



THORPE ST ANDREW TOWN COUNCIL
THORPE ST ANDREW
ANNUAL PUBLIC TOWN MEETING

ALL WELCOME AND ENCOURAGED TO ATTEND

Roxley Hall, Yarmouth Road, Thorpe St Andrew, Norwich, NR7 0QF
Tel/Fax: (01603) 701048 Email: office@thorpestandrew-tc.gov.uk

Agenda of Annual Public Town Meeting

You are hereby invited to attend the Annual Public Town Meeting of Thorpe St Andrew to be held at Roxley Hall on 9th May 2022 from 7.00pm for the purpose of transacting the following business.

Dr Thomas Foreman
Locum Clerk to the Council

Sue Lawn
Town Mayor

AGENDA

- 1 To confirm the minutes of the Annual Town Meeting held on 26th April 2021
- 2 Annual Report of Thorpe St Andrew Town Council from the Town Mayor, Councillor Sue Lawn
- 3 Finance – to follow
 - i. Finance Statement 2021/22
 - ii. Variance Report 2021/22
- 4 Update from Local Organisations
 - a) Thorpe St Andrew Parish Church
 - b) Norfolk Police – report to follow
 - c) Royal British Legion - verbal
 - d) Thorpe St Andrew Town Council Armed Forces Champion - verbal
 - e) Thorpe St Andrew Town Council Dementia Support Champion - verbal
 - f) Community Groups - verbal
- 5 Public Participation
- 6 Close

Locum Chief Executive Officer – Thomas Foreman

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**THORPE ST ANDREW TOWN COUNCIL
MINUTES OF THE ANNUAL PUBLIC TOWN MEETING
HELD ON 26th APRIL 2021 AT 7:00PM**

Present

Mr J Fisher (Town Mayor)	Miss S Lawn	Mr P Berry	Mr S Snelling
Mrs T Mancini-Boyle	Mr F Bowe	Mr T Garner	Mr J Emsell
Mrs J Fisher	Mr T Fordham	Mr M Lake	Mr J Ward
Mr L Reeves	Mr N Shaw		

Apologies:

Mr I Mackie	Mrs J Fenn
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In attendance:

Dr T Foreman (Town Clerk)
Mrs R McCarthy (Administrative & Communication Officer)
Father James Stewart, PC Andy Mason and three members of the public

1 MINUTES

The minutes of the Annual Public Town Meeting held on 13th May 2019 were agreed as a true record. Proposed Mr Snelling, seconded Mr Ward.

2 ANNUAL REPORT OF THORPE ST ANDREW TOWN COUNCIL FROM THE TOWN MAYOR, COUNCILLOR JOHN FISHER

Mr Fisher presented a comprehensive report of the Council's work during the previous two years, noting the significant impact of Covid-19 throughout 2020. He expressed thanks to councillors, staff, Father James and the residents of Thorpe St Andrew for the resilience and community spirit shown throughout the pandemic, and for the ingenuity demonstrated in adapting to restrictions.

Ongoing matters with River Green continue to be investigated and applications for the development of the Langley School, Pinebanks and Oasis sites are likely to return to planning in the near future.

3 FINANCE

(i) Financial Statement 2020/21 – members noted the Financial Statement for 2020/21. The Clerk gave the apologies of the Responsible Finance Officer (RFO) and suggested that any queries could be taken up with her via email.

(ii) Variance Report 2020/21 - members noted the Variance Report for the period 1/4/20 to 31/3/21 and were again advised to follow up any queries with the RFO.

4 UPDATE FROM LOCAL ORGANISATIONS

(a) Fr James Stewart, Thorpe St Andrew Parish Church – Father James acknowledged a time of continuous community engagement and highlighted the collaboration of the Town Council and the Church with civic services and events. The Parish adapted quickly to Covid restrictions and was one of the first to offer online services which connected to parishioners worldwide. The

church worked hard to assist isolated members of the community during the pandemic and raised funds through a plant sale and the publication of a recipe book. Work on the church wall and cemetery extension will continue this year and social events are planned from June.

(b) Norfolk Police – PC Andy Mason discussed the changing role of Beat Managers due to Covid and the further new initiatives, including the “Park, Walk, Talk” scheme. He discussed current issues involving Thorpe High School, speeding and River Green but reported that the only rise in crime figures in the area was with graffiti.

(c) Royal British Legion – Mr Snelling discussed the current work of the Royal British Legion both nationally and locally. Whilst all events had been banned due to Covid, the Thorpe Branch, in conjunction with the Town Council and Early Help Hub, co-ordinated a response for residents needing assistance due to the pandemic, receiving nearly 100 requests per week at the peak. Funds of £1,300 had been received during the year with £500 donated to the Poppy Appeal and £500 to the Legion Nursing Home in Cromer.

(d) Thorpe History Group – The group had been unable to meet since February 2020 but had kept in touch with members using newsletters and social media. They had published their first book and outlined their talks scheduled to take place from June.

(e) Thorpe St Andrew Dementia Café – a written report had been circulated with any questions to be submitted to the Communities Officer.

(f) Thorpe St Andrew Trust – a written reported had been circulated.

A written report from the Dussindale Community Centre will be circulated after the meeting and be added to the website.

5. PUBLIC PARTICIPATION

A question was asked relating to the progress of the Neighbourhood Plan and concern raised as to standards at the River Green. The Town Mayor explained the next steps for the Neighbourhood Plan, including community engagement and consultation with statutory bodies, and confirmed that River Green remains a priority matter for the Town Council, with regular meetings with fellow stakeholders ongoing.

The meeting closed at 8:04pm

Signed:

Dated: