

**Thorpe St Andrew Town Council**  
**Minutes of the Town Council meeting**  
**held on 2 March 2020 at 7:30pm**

**112 Present:**

Mr J Fisher	(Town Mayor)		
Mr P Berry	Mr F Bowe	Mrs J Fisher	Mr J Emsell
Mr T Garner	Mr M Lake	Miss S Lawn	Mr J Boast
Mr J Ward	Mr I Mackie	Mr S Snelling	Mr T Fordham
Mr N Shaw			

**Apologies:** Mrs T Mancini-Boyle Mr L Reeves

**In attendance:**

Dr T Foreman

No members of the public were in attendance.

**113 DECLARATIONS OF INTEREST**

Member/Officer	Item
Dr T Foreman	124 – As a member of staff involved in the ongoing management of matters being considered.

**114 MINUTES**

The minutes of the meeting held on 3 February 2020 were agreed and signed as a true record.

**115 ANNOUNCEMENTS**

- (i) The Town Mayor updated the Council on his activities over the past month. This included matters related to the Church Wall, the Environment Agency, and meetings with landowners from Thorpe Island in the vicinity of River Green.
- (ii) The Town Clerk provided an overview of the previous month and provided an overview of the new website. It was explained that there was a number of issues to resolve regarding the information available on both the website and mobile app, but the 'soft release' should assist with identifying these issues quickly. The Clerk also gave an overview of the work of the Deputy Clerk for Committee and Events related to the community support being provided to the community.

**116 PUBLIC SESSION (limited to 3 minutes per speaker)**

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

- (i) Norfolk Constabulary – The crime statistics for Norfolk Police were circulated to members.
- (ii) Members noted the report from Cllr Ward.  
The District and County Councillors provided an overview of their work over the

previous month. Mr J Fisher explained that Bertha Bikes had been introduced to the town as part of a Norfolk County Council initiative. Mr I Mackie provided a detailed explanation of the financial environment at Norfolk County Council.

- (iii) None

**117 FINANCE**

- (i) Payments List – approved and signed.
- (ii) Bank Reconciliation Statement was not circulated due to the date of the meeting and will be presented at the next available meeting.

**118 DRAFT MINUTES FROM COMMITTEES**

- (i) Plans and Environment Committee – noted
- (ii) Events Committee – noted

**119 CORRESPONDENCE REGARDING CAR PARKING**

The Town Council reviewed the correspondence between Miss S Lawn, a resident on Cavalier Close, and Kings Lynn and West Norfolk Borough Council. It was accepted that the resident was being put to some difficulty by the parking restrictions at their property, and understood that the cost of changing the restrictions may not be a priority for the County Council. The wider issue of car parking restrictions surrounding Dussindale School was discussed at length, with a significant number of issues raised relating to the lack of progress in tackling the issue since reassurances were given by the County Council in 2016.

It was proposed by Mr J Fisher, seconded by Miss S Lawn and

**RESOLVED**

That the Town Council write to the Highway Authority to request a meeting as soon as possible to identify and resolve the issues in this area.

**120 UPDATE ON SEWAGE IN THE RIVER YARE**

Dr T Foreman explained that although it was anticipated that a verbal report would be given, a written report had been received from the Environment Agency. It was noted that this issue had been reported in August 2020 and that the Environment Agency were still awaiting a plan and timescale from the responsible landowner. There was significant concern regarding sewage being pumped into the river in the vicinity of River Green, with particular concern for the numerous residents and visitors who sail, row, canoe, and kayak in the area. Also, for the Sea Scouts who have begun using this area of water.

It was felt that the inaction of the Environment Agency was a cause of great concern. Also, there was frustration that the navigation authority had not been more responsible in dealing with the breaches in their own policies in this area.

It was proposed by Miss S Lawn and seconded by Mr J Fisher and

**RESOLVED**

That a letter be sent to the Minister responsible outlining the significant concerns of the Town Council regarding the inaction in this area.

**121 UPDATE ON RIVER GREEN MOORINGS**

The Town Clerk provided an overview of a meeting which had taken place the previous week between the Town Council and its legal advisor, and the owners of land on Thorpe Island in the vicinity of River Green. It was explained that the meeting had sought to document any evidence of rights of any sort at River Green, and that a report by the solicitor will be produced to give the Council the assurances sought prior to the mooring management scheme being implemented. The Council **NOTED** the verbal report.

**122 SEATING CONTAINER AT SIR GEORGE MORSE PARK**

A number of quotations for the painting, flooring, and internal refurbishment of the container at the Sir George Morse Park were considered by the Council. There was much discussion about the costs, which the Council felt were beyond its current budget for the project. Miss S Lawn requested that some of the work be undertaken by the Council team to bring the container into a useable state.

It was proposed by Miss S Lawn, seconded by Mr J Ward and

**RESOLVED**

For the Town Council to undertake a project to repaint and refurbish the interior of the container at a cost not to exceed £1000.

**123 PROPOSAL TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC FROM THE MEETING UNDER SECTION 1 OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE DISCLOSURE OF PERSONAL DETAILS**

It was proposed by Mr J Fisher and seconded by Miss S Lawn and

**RESOLVED**

To exclude press and public from the meeting.

**124 UPDATE ON STAFFING**

Dr T Foreman provided an overview of the current staffing levels at the Council. It was noted that both the office and the Parks and Estates teams were experiencing reduced capacity due to staff sickness, resignation, and dismissal. Dr T Foreman explained that he required the Council approval to resolve some employment matters currently being advised upon.

It was proposed by Mr J Fisher, seconded by Mr J Emsell and with one abstention it was

**RESOLVED**

To delegate power to the Clerk, Town Mayor and Chair of Finance and Staff to resolve the staffing issue.

**Future Agenda Items**

*The meeting closed at 9.23pm*

*Signed: .....*

*Dated: .....*