



**THORPE ST ANDREW TOWN COUNCIL**

## **THORPE ST ANDREW ANNUAL PUBLIC TOWN MEETING**

**ALL WELCOME AND ENCOURAGED TO ATTEND**

Town Hall, Pound Lane, Thorpe St Andrew, Norwich, NR7 0UL  
Tel/Fax: (01603) 701048 Email: [office@thorpestandrew-tc.gov.uk](mailto:office@thorpestandrew-tc.gov.uk)

### ***Agenda of Annual Public Town Meeting***

You are hereby invited to attend the Annual Public Town Meeting of Thorpe St Andrew to be held at the Town Hall on 13<sup>th</sup> May 2019 at 6.45pm for the purpose of transacting the following business.

Dr Thomas Foreman  
Clerk to the Council

John Fisher  
Town Mayor

#### **AGENDA**

- 1 To confirm the minutes of the Annual Town Meeting held on 14<sup>th</sup> May 2018**
- 2 Annual Report of Thorpe St Andrew Town Council from the Town Mayor, Councillor John Fisher**
- 3 Finance**
  - i. Finance Statement 2018/19**
  - ii. Variance Report 2018/19**
- 4 Update from Local Organisations**
  - a) Norfolk Police**
  - b) Friends of Thorpe St Andrew Parks**
  - c) Thorpe History Group**
  - d) Royal British Legion**
  - e) Fr James Stewart – Thorpe St Andrew Parish Church**
  - f) Frostbites Sailing**
  - g) Yare Boat Club**
  - h) Dussindale Allotment Association**
- 5 Public Participation**
- 6 Close**

30/04/2019

**Town Clerk – Thomas Foreman**

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**Thorpe St Andrew Town Council**  
**Minutes of the Annual Public Town meeting**  
**held on 14 May 2018 at 7:00pm**

**Present:**

Mr I Mackie	(Town Mayor)		
Mr P Berry	Mr F Bowe	Mr J Emsell	Mrs J Fisher
Mr J Fisher	Miss S Lawn	Mrs T Mancini-Boyle	Mr L Reeves
Mr N Shaw	Mr S Snelling	Mr J Ward	Mr R Wooden

**Apologies:** Mr N Hancock Mr R Robson Mr D Sears

**In attendance:**

Dr T Foreman (Town Clerk) Mrs D Matthews (Committee Officer)  
Mrs J Fenn (Deputy Clerk and Responsible Finance Office)  
Mrs F Bass (Deputy Clerk – Committees and Events)  
9 Members of the public and Father James Stewart

**1 MINUTES**

The minutes of the Annual Public Town Meeting held on 8 May 2017 were agreed and signed as a true record.

**2 ANNUAL REPORT OF THORPE ST ANDREW TOWN COUNCIL FROM THE TOWN MAYOR COUNCILLOR I MACKIE**

Mr Mackie presented his comprehensive report of the Council's activities during the previous year (a copy of which was tabled at the meeting). He highlighted many of the new and ongoing services delivered during the course of the year to add to the wellbeing of the Town and retain it as a highly popular and desirable place to live.

**3 FINANCE**

(i) Financial Statement 2017/18 – members received the Financial Statement for 2017/18 and the Responsible Finance Officer highlighted the main features of the estimated and actual budget for 2017/18. A total of £23k additional income had been received above the budget as a result of additional income from lettings, business sponsorship, income donated from the garage sale, CIL money, income from the dementia café and a reimbursement of legal fees. Expenditure on the refurbishment of the Town Hall had been covered by way of the loan received the previous year. Total borrowings were set out in the paper together with the list of earmarked reserves. An overall increase in costs was mainly attributed to increased staffing costs.

**RESOLVED** that the Financial Statement for 2017/18 be approved.

(ii) Variance Report 2017/18 - members considered the Variance Report for the period 1/4/17 to 31/3/18 and

**RESOLVED** that the Variance Report for 2017/18 be approved.

**4 UPDATE FROM LOCAL ORGANISATIONS**

(i) Friends of Thorpe St Andrews Parks – representatives of the Friends of Thorpe St Andrews Parks stated that they were pleased to note that a number of the ideas emerging from the consultation carried out had now been implemented or were in the process of being implemented and they thanked the Town Council for their efforts in helping to deliver what the community wanted. They included toilet facilities, café, shading (by way of tree planting) and seating. Fencing had also been removed and users appreciated the open, welcoming feel. Work was still ongoing to secure the provision of new play equipment and quotes and additional funding was being sought. The friends had been working with another community group to deliver further initiatives.

(ii) Royal British Legion – a paper detailing the work of the Thorpe Branch of the Royal British Legion was circulated at the meeting and Mr Snelling pointed out key highlights from the paper.

(iii) Thorpe History Group – a representative of the Group reported that they were now in their 5<sup>th</sup> year and were developing an annual programme of talks and walks. The talks were held at St Andrews Centre and were well attended. He thanked the Town Council for their continued support for the Group. The Mayor welcomed the programme of events and that work of the Group which had proven to be very interesting but also very useful to the Town Council.

(iii) Fr James Stewart, Thorpe St Andrew Parish Church – Father James welcomed the opportunity to address the meeting and the close working relations with the Town Council. He mentioned a few highlights from the year which included hosting placements of a curate and a chaplain from other areas, receiving support from the Town Council to retain the ecclesiastical boundary of Thorpe St Andrew in line with the Town Council boundary which was welcomed, the summer fete and the autumn fair and enhanced involvement in the Town’s Christmas Lights event. Successful and enjoyable Civic Services had been held for Cllrs J Ward and I Mackie for their civic offices with the Town, District and County Councils. Father James went on to report that the Church continued to operate within tight financial controls and unfortunately a wall at the church had recently collapsed which it was hoped would be dealt with by way of insurance but any other support would be gladly received. The grass-cutting contract had been recently re-let and the grass would soon be cut.

**5 PUBLIC PARTICIPATION**

In response to a question about the location of defibrillators in the Town, the Clerk reported that the defibrillator at the Town Hall was not available 24 hours but was accessible during office hours and at weekends. Another defibrillator was available at the Morse Pavillion and there were proposals for another defibrillator possibly at River Green which would be accessible 24 hrs.

*The meeting closed at 7:35pm*

Signed: .....

Dated: .....