



THORPE ST ANDREW TOWN COUNCIL

TOWN COUNCIL MEETING

Town Hall, Fitzmaurice Park, Pound Lane, Thorpe St Andrew, Norwich, NR7 0SR

Tel/Fax: (01603) 701048

Email: office@thorpestandrew-tc.gov.uk

26.02.20

Notice of Town Council Meeting

You are hereby summoned to attend the meeting of Thorpe St Andrew Town Council to be held at the Town Hall on 2nd March 2020 at 7.30pm for the purpose of transacting the following business.

Thomas Foreman

Thomas Foreman Clerk to the Council

AGENDA

- 112 Attendance book and apologies for absence.
- 113 Declarations of interest in items on the agenda.
- 114 To confirm the minutes of the Town Council meeting held on 3rd February 2020
- 115 Announcements (For information only)
To receive announcements from
 - (i) The Town Mayor
 - (ii) The Clerk
- 116 Public participation –To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 minutes each.
 - (i) Norfolk Constabulary
 - (ii) County and District Councillors
Report from Councillor John Ward
 - (iii) Members of the public
- 117 Finance
 - (i) Payments List – attached
 - (ii) Bank Reconciliation Statement – to be tabled
- 118 Draft Minutes of Committee Meetings
 - (i) Plans Committee held 10.2.2020
 - (ii) Events Committee held 24.2.2020 – to be tabled
- 119 Correspondence regarding Car Parking - attached
- 120 Update on Sewage in the River Yare – Verbal Report
- 121 Update on River Green Moorings – Verbal Report
- 122 Seating Container at Sir George Morse Park – Quotations to be tabled
- 123 Proposal to exclude members of the press and public from the meeting under section 1 of the Public Bodies (Admission to Meetings) Act 1960 due to the disclosure of personal details
- 124 Update on Staffing – Verbal Report

Future Agenda Items. (Not for discussion)

Town Clerk - Dr Thomas Foreman

Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0UL

Tel/Fax: (01603) 701048 E-mail: office@thorpestandrew-tc.gov.uk

Website: www.thorpestandrew-tc.gov.uk

VAT No. 107 2921 90

Thorpe St Andrew Town Council
Minutes of the Town Council meeting
held on 3 February 2020 at 7:30pm

103 Present:

Mr J Fisher	(Town Mayor)		
Mr P Berry	Mr F Bowe	Mrs J Fisher	Mr J Emsell
Mr T Garner	Mr M Lake	Miss S Lawn	Mr L Reeves
Mr J Ward	Mr I Mackie	Mr S Snelling	Mr T Fordham

Apologies: Mrs T Mancini-Boyle Mr N Shaw Mr J Boast

In attendance:

Dr T Foreman

Five members of the public and PC Mason were in attendance

104 DECLARATIONS OF INTEREST

Member/Officer	Item
Dr T Foreman	110 – Asset of Community Value Nomination. As a Member of a different Rowing Club, but will offer no advice on the nomination.

105 MINUTES

The minutes of the meeting held on 6 January 2020 were agreed and signed as a true record.

ANNOUNCEMENTS

- (i) The Town Mayor updated the Council on his activities over the past month, including meeting with the Environment Agency, and attending a public meeting regarding Thorpe Woods.
- (ii) The Town Clerk provided an overview of his monthly meetings, including discussions with the Broads Authority, NP Law, owners of Thorpe Island and the Lime Tree Day Nursery.

106 PUBLIC SESSION (limited to 3 minutes per speaker)

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

- (i) Norfolk Constabulary – PC Mason was in attendance and provided an overview of the crime statistics for the previous month. The Town Councillors asked a number of questions regarding the statistics and how these are recorded. The Councillors thanked PC Mason for attending.
- (ii) Members noted the report from Cllr Ward.
The District and County Councillors provided an overview of their work over the previous month. Cllr I Mackie provided an overview of his work related to bus shelters, boundary changes, Thorpe Woodlands, and meeting at Thorpe Cemetery. In addition, Cllr I Mackie explained he had been appointed a

Governor at Dussindale Primary School. Cllr J Fisher provided an overview of his work as Cabinet member for Children Services, particularly the work towards Councillors working closer with centres in their areas.

- (iii) A resident raised concerns about the appearance of the car wash on Girlings Lane and requested an update on the Neighbourhood Plan. This was provided by the Town Clerk. A resident explained that the first blue plaque is to be installed in Thorpe St Andrew related to Patterson family. Also, it was explained that a working group was planning to do some work at the cemetery and requested some assistance from the Town Council. The Town Mayor explained this would be taken up by the Town Clerk and could go to the Finance and Staff Committee if needed.

A representative from Frostbites Sailing Club spoke to object to the Community Asset Nomination. After provided a background to the Club and its history, the representative challenged some of the details of the proposal. Two representatives from Broadland Paddlesport spoke with concerns about the nomination, but explained that they are happy to work with and support recreation on the Broads. In addition, they were unhappy with the process of the Nomination.

107 FINANCE

- (i) Payments List – approved and signed.
(ii) Bank Reconciliation Statement was approved and signed.

108 Minutes from Committees

- (i) Plans and Environment Committee – noted
(ii) Events Committee – noted
(iii) Finance and Staff Committee - noted

109 Social Media Policy

The Town Clerk provided an overview of the proposed social media policy which had been circulated with the meeting papers. There was significant discussion about the need for the policy and whether it was required. It was explained that The policy was a template, prepared specifically for matters which had arisen in the last few months and been mentioned to the Town Clerk who had discussed the concerns with the Town Mayor.

It was proposed by Mr J Fisher, seconded by Miss S Lawn and

RESOLVED

That the policy be adopted, but reviewed in May at the Annual Meeting following further discussions on possible improvements with Mr T Fordham.

110 Asset of Community Value Nominations: Thorpe St Andrew

The Town Clerk introduced the legislation background and guidance from Broadland District Council relating to Asset of Community Value Nominations. The Town Clerk explained he would be unable to provide advice on this matter, but the guidance from

the District Council was comprehensive. Councillors considered the information provided as guidance by the District Council, as well as the arguments made by members of the public earlier in the meeting.

It was proposed by Miss S Lawn and seconded by Mr J Fisher and

RESOLVED

Not to support the Asset of Community Value nominations.

As there has been no identified need for the nomination, and that the sites already have sufficient protection through existing planning policies. The Council cannot foresee any changes on the sites or locally which would require the nomination to be approved

111 Broadland Boat Club

The Town Clerk updated the Council on a meeting with Broadland Boat Club. It was explained that the Town Council may be written to, along with both the Broads Authority and Broadland District Council seeking support for their plans to merge with Yare Boat Club. The Council noted this report

Future Agenda Items

The meeting closed at 9.23pm

Signed:

Dated:

Date: February 2020

Newsletter

Welcome to the newsletter for Thorpe St Andrew, Thorpe End, Great and Little Plumstead



Local Policing
Commander for -
Thorpe St Andrew

Message from T/Inspector David Taylor

The month of January has soon passed and has been a challenging month for my Policing teams. We have noticed an increase in Burglaries in the Broadland area, although occurrences remain low, some of the targeted addresses were left unlocked therefore making them an easy target. Please be vigilant, if you note any suspicious behaviour please contact the police control room on 101 or in an emergency 999.

My team have received a number of complaints in relation to parking in proximity to schools at the start and end of the day. If taking children to school, please be considerate to other people ensuring that your parking is both safe and legal, none of us would wish to see a pedestrian injured as a result of poor parking.

Should you have information relating to this or any other crime please share the information with the police or you want to remain anonymous you can contact Crimestoppers on **0800 555111**

Crime Updates 1st - 31st January 2020

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	2	Harassment, alarm or distress is caused in a non-crime incident.
Burglary Business and Community	4	A person commits theft in a building or structure that is not lived in.
Burglary Residential	3	Entry and theft in a building or a structure that is lived in.
Criminal Damage	6	A person destroys or damages property belonging to someone else.
Domestic	10	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	2	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	1	Any crime determined to have a hate element as per above.
Possession of controlled substance	2	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	2	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	2	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	1	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.

Broadland Engagement Officer PC Vicky Bailey



I will be hosting the following Drop-in Engagements Surgery "Cuppa with a Copper" where you are invited to join me for a cuppa and you can discuss any local issues or concerns you may have.

- Wroxham Library, Norwich Road, Wroxham. NR12 8RX
Tuesday 3rd March 10:30hrs—Midday (Occurs first Tuesday of every month)
- Acle Library, Bridewell Lane, Acle, NR13 3RA
Tuesday 10th March 12:00hrs – 14:00hrs (Occurs the second Tuesday of every month)
- St Williams Way Library, Williams Loke, Thorpe, NR7 0AJ
Tuesday 17th March 12:30hrs —2:00hrs (occurs every 3rd Tuesday of every month)

Your local Beat Manager, PC Andy Mason



Every year burglary tends to increase during the winter months as the afternoons get darker, making it easier to identify unoccupied homes which are often left unlit. You can help protect your home by following some basic crime prevention advice such as:

- Make sure your boundaries and gates are secure
- Always lock garages, sheds and outbuildings
- Always lock your doors, even when you're at home
- Make sure your windows are secure
- Always leave your house looking occupied
- Avoid keeping cash at home
- Make sure you keep an inventory of valuable items

Being burgled can be a traumatic experience, leaving people feeling violated and unsafe in their own home. However, as the majority of burglaries are opportunistic rather than planned, there are some simple steps you can take to reduce the risk of it happening to you. The most effective security consists of a variety of measures to deter, defend and detect any intruders.

Check out Home Security Checklist on the Norfolk Constabulary website
<https://www.norfolk.police.uk/sites/norfolk/files/homesecuritychecklist1.pdf>

Neighbourhood Priorities

Next SNAP meeting: **Mon 4th May, 7pm at Roxley Hall, Yarmouth Road, Thorpe St Andrew, NR7 0QF**

- Hi-visibility & plain clothes patrols to tackle anti-social behaviour and burglaries throughout Thorpe St Andrew, including vehicle related issues at Broadland Business Park
- Tackle Anti-Social Behaviour and conduct reassurance patrols during the early evenings in Wroxham, Rackheath and Salhouse.
- Monitor and challenge speeding in Wroxham, Rackheath and Salhouse.

Point of contact



Follow us on social media

@BroadlandPolice

www.crimestoppers.co.uk

www.norfolk.police.co.uk

Email: SNTSpowston@norfolk.pnn.police.uk

Non Emergency: 101

Partner contacts



111 NHS

County Council 03448008012

District Council 01603 431133

Parking Issues 01553 616222



9th February 2020

Report from Councillor John Ward

Broadland District Council

I have now spent all of my £500 Councillor Community Grant up until 31st March 2020, with £306 going to the Allotment Project at Sprowston Community high School and £194 to the Eco Council at Cecil Gowing Infant School for tree planting.

The merging of the management structure of BDC and SNDC is now complete. There are now apprentices throughout the organisation and one to congratulate is Katy Whiting who won the first round of the East of England Apprentice Challenge. Another apprentice who has done well is Peter Aspinall who won the Special Recognition of the Year Award from Easton & Otley College and now has a job with the depot team.

The Council continues to invest to support the delivery of the Food Enterprise Zone at Honingham.

Norfolk County Council

The Council's property company 'Repton' has submitted plans for 200 new homes at Hopton. This is Repton's second development having just gained planning approval for 137 homes at Acle.

HM The Queen has appointed 11 new Deputy Lieutenants for Norfolk:- Dr Rose Barnes, Group Captain Stewart Blackburn MBE, Mrs Jane Cator, Mr Jake Humphrey, Rev Matthew Hutton, Sir Norman Lamb, Lt. Col. Mark Nicholas MBE, Mr Nicholas Pratt, Dr Marian Prinsley, Mrs Philippa Taylor, Mr Han Yang Yap.

The Broadland Northway Western Link has moved closer with the Council agreeing to purchase Pump Farm at Weston Longville for £1.2m. Once the road is complete any unused land will revert to farmland. The proposed route will see the new road join the A47 at Honingham and pass through the Wensum Valley. Cabinet have agreed to contract the project out and undergo a process of public consultation.

Thorpe St Andrew Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1,218 Office telephone	28/01/2020		Bank 1 Current Accou	onlines	Telephone - Office	Talk Talk	S	47.95	9.59	57.54
1,219 Telephone	28/01/2020		Bank 1 Current Accou	onlines	Telephone - Morse Pavilion	Talk Talk	S	47.95	9.59	57.54
1,220 Telephone	28/01/2020		Bank 1 Current Accou	onlines	Telephone - Fitz Pavilion	Talk Talk	S	32.95	6.59	39.54
1,221 Wheeled/litter/dog bins	28/01/2020		Bank 1 Current Accou	online	Wheeled bins	Veolia	S	136.26	27.25	163.51
1,222 Wheeled/litter/dog bins	28/01/2020		Bank 1 Current Accou	online	Wheeled bins	Veolia	S	91.92	18.39	110.31
1,223 Wheeled/litter/dog bins	28/01/2020		Bank 1 Current Accou	online	Wheeled bins	Veolia	S	21.36	4.27	25.63
1,224 Bank charges	11/02/2020		Bank 1 Current Accou	online	Bank charges	Lloyds Bank	X	31.75	0.00	31.75
1,225 Office telephone	11/02/2020		Bank 1 Current Accou	online	Mobile - office	O2	S	14.39	2.88	17.27
1,226 Telephone	11/02/2020		Bank 1 Current Accou	online	Mobile telephones - Rec Grnd	O2	S	73.17	14.63	87.80
1,227 Training	12/02/2020		Bank 1 Current Accou	online	Training - groundsmen	Chilled Driving Tuition	E	289.00	0.00	289.00
1,228 Repairs	12/02/2020		Bank 1 Current Accou	online	Street light - repairs	Cozens UK Ltd	S	395.00	79.00	474.00
1,229 Maintenance contract	12/02/2020		Bank 1 Current Accou	online	Street light - maintenance	Cozens UK Ltd	S	400.00	80.00	480.00
1,230 Projects	12/02/2020		Bank 1 Current Accou	online	De fib cabinet	Imperative Training Ltd	S	550.00	110.00	660.00
1,231 River Green maintenance	12/02/2020		Bank 1 Current Accou	8421	Electrical work - River Green	C R Wilson	E	80.00	0.00	80.00
1,232 Foreman salary										
1,233 Fenn salary										
1,234 Bass - salary										
1,235 Sayer salary										
1,236 Calver salary										
1,237 Mr G Watkins										
1,238 Parr - salary										
1,239 Jones salary										
1,240 Fenn salary										
1,241 Fenn - pension employer										
1,242 Sayer salary										
1,243 Sayer - pension employer										
1,244 Bass - salary										
1,245 Bass - pension employer										
1,246 Foreman salary										
1,247 Foreman - pension employer										
1,248 Calver salary										
1,249 Calver pension employer										
1,250 Mr G Watkins										
1,251 Watkins - pension employer										
1,252 Parr - salary										
1,253 Parr employers pension										

Thorpe St Andrew Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1,254					Jones salary					
1,255					Jones pension employer					
1,256					Sayer salary					
1,257					Sayer - NIC employer					
1,258					Foreman salary					
1,259					Foreman employers nic					
1,260					Bass - salary					
1,261					Bass - NIC employer					
1,262					Calver salary					
1,263					Calver -employers nic					
1,264					Student loan					
1,265					Mr G Watkins					
1,266					Parr - salary					
1,267					Parr - employers NIC					
1,268					Jones salary					
1,269					Jones nic employer					
1,270					Fenn salary					
1,271	12/02/2020		Bank 1 Current Accou	8423	Hire equipment	Ben Burgess	S	450.00	90.00	540.00
1,272	12/02/2020		Bank 1 Current Accou	8424	Pest control	Burrell Pest control	E	55.00	0.00	55.00
1,273	12/02/2020		Bank 1 Current Accou	8424	Pest control	Burrell Pest control	E	55.00	0.00	55.00
1,274	12/02/2020		Bank 1 Current Accou	8425	Photocopying	CCS Ltd	S	148.69	29.74	178.43
1,275	12/02/2020		Bank 1 Current Accou	8425	Photocopying	CCS Ltd	S	45.30	9.06	54.36
1,276	12/02/2020		Bank 1 Current Accou	8426	Donation	East Coast Truckers	E	250.00	0.00	250.00
1,277	12/02/2020		Bank 1 Current Accou	8427	Electricity - River Green	E.on	L	12.52	0.63	13.15
1,278	12/02/2020		Bank 1 Current Accou	8428	Bus shelters	G W Shelter Solutions Ltd	S	15,309.00	3,061.80	18,370.80
1,279	12/02/2020		Bank 1 Current Accou	8429	Locks	A C Leigh	S	98.58	19.72	118.30
1,280	12/02/2020		Bank 1 Current Accou	8430	Website updates	Norfolk Geeks	E	2,182.50	0.00	2,182.50
1,281	12/02/2020		Bank 1 Current Accou	8431	Grant	Norwich Frostbite Sailing Clu	E	650.00	0.00	650.00
1,282	12/02/2020		Bank 1 Current Accou	8432	Fireworks	Titanium Fireworks	S	3,500.00	700.00	4,200.00
1,283	12/02/2020		Bank 1 Current Accou	8433	Electricity - River Green Toile	Total Gas & Power	L	22.65	1.14	23.79
1,284	12/02/2020		Bank 1 Current Accou	8433	Streetlight-energy charge	Total Gas & Power	S	2,230.70	446.15	2,676.85
1,285	12/02/2020		Bank 1 Current Accou	8433	Streetlight-energy charge	Total Gas & Power	S	2,293.75	458.76	2,752.51
1,286	12/02/2020		Bank 1 Current Accou	8434	Cleaning - Morse Pavilion	Town and Country Cleaning	E	580.00	0.00	580.00
1,287	12/02/2020		Bank 1 Current Accou	8434	Cleaning - Fitz Pav	Town and Country Cleaning	E	405.00	0.00	405.00
1,288	12/02/2020		Bank 1 Current Accou	8434	Cleaning - Roxley Hall	Town and Country Cleaning	E	500.00	0.00	500.00
1,289	12/02/2020		Bank 1 Current Accou	8434	Cleaning River Green Toilets	Town and Country Cleaning	E	465.00	0.00	465.00
1,290	18/02/2020		Bank 1 Current Accou	online	Vehicle maint	C S Engineering	E	80.00	0.00	80.00
1,291	18/02/2020		Bank 1 Current Accou	online	Lease payment	Bussey & Sabberton	S	360.16	72.03	432.19
1,292	18/02/2020		Bank 1 Current Accou	online	Survey	Survey Monkey	E	58.34	0.00	58.34

Thorpe St Andrew Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1,293	18/02/2020		Bank 1 Current Accou	online	Goods	Amazon	E	7.99	0.00	7.99
1,294	18/02/2020		Bank 1 Current Accou	online	Training - councillors	Virtual College	S	90.00	18.00	108.00
1,295	18/02/2020		Bank 1 Current Accou	online	Cleaning Materials	Polybags Ltd	S	509.12	101.83	610.95
1,296	18/02/2020		Bank 1 Current Accou	online	Electricity - Morse Pav	Opus Energy	S	348.09	69.62	417.71
1,297	18/02/2020		Bank 1 Current Accou	online	Electricity - floods/workshop	Opus Energy	L	37.62	1.88	39.50
1,298	18/02/2020		Bank 1 Current Accou	online	Electricity - Fitz Pav	Opus Energy	S	807.83	161.57	969.40
1,299	18/02/2020		Bank 1 Current Accou	online	Electricity - Roxley Hall	Opus Energy	L	92.43	4.62	97.05
1,300	18/02/2020		Bank 1 Current Accou	online	Water charges - Hillside Allot	Anglian Water	E	190.47	0.00	190.47
1,301	18/02/2020		Bank 1 Current Accou	online	Water charges - Cemetery	Anglian Water	E	14.91	0.00	14.91
1,302	18/02/2020		Bank 1 Current Accou	online	Water charges - Roxley Hall	Anglian Water	E	109.68	0.00	109.68
1,303	18/02/2020		Bank 1 Current Accou	online	Water charges - maintenance	Anglian Water	E	395.00	79.00	474.00
1,304	18/02/2020		Bank 1 Current Accou	8435	Subscription	Broads Society	E	19.00	0.00	19.00
1,305	18/02/2020		Bank 1 Current Accou	8436	Cleaning Materials	Spectrum Hygiene	S	397.44	79.49	476.93
1,306	18/02/2020		Bank 1 Current Accou	online	Gas charges - Morse	Total Gas & Power	S	467.00	93.41	560.41
1,307	19/02/2020		Bank 1 Current Accou	online	Fuel	Fuel Genie	S	185.31	37.06	222.37
1,308	25/02/2020		Bank 1 Current Accou	online	Barrier line rental	Wireless Logic Ltd	S	4.00	0.80	4.80
1,309	25/02/2020		Bank 1 Current Accou	online	Soccer marking	Norse	S	378.83	75.77	454.60
1,310	25/02/2020		Bank 1 Current Accou	online	Field Maintenance - Rec Gmd	Norse	S	551.30	110.26	661.56
1,311	25/02/2020		Bank 1 Current Accou	online	St Williams Loke - pruning	Norse	S	7.30	1.46	8.76
1,312	25/02/2020		Bank 1 Current Accou	online	Sports Turf - Rec Gnd	Norse	S	525.00	105.00	630.00
1,313	25/02/2020		Bank 1 Current Accou	online	Sports Turf - Duss	Norse	S	126.67	25.33	152.00
1,314	25/02/2020		Bank 1 Current Accou	online	Field Maintenance - Duss Park	Norse	S	293.65	58.73	352.38
1,315	25/02/2020		Bank 1 Current Accou	online	Picnic area maintenance	Norse	S	34.50	6.90	41.40
1,316	25/02/2020		Bank 1 Current Accou	8420	Cleaning bus shelters	R Marmoy	E	-100.00	0.00	-100.00
1,317	25/02/2020		Bank 1 Current Accou	8420	Cleaning bus shelters	R Marmoy	E	100.00	0.00	100.00
1,318	25/02/2020		Bank 1 Current Accou	8437	Machinery parts	Ben Burgess	S	103.60	20.72	124.32
1,319	25/02/2020		Bank 1 Current Accou	8438	Data protection	Information Commissioners O	E	40.00	0.00	40.00
1,320	25/02/2020		Bank 1 Current Accou	8439	Donation	Thorpe Players	E	200.00	0.00	200.00
1,321	25/02/2020		Bank 1 Current Accou	8440	Plumbing equip	Trade UK	S	33.00	6.60	39.60
1,322	25/02/2020		Bank 1 Current Accou	8440	Plumbing equip	Trade UK	S	28.40	5.68	34.08
1,323	25/02/2020		Bank 1 Current Accou	8440	Goods	Trade UK	S	66.08	13.22	79.30
1,324	25/02/2020		Bank 1 Current Accou	8440	Health and safety equip	Trade UK	S	112.48	22.50	134.98
							Total	54,974.79	6,350.67	61,325.46

PAYMENT LIST

Salaries	vouchers 1232-1239	February	10356.06
Norfolk Pension Fund	vouchers 1240-1255	Employer/employee payments	3598.54
HMRC	vouchers 1256-1270	Tax and NIC	2879.60

Thorpe St Andrew Town Council
Minutes of the Plans Committee and Environment meeting held on
10 February 2020 at 7.30pm

- 1 Present:**
Mr J Fisher (Chairman)
Mr P Berry Mr T Garner Mrs F Fisher Mr S Snelling

Mr F Bowe

In attendance:
Dr T Foreman (Town Clerk)

1 Member of the public was present

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Member	Item

3 MINUTES

The minutes of the meeting held on 13 January 2020 were agreed and signed as a true record.

4 PLANNING ITEMS RAISED BY RESIDENTS

The applicant for 20191949 was in attendance and provided an overview of the plans to the meeting.

5 PLANNING APPLICATIONS

20191949 – 159 Plumstead Rd – Objection based on terracing effect and filling the gap above garage. The Council understands the need for extending the house to make it 21st C. family friendly. We would therefore suggest a discussion between the applicant and planners to find a solution, we would propose setting extension back approx.. 1m.

20200031 89B Yarmouth Rd – No objection

20200159 – 4 Hillside Ave – No objection

20200163 – 116 St Williams Way – No Objections

20200201 – 3 Laurel Rd – Plan does not reflect current site appearance. Insufficient detail on plan to make any comment.

6. Norwich Western Link Update

The Committee discussed the Norwich Western Link and noted the correspondence.

7. Greater Norwich Local Plan

Councillors considered the GNLP in detail and discussed the areas being proposed in detail. It was **AGREED** that the Clerk and Town Mayor make a response supporting the Plan.

8. Proposed Base Station Installation

The initial notification of Vodafone to site a Base Station on Dussindale Drive for 5g signal was noted.

ENFORCEMENT NOTICES – CONFIDENTIAL

Members noted the update on confidential and non-confidential enforcement matters.

The meeting closed at 09:00pm

Signed:

Dated:

From:

Sent: 17 February 2020 09:04

To: Parking Operations <parking.operations@west-norfolk.gov.uk>

Subject: Re: School parking *OFFICIAL - *

I have spoken to the local councillor who agrees the problem has been there for a long time, not just for us but other people as well. They are going to bring this up at their next meeting.

As my husband is now retired the parking is more problematic, especially for our family who sometimes stays the night.

I am not asking for special treatment just an easy solution of maybe parking permits for the local residents.

Any blue badge would maybe help one friend although the councillors did tell me that even when someone displayed a blue badge they still had a ticket they had to pay, and it would not resolve the overnight parking issue.

As you cannot help maybe this could be referred to a higher being!

One again thank you for not being any help at all.

On Mon, 17 Feb 2020 at 09:15, Parking Operations <parking.operations@west-norfolk.gov.uk> wrote:

This document and any attachments carry a security classification of: OFFICIAL -

Thank you for your reply.

As the rules we enforce are based legally binding traffic orders, I believe you will struggle to find someone empowered to make the exception you are asking for without changing the whole scheme and its legal basis, even if temporarily.

If it is a change to the rules you wish to influence, can I suggest you make contact with your local Norfolk County Council (NCC) councillor, as it is NCC who make the legal orders we then enforce, their details can be found at:

<https://www.norfolk.gov.uk/what-we-do-and-how-we-work/councillors-meetings-decisions-and-elections/councillors>

Once any change has been made the signs/lines will be amended appropriately.

Kind regards

Martin.

CORRESPONDENCE ON CAR PARKING

From:

Sent: 12 February 2020 10:14

To: Parking Operations West Norfolk<

Subject: School parking

[cavalier close, Norwich Nr70te.](#)

There is a yellow line outside our house for restrictions concerning the school opposite. Whilst I do appreciate this we do have guests visit us and always tell them to park across our drive. Earlier this week we had a parking warden coming round and we were told our guests would have to move. We are in our 70's and our guests also have problems walking. There is nowhere we could tell them to move to except Sainsbury's down the hill. My husband and I had to move their cars there and had to walk back up a hill to our own house.

I phoned Broadland district council who told me to talk to you, they told me nothing could be done but to phone Norfolk county council. I did this but they gave me this website as they cannot do anything either.

We also have guests stay overnight and it is also a problem for them as the restrictions start at 8.0am.

Could we put a note in the cars or is there any sort of permit we could apply for.

I would appreciate your help with this problem, as because of our age this is becoming a big problem.

Thank you for any help you may be able to give and would appreciate your advice as soon as possible.

On Wed, 12 Feb 2020 at 13:42, Parking Operations <parking.operations@west-norfolk.gov.uk> wrote:

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Dear

Thank you for your e-mail.

Can I please ask if the guests you are referring to with problems walking have Blue Badges?

Kind regards

Martin.

Martin Chisholm

Assistant Director – Operations & Commercial

Borough Council of King's Lynn & West Norfolk

King's Court

Chapel Street

King's Lynn

Norfolk

PE30 1EX

UNITED KINGDOM

From:
Sent: 12 February 2020 16:29
To: Parking Operations < >
Subject: Re: School parking *OFFICIAL - *

Thank you for replying so quickly. No because they are waiting for a knee operation . I have spoken to Broadland councillors who are aware of these problems and have been trying to get this sorted. She also told me a man with a blue badge still got a ticket and even though he disputed it was still charged.

I have also getting in contact with our local MP
Thank you

--

On Mon, 17 Feb 2020 at 06:59, Parking Operations <parking.operations@west-norfolk.gov.uk> wrote:

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Thank you for your follow-up.

Given that, I imagine visiting you is not the only time the inability to walk long distances has made life difficult, I do suggest that they make contact with their local Blue Badge issuing authority, as there is normally a temporary impairment criterion. A Blue Badge would resolve the issues outside your property as the as it would allow 3hrs parking, I believe the restrictions are less than this.

Other than the suggestion above, I am regrettably unable to assist, the restrictions have been in place for some time and it would be inappropriate for us to arbitrate over exceptions deciding upon which resident has a better excuse for contravening them than another.

I appreciate you will be dissatisfied with this response, I am happy to share this with your MP when they ask.

Kind regards

Martin.