

**Thorpe St Andrew Town Council
Minutes of the meeting
held on 7 January 2019 at 7.30pm**

94 Present:

Mr J Fisher	(Town Mayor)		
Mr P Berry	Mr J Emsell	Mrs J Fisher	Mrs T Mancini Boyle
Mr L Reeves	Mr R Robson	Mr N Shaw	Mr S Snelling
Mr J Ward	Mr R Wooden		

Apologies:

Mr F Bowe	Miss S Lawn	Mr I Mackie	Mr D Sears
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In attendance:

Dr T Foreman (Town Clerk)	Mrs D Matthews (Committee Officer)
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Also attending were PC Brandon of Norfolk Constabulary and 3 members of the public.

Members were advised that Cllr N Hancock had that day tendered his resignation as a Town Councillor. Due to the proximity of the forthcoming parish elections in May 2019, there would be no need to hold a by-election. Members agreed that the Clerk write to Mr Hancock thanking him for his service as a councillor for Thorpe St Andrew over a number of years.

95 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Member	Minute No & Item
Dr T Foreman	103 - Sports Funding Priorities (member of an interested club – offered no advice or recommendation)
Cllr Ward and Cllr John Fisher	102 - Norfolk County Highways – pavement and bus stop improvements – Booty Road (as county councillors)

96 MINUTES

The minutes of the meeting held on 10 December 2018 were agreed and signed as a true record.

97 ANNOUNCEMENTS

The Town Mayor thanked all concerned with their efforts to maintain normal business over the Christmas period.

The Town Clerk added that, with the exception of the 2 bank holidays, the office had operated a normal service and all issues arising had been dealt with. He reported that a meeting had been held on site with planning officers from Broadland District Council regarding the fallen church wall and that he would report further on their views about potential repairs to the wall. A working group of interested parties was being set up with a view to meeting in the near future to look at a way forward working together. With regard to Planning Appeals, the Clerk advised that the Planning Inspector had dismissed the appeal relating to 185 Yarmouth Road and enforcement action would now commence by the District Council. The decision relating to Thorpe Woodlands would be available on or before 30 January 2019. The Clerk advised that he would be taking annual leave towards the end of January.

98 PUBLIC SESSION (limited to 3 minutes per speaker)

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

- (i) Norfolk Constabulary –PC Brandon reported on the SNAP meeting held earlier that evening which had not been well supported. Efforts were being made to resurrect the Panel but it needed at least four councillors / members of the public to support the Panel to make it viable. With the exception of speeding, there were few issues being reported by the public. There was an acknowledgement that the 101 telephone reporting system was not working very well. The next SNAP meeting was scheduled to take place in early April and needed to be well publicised – perhaps using social media. Drug use and drug dealing continued to be a priority area for police activity and recent plain-clothes surveillance work had proven very useful in gathering intelligence. A drug dealer had also been arrested. PC Brandon highlighted the main areas of crime over the period June 2018 to January 2019 in the Town. There had been 10 burglaries, 15 drug related offences, 11 motor vehicle thefts and 294 incidents of violence, many of which were domestic violence, but also lots of youth on youth incidents often involving weapons. In response to questions, PC Brandon confirmed that the “coffee with a copper” event had taken place and Cllr Berry had attended, but there had been little public interest. He confirmed that there was an issue with “wannabe” gangs, usually youths around the age of 17-19, causing issues in the Town which members were concerned to hear and were keen to help in anyway they could to tackle. Many of the culprits were known to the Police but they were not able to share information held.
- (ii) Members noted the report from Cllr Ward.
- (iii) Cllr Fisher reported on the success of the Waste Partnership’s campaign relating to Christmas wrapping paper and that a Norfolk-wide fly tipping campaign would shortly be launched. With regard to the potential purchase of the former Pinebanks site by Hopkins, it appeared that Hopkins were not proceeding with any development proposals pending the Brexit negotiations which would effectively delay any possible start on this site for the foreseeable future.
- (iv) A local resident raised concerns that the Broads Authority was seeking to increase its boundaries of the designated national park and reduce the democratically elected representation on the Authority. The Town Council was aware of these matters and had commented on them in respect of the DEFRA Landscape review consultation. The Clerk undertook to share the Council’s response to the consultation with the resident.
- (v) A local resident spoke in support of their proposal to offer free awareness training in the use of defibrillators and in delivering CPR and raised the possibility of the Town Council funding the purchase of CPR manikins to be held by the Town Council.

99 FINANCE

- (i) Payments List – voucher numbers 959 to 1081 totalling £465,841.63 were

approved and signed.

- (ii) Bank Reconciliation Statement – the statement as at 27 December 2018 was noted and approved.

100 DRAFT MINUTES OF COMMITTEE MEETINGS

- (i) Events and Media – 7 November 2018 – noted. In response to a query raised, the Clerk confirmed that the date of the next St George's day event had been agreed by the Chairman of the Events and Media Committee as 28 April which was one week later than the normal date because of how Easter fell this year.
- (ii) Plans Committee – 17 December 2018 – noted – remove Cllr R Robson from the attendance list.

101 CORRESPONDENCE – GO GET TRAINED – EQUIPMENT FUNDING REQUEST

Members considered correspondence setting out a proposal to host CPR awareness training in the community and seeking financial support to help with the cost of purchasing a British Heart Foundation MiniAnnie manikin kit. A member commented that free courses were already available elsewhere and questioned if the Town Council should be funding the equipment. If members were minded to support the proposal, they perhaps could consider utilising their district council's member grant scheme which was being introduced after May 2019. Other members welcomed the initiative and felt it was worthy of support. There were options regarding funding the kit, including offsetting the cost against health and safety training or looking to utilise other sources of funding. As the training was being offered free of charge it was felt that a meeting venue could be made available free of charge, subject to existing commitments. Take up of the training and use of the kit could be free to residents of Thorpe St Andrew but charges made for any other participants.

RESOLVED to accept the proposal to offer free CPR awareness training in Thorpe St Andrew with a venue being made available, subject to existing commitments, free of charge and that options to purchase and fund a manikin kit be explored.

102 NORFOLK COUNTY HIGHWAYS – PAVEMENT AND BUS STOP IMPROVEMENTS – BOOTY ROAD

Members considered correspondence from the Highways department regarding works which had now commenced on Booty Road to improve the condition of the north side pavement of the carriageway. Works to the south side would commence later in the year. The proposed works included improvements to the bus stop to provide user-friendly raised kerbs.

Members noted the proposals.

103 SPORT FUNDING PRIORITIES

The Clerk reported on an informal approach from two local groups regarding potential support/funding from the Town Council prior to them seeking other sources of funding.

- Frostbites Sailing Club - currently raced classic boats which were very expensive to maintain. They were looking to broaden their membership, in

particular younger people in conjunction with the sea cadets and were hoping to purchase low maintenance fibreglass boats to enable new members to gain experience. The estimated cost was £800.

- Yare Boat Club – based on Thorpe Island, was in need of additional space at its clubhouse and had ambitions to extend the clubhouse. They were also hoping to work with the local High School to appeal to younger members. They were looking for a grant to help with a quad boat which was estimated to cost in the region of £10,000.

Members were supportive of both clubs and their ambitions, bearing in mind the profile of the clubs in the Town and their significance to the River Green area. With regard to any potential funding, consideration could be given to utilising the district councillor’s member grant scheme which was being introduced after May 2019. There was some concern that the Clubs would be unable to access s.106 monies as water based recreation was not included within the Broadland District Council s.106 policy. Given the loss of Pinebanks to development which previously supported water activities, further discussions with Broadland were advised. There might also be scope for use of CIL money and the clubs could be signposted to the District Council to explore this option. In supporting the clubs, it was also felt that they should be encouraged to utilise events hosted by the Town Council to promote their activities and fund-raise.

RESOLVED to confirm the Town Council’s support for the clubs detailed and their proposals, to encourage them to explore options for CIL funding and to investigate further after May 2019 any scope for financial support to the clubs.

104 SAM2 SPEED SIGNS DATA – POUND LANE (proposed site next Gordon Ave)

Members received data from the SAM2 Speed signs installed on Pound Lane (facing downhill and uphill). The data had been passed to PC Brandon who had recently become authorised to use a speed gun.

FUTURE AGENDA ITEMS

Reference was made to the day and time of future Town Council meetings and if this was a matter which the Town Council wished to review. Having regard to the proximity of the forthcoming parish elections, it was agreed that this matter be considered after May 2019.

The meeting closed at 8:50pm

Signed:

Dated: