
Thorpe St Andrew Town Council
Minutes of the Plans and Environment Committee meeting held on
12 August 2019 at 7.30pm

- 1 Present:**
Mr P Berry (Chairman)
Mrs J Fisher Mr T Garner Mr S Snelling
(item 5 onwards)

Apologies: Mr F Bowe, Mr J Fisher

In attendance:
Dr T Foreman (Town Clerk) Mrs D Matthews (Committee Officer)

There were 2 members of the public present.

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Member	Item
Mr P Berry	Minute no 5 - Planning Applications – 20191066 - 5 Armstrong Road – was known to the applicant

3 MINUTES

The minutes of the meeting held on 8 July 2019 were agreed and signed as a true record.

4 PLANNING ITEMS RAISED BY RESIDENTS

REF: 20191066 – 5 Armstrong Road – the applicant confirmed that the proposed extension would have the same ridge height as the existing property and a slightly bigger footprint than the existing conservatory to be demolished.

5 PLANNING APPLICATIONS

- (i) REF: 20191050 – 92 Gordon Avenue – variation of condition 2 of planning permission 20161634 approved plans and documents - **NO OBJECTION.**
- (ii) REF: 20191066 – 5 Armstrong Road – demolition of existing conservatory and construction of a single storey rear extension - **NO OBJECTION.**
- (iii) REF: 20191078 – 2 Stanmore Road – balcony to rear first floor bedroom. It was noted the property was situated in a heritage area, The balcony would not be seen from any highway. It would be made of white painted steel and clear glass and could complement the existing listed building. **NO OBJECTION in principal but are mindful the property is sited in a heritage area.**
- (iv) REF: 20191080 – 31 Hansell Road – roof conversion – **DELEGATED to the Chairman and the Clerk to visit and determine.** (A site visit had not been able to be carried out in accordance with current practice as the Councillor had not received the notification).

- (v) REF: 20191181 – 275 Thunder Lane – single storey rear - **NO OBJECTION.**
- (vi) REF: 20191199 – 43 Belmore Road - single storey rear extension – **DELEGATED to the Chairman and the Clerk to visit and determine.** (A site visit had not been able to be carried out in accordance with current practice as the Councillor had not received the notification).
- (vii) BA/2019/2030/FULL – 54b Yarmouth Road – regularisation of existing uses and buildings for car wash, offices and garden centre and construction of new building / structures for waiting area, showroom and offices and carwash area. Concerns were raised regarding the lack of landscape screening of the units at the site, particularly from Thunder Lane, to protect the view across the valley, and about apparent car sales from the site which was not part of the permitted use. Members also felt the matter regarding the temporary use of flags on the site needed investigation and potential enforcement action. **NO OBJECTION but concerns about unauthorised car sales and the lack of adequate screening of the units on the site particularly from Thunder Lane, to protect the view across the valley.**

NO OBJECTION

Members noted the decisions made outside of the Committee in respect of the following two applications:

Roxley House, 68 Yarmouth Road – letter of intent for change of use - the application indicated parking for 14 vehicles at the front and rear and it was considered that occupiers would not be able to access safely all the positions so would have to park on the roadside. This would impact upon neighbours and traffic on Yarmouth Road which it was understood was being developed into a rapid transport route, which would restrict parking. The indicated internal arrangement did not appear to be functional as four self-contained flats. The application lacked a great deal of detail which, if provided might have helped with a more positive assessment. An objection had been raised on the following three grounds:

- 1 Provision of parking is inadequate, impacting upon both highway and neighbours;
- 2 Internal arrangement of flats - do not appear to be self-contained.
- 3 Quality of drawing and details are insufficient to allow a more accurate assessment.

REF: 20190571 –36 South Avenue - single storey side extension and entrance gates – amended revised tree surveys and arboricultural impact – noted.

APPROVED

Ref: BA/2019/0215/NONMAT – 6 Ferryman’s Court – change door and window material – noted.

6 DOG WASTE BAGS

Members were invited to consider a proposal to hand out single dog waste bags to dog walkers on the park who had forgotten their dog waste bags. Members supported the idea for a trial period from the Town Council offices and from Nanny’s cakes during opening hours. They agreed that a sum of £20 be allocated for each venue for

biodegradable bags to see how long these lasted. Appropriate signage was supported.

RESOLVED to proceed with a trial period of handing out single biodegradable dog waste bags from the Town Council offices and from Nanny’s cakes during opening hours and that a sum of £20 be allocated for each venue and appropriate signage be posted.

7 ENFORCEMENT NOTICES – CONFIDENTIAL

Members noted the update on confidential and non-confidential enforcement matters.

In response to a request, the Town Clerk undertook to chase up any progress on the following cases: 2018ENF498 and 2018ENF151.

In response to concerns about the untidy hedge near 183 Yarmouth Road, the Clerk undertook to raise this matter with the Highway Authority.

FUTURE AGENDA ITEMS

- Dog bins on parks
- Recycling bins on parks

DATES OF NEXT MEETINGS

Town Council	2 September 2019
Plans Committee	9 September 2019

The meeting closed at 8:40 pm

Signed: Dated: