

**Thorpe St Andrew Town Council  
Minutes of the Town Council meeting  
held on 2 September 2019 at 7:30pm**

**49 Present:**

Mr J Fisher	(Town Mayor)		
Mr P Berry	Mr J Boast	Mr T Fordham	Mr T Garner
Mr M Lake	Miss S Lawn	Mr S Snelling	Mr J Ward

**Apologies:**

Mr F Bowe	Mr J Emsell	Mrs J Fisher	Mr I Mackie
Mrs T Mancini Boyle	Mr L Reeves	Mr N Shaw	

**In attendance:**

Dr T Foreman (Town Clerk)	Mrs D Matthews (Committee Officer)
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Three members of the public were in attendance for the public element of the meeting together with PC A Mason. They left the meeting for the confidential items

**50 DECLARATIONS OF INTEREST**

None made.

**51 MINUTES**

The minutes of the meeting held on 5 August 2019 were agreed and signed as a true record.

**52 ANNOUNCEMENTS**

- (i) The Town Mayor reported on a visit to the Bystanders Cricket Club who had expressed a wish to enter into discussions with the Town Council regarding current facilities. He thanked all members who had attended at Rivergreen to support the East Coast Truckers annual children's convoy as it passed by. He would be attending the flag raising for Merchant Navy day on 3 September at Rivergreen and reminded members about the forthcoming joint civic service and harvest festival celebrations. Members would shortly be advised of arrangements for the civic reception.
- (ii) The Town Clerk reported on meetings with the Highway Authority, the High School, the Police and the new EDP reporter for the Town. He had also attended the funeral of former Town Councillor Mr Denis Eley.

**53 PUBLIC SESSION (limited to 3 minutes per speaker)**

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

- (i) Norfolk Constabulary – PC A Mason attended and handed round the July Newsletter for the Area of Thorpe St Andrew, Thorpe End and Little Plumstead.

Members noted the crime statistics included in the newsletter for the month of June and asked PC Mason to give an update on figures for July and August and to circulate these to the Clerk. There were no noticeable trends in crime other than issues around noise from the NDR and Broadland Business Park (BBP) and work was underway to gather data on the issue at the BBP together with other agencies. A spate of thefts relating to business premises around Belmore Road was being monitored. It was noted that the next SNAP meeting was being held in Thorpe St Andrew at the Town Hall and not the High School as stated, on 10 October and this event needed as much publicity as possible to encourage a good attendance.

- (ii) A member of the public raised concerns about the issue of antisocial behaviour and noise from motor bikes on and off road in the area of the BBP which had been ongoing for a number of years. PC Mason reported that this was a priority area of attention and evidence was being gathered. The matter would be raised at the forthcoming SNAP meeting. Suggestions regarding the use of barriers and cameras in the area to discourage this activity were put forward. The Clerk commented that this had been an ongoing issue and that he had been in touch with the County Council regarding the potential for installation of a SAM2 camera and that he would also be happy to contact the landowners to see if they would be willing to consider the use of barriers.
- (iii) Members noted the report from Cllr Ward. Cllr Ward also reported that he had been approached by a local resident recently who wished to congratulate the Town Council on its exemplary management of Rivergreen and on the excellent events organised in the Town.
- (iv) Cllr I Mackie – the Town Clerk reported on behalf of Cllr Mackie on the issue of the non-availability of funding for the Rail Halt at Dussindale and the need for the Town Council to continue to support the provision of this facility. He also reported that the highway works at Thorpe End were reaching a critical point the next week pending completion.
- (v) Cllr J Fisher reported on delays in delivering the refurbishment works to the mini roundabouts on Plumstead Road because of the work at Thorpe End. He update members on the progress of work in relation to the Early Childhood and Family Service. He also reported on the combined efforts to the County / District / Town Councils in dealing with complaints regarding sewerage from a pipe from the Island being discharged into the river. The Environment Agency had been advised of the issue and were seeking compliance from the owner responsible to rectify the problem.

### **54 FINANCE**

- (i) Payments List – voucher numbers 474 to 579 totalling £29,754.20 were approved and signed.
- (ii) Bank Reconciliation Statement as at 31 July 2019 was approved and signed.

### **55 DRAFT MINUTES OF COMMITTEE MEETINGS**

- (i) Plans Committees – 12 August 2019 – noted.

**56 VARIATION OF PLANNING - RIVER GREEN OFFICE**

The Town Clerk advised members of minor amendments to the remodelling of the previous toilet block at Rivergreen into office accommodation to provide an alternative to the shutter public serving area. The owner of the boat hire service had undertaken to fit out the office area for storage over the winter pending its use as an office next summer. Members supported the minor changes. With regard to signage for the area, the Clerk was authorised to gain any necessary permissions to alter existing signage for the toilets to include the boat hire and canoe hire facilities and if appropriate to utilise the Council's byelaw notices for any additional advertising.

**57 TREE OF THE YEAR**

The Town Clerk advised members of a request to nominate the Horse Chestnut tree on Rivergreen for the Tree of the Year award next year (this year's deadline had now passed). Members supported the suggestion in principal but felt they wished to explore further which tree should be nominated.

**RESOLVED** to agree in principal to enter a tree but explore further which tree should be nominated.

**58 MOTION TO CLOSE THE MEETING TO THE PUBLIC AND PRESS**

It was proposed, seconded and

**RESOLVED** to close the meeting to the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information.

**59 CIVIC AWARDS**

Members considered the nominations for Civic Awards for 2019 and it was

**RESOLVED** to issue civic awards to Mr Roy Robson and Mr John Preus and to defer determination of the remaining nomination pending further discussions.

**60 LAND AT YARMOUTH ROAD**

Members considered the confidential report of the Clerk on matters involving land at Yarmouth Road. Members supported the recommendations from the Finance and Staff Committee and

**RESOLVED** to confirm the terms of negotiation recommended by the Finance and Staff Committee with a percentage profit share of 50% and to agree to the drawing up of plans and diagrams as set out in the report.

**Future agenda items:** Rail Halt at Dussindale

*The meeting closed at 9:20pm*

Signed: .....

Dated: .....