	334	2	1%
Spixworth	1310	1271	39	3%
Sprowston	6269	6103	166	3%
Stratton Strawless	204	199	5	3%
Strumpshaw	283	285	-2	-1%
Swannington, Alderford & Little Witchingham	176	165	11	7%
Taverham	3610	3593	17	0%
Themelthorpe	33	33	0	0%
Thorpe St Andrew	5197	5189	8	0%
Upton with Fishley	264	261	3	1%
Weston Longville	150	143	7	5%
Woodbastwick	166	168	-2	-1%
Wood Dalling	93	89	4	4%
Wroxham	801	801	0	0%

