

**Thorpe St Andrew Town Council
Minutes of the Neighbourhood Plan Committee meeting held on
14 January 2019 at 5.30pm**

1 Present:

Mr J Fisher (Chairman)
Mr F Bowe Mr L Reeves Mr S Snelling Mr M Martins

Apologies:

Mr J Clark

In attendance:

Dr T Foreman (Town Clerk) Mrs D Matthews (Committee Officer)

There were no members of the public present.

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None made.

3 MINUTES

The minutes of the meeting held on 8 October 2018 were agreed and signed as a true record.

4 ANNOUNCEMENTS

None made.

5 CONSULTATION RESULTS

The Clerk reported on the results of the latest consultation exercise. The number of responses received had been 89 compared to 50 in the previous exercises. It was felt this level of response was quite typical of neighbourhood plan consultations exercises which tended not to attract high levels of response. Collectively, the Town Council was able to demonstrate a good level of consultation evidence. No significant changes/amendments had been put forward and the comments received had been reflected in the updated Plan. All comments received had been supportive of the Plan and its policies. The next stage was to carry out an informal consultation with prescribed consultees including, the District Council, Broads Authority, Wildlife Trust, Historic England, inviting their feedback, if possible within a 2 week period.

6 REDRAFTED NEIGHBOURHOOD PLAN POLICIES

The Town Clerk took members through the updated policies as follows:

Policy 1 – remained as it was. The Clerk displayed maps which had been created using data available from the County Council's database showing the types and categories of habitats within the Town, including greenspace, woodland and wetland

areas. Guidance would be sought from the Wildlife Trust as to the key elements of this data which could be incorporated in the Plan. Members welcomed this visual data and felt they would be a useful addition to the Plan giving a snapshot of the situation at that time.

Policy 2 – this had been a very lengthy policy and had now been refined with some elements removed and included in separate policies (for example carparking and residential amenity). Other elements regarding the features of the three distinct areas of Thorpe St Andrew had been enhanced in the policy.

Policy 3 – a new policy had been created to include car parking and connectivity (previously included in policy 2). With regard to electric charging points, it was noted that PD rights existed in relation to the provision of electric charging points and so there was no direct need to include this in the policy. However, it was felt reference to the provision of electric charging points within new developments could be added as part of paragraph 10.10 in policy 2.

Policy 4 – a new policy had been created to include protecting resident amenity (previously included in policy 2). Members agreed that it was important to seek to encourage the provision of supporting documents associated with developments which could have a negative impact on existing housing.

Policy 5 - remained as was but also now included an added need to demonstrate that there was access by road for emergency vehicles in respect of any new residential moorings. This was particularly relevant having regard to the recent incident whereby access by emergency vehicles to a sick resident on the Island had been difficult. Reference had also been included to the suitability of some other areas for potential additional residential moorings.

Policy 6 – this policy on promoting and protecting employment had been previously updated. It was agreed to seek guidance from Broadland District Council as to whether there was a need to specify the types of mixed-use developments that would be acceptable.

Policy 7 – amend the reference to North East to North West.

Policy 8 – Members supported the proposal to include the “previously known as” names of the listed buildings mentioned. The Clerk undertook to see if it was possible to plot the listed buildings on a map.

Policy 9 – a key/location reference for the provision of potential parking at the former Highway Depot was needed on the plan.

Subject to the above amendments and suggestions, it was agreed to submit the updated Plan to the consultees for an informal consultation. With regard to the proposed timetable going forward, it was noted that the referendum on the Plan would not be able to take place as part of the forthcoming district/parish elections in May

Neighbourhood Plans Committee

2019. There was still however a desire to push ahead with the Plan as quickly as possible.

The meeting closed at 6:45pm

Signed:

Dated: