

**Thorpe St Andrew Town Council
Minutes of the Town Council meeting
held on 4 November 2019 at 7:30pm**

77 Present:

Mr J Fisher	(Town Mayor)		Mrs J Fisher
Miss S Lawn			
Mr P Berry	Mr F Bowe	Mr T Garner	Mr L Reeves
Mr S Snelling	Mr J Ward	Mrs T Mancini Boyle	Mr J Emsell

Apologies:

Mr I Mackie	Mr N Shaw	Mr T Fordham
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In attendance:

Dr T Foreman

78 DECLARATIONS OF INTEREST

None made.

79 MINUTES

The Minutes of the meeting held on 14 October 2019 were confirmed as a correct record and duly signed.

80 Announcements (For information only)

(i) The Town Mayor

The Town Mayor provided an overview of his activities over the previous month, which included a number of activities on behalf of the Town Council. He further provided an update of the Broads Authority parish meeting which he had also attended, along with the Deputy Mayor Miss S Lawn, Mrs T Mancini-Boyle, and the Town Clerk.

(ii) The Town Clerk

The Town Clerk provided an overview of the meetings he had attended on behalf of the Council during the previous month.

81 PUBLIC SESSION (limited to 3 minutes per speaker)

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

(i) Norfolk Constabulary – The Town Clerk reported that no representative would be attending the meeting but provided an overview of the crimes reported during the past month from the Safer Neighbourhood newsletter..

(ii) Members noted the report from Cllr Ward.

Mrs T Mancini-Boyle provided an update on the Community at Heart awards, where the Andrew Fredrick Adult Support team who work with the Council on both the Dementia Café and Luncheon Club won their category. In addition, details about the Food Enterprise Zone were provided.

Mr J Fisher outlined the plans for the latest Transforming Cities funding proposal from the County Council which identifies Yarmouth Road in Thorpe St Andrew as a pinch-

point for public transport. Details were given of the first report regarding early child services at the County Council, which had a positive outcome showing greater levels of contact across a wider range of systems.

(iii) None

82 FINANCE

(i) Payment List – Voucher number 704 – 843 totalling £46,106.61

(ii) Bank Reconciliation Statement

The Bank Reconciliation Statement will be presented at the December Town Council meeting.

83 CONFIRMATION OF STANDING ORDERS

Members considered the report of the Town Clerk outlining the recommendation from the Finance and Staff Committee regarding a change in standing orders to disregard anonymous correspondence.

RESOLVED

(i) To authorise the Town Clerk to disregard all anonymous correspondence without taking any action on it.

84 START DATE FOR MOORING MANAGEMENT SCHEME (JANUARY 2020)

Members considered the report of the Town Clerk regarding the start of the mooring management scheme at River Green. It was explained that the issues relating to Data Protection and the changes through GDPR had been overcome. Therefore the Town Council was in a position to start the contract management system. The Town Clerk explained that letters could be issued later in November, so a January 'soft' start would give a months notice, with the formal start with Mooring Charge Notices in February, providing 2 months notice.

RESOLVED

(i) For the Contract Law mooring management scheme to start on 1st January 2020 with warning letters, and for the formal start of the contract law system to commence on 1st February 2020.

85 PUBLIC ACCESS DEFIBRILLATOR

The Members received correspondence regarding the need for a public access defibrillator at the Sir George Morse Park. Members discussed the current defibrillator which is based within the Morse Pavilion.

RESOLVED:

(i) That if no grant funding were available the Town Council would install an external cabinet on the Café for the defibrillator currently stored inside the Morse Pavilion.

The meeting closed at 9pm

Signed:

Dated: