

**Thorpe St Andrew Town Council  
Minutes of the Town Council meeting  
held on 2 December 2019 at 7:30pm**

**86 Present:**

Mr J Fisher	(Town Mayor)		
Mr P Berry	Mr F Bowe	Mrs J Fisher	Mr J Emsell
Mr T Garner	Mr M Lake	Miss S Lawn	Mr I Mackie
Mr J Ward	Mr T Fordham	Mr S Snelling	

**Apologies:** Mr L Reeves Mrs T Mancini-Boyle Mr N Shaw

**In attendance:**

Mrs J Fenn (Deputy Clerk and RFO)

One member of the public was in attendance.

**87 DECLARATIONS OF INTEREST**

Member/Officer	Item
None	

**88 MINUTES**

The minutes of the meeting held on 4 November 2019 were agreed and signed as a true record.

**ANNOUNCEMENTS**

- (i) Town Mayor had not thanked everybody involved for their efforts with the Christmas event. It was requested that the Council send thanks to the Town Crier, Police for the use of the launch and Melissa Rudd. An email invitation for the Mayoral Mistletoe Mardle on 15<sup>th</sup> December 2019 had been sent but some recipients had problems opening the attachment. Mr J Fisher to bring hard copies to be collected at the office if required. Those wishing to attend should respond as soon as possible.
- (ii) The Town Clerk was not at the meeting to provide a report.

**89 PUBLIC SESSION (limited to 3 minutes per speaker)**

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

- (i) Norfolk Constabulary – no police representative was in attendance..
- (ii) Members noted the report from Cllr Ward.

- (iii) Cllr I Mackie – endorsed the Christmas lights had been a good event. He had received a nice communication from our twinning members in Canada for Remembrance Sunday.  
The car that was caught in the floods in Little Plumstead had ignored the road closed signage and flood warning sign. Cllr I Mackie will be visiting Dussindale Primary School for their Christmas assembly 5/12/19. The advice for individuals to telephone the police to report any anti-social behaviour had backfired as too many reports were made. Either one person from Facebook to contact or to report to Cllr I Mackie and he will inform the police. Cllr I Mackie attended the meeting 'Transforming City funds' which is looking at Yarmouth Road being a bus freeway. The Dussindale rail halt is still being considered. Harleys had an issue with 2-3 feet of double yellow lines near to their premise. Cllr I Mackie has spoken to highways and they will not be re-instated. NCC have agreed to plant 1 million trees over the next 3-4 years. Cllr I Mackie reported the next surgery date 11/1/20. Also, the grit bins will be restocked by NCC.
- (iv) Jonathan Emsell – The collaboration between SNDC and BDC will see staff aligned to new roles in 2020. This should have no effect on TSATC.
- (v) A member of the public wished all the councillors and staff a Merry Christmas and thanked them for the hard work during the year with all the events they had planned and especially the Christmas lights which was a great event. An enquiry was made regarding the item of the car park. The Town Mayor reported that this is a confidential item at present whilst negotiations are taking place.

**90 FINANCE**

- (i) Payments List – approved and signed.
- (ii) Bank Reconciliation Statement was approved and signed.

**91 DRAFT MINUTES OF COMMITTEE MEETINGS**

- (i) Plans Committees – amend item 5 to Beechwood Drive – noted.
- (ii) Finance and Staff Committee amend to show JW and PB present.
- (iii) Events and Media Committees – amend to show SS present.

**92 DRAFT BUDGET 2020/21**

Members considered the report of the Clerk and the RFO on the draft Budget, along with the recommendation from the Finance and Staff Committee. It was noted that the Council continues to increase its work for vulnerable members of the community, and saw the additional budget for a post to continue this work as extremely valuable. Further investment in the infrastructure of the town will also benefit both residents and local businesses alike. The long term savings on contractor costs by investing in the in-house grounds team was also noted. The members also noted that the proposed precept is still lower than the comparator Councils locally. It was proposed by Cllr S Lawn, seconded by Cllr J Ward and on a show of hands unanimously

**RESOLVED** to approve the 2020 to 2021 budget as presented totalling £542,985.

**93 PLANNING APPLICATIONS**

- |                   |                                                                                                                                           |                                                                                                                                                                       |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20191698          | 52A Thunder Lane<br>Garage to Annex (SS)<br>No objections however, if BDC wish to change the colour of the cladding we will support them. | First Floor Side Extension and Conversion of                                                                                                                          |
| 20191710          | The Oaks 16B Harvey Lane                                                                                                                  | Variation of Condition 2 of Planning Permission 20171569 (JF)                                                                                                         |
| No objections     |                                                                                                                                           |                                                                                                                                                                       |
| 20191757          | 18 Thor Road                                                                                                                              | Demolition of Existing Flat Roofed Rear Extensions & Conservatory & Construction of New Larger Flat Roofed Rear Extension, Gable to Hip Roof & Rear Dormer Extension. |
| No objections     |                                                                                                                                           |                                                                                                                                                                       |
| 20191813          | The Griffin 212 Yarmouth Road                                                                                                             | Demolition of Public House (JF)                                                                                                                                       |
| No objections     |                                                                                                                                           |                                                                                                                                                                       |
| 20191815          | Bankside 300, Peachman Way                                                                                                                | Static Non-Illuminated Sign to Office Block                                                                                                                           |
| No objections     |                                                                                                                                           |                                                                                                                                                                       |
| BA/2019/0376/TCAA | 1 Ferrymans Court                                                                                                                         | G1: Laurel – Reduce in Height by Approximately 3m, reduce sides back by approximately 0.5m.                                                                           |
| No objections     |                                                                                                                                           |                                                                                                                                                                       |
| BA/2019/0392/TCAA | Plot 2 The Boathouse<br>Fields Boatyard                                                                                                   | T1: Willow Fell.                                                                                                                                                      |
| No objections     |                                                                                                                                           |                                                                                                                                                                       |

Comment from SS the car wash on Yarmouth Road is putting one of their flags on their A sign but taking it in at night.

Open cases noted.

No closed cases due to meeting being brought forward.

**Future Agenda Items**

*The meeting closed at 8:22pm*

*Signed: .....*

*Dated: .....*