

**Thorpe St Andrew Town Council
Minutes of the Neighbourhood Plan meeting
held on 16 April 2018 at 5.30pm**

- 1 Present:**
Mr J Fisher (Chairman)
Mr F Bowe Mr J Clarke Mr M Martins Mr L Reeves Mr S Snelling

Apologies: none

In attendance:
Dr T Foreman (Town Clerk) Dawn Matthews (Committee Officer)

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3 MINUTES

The minutes of the meeting held on 12 March 2018 were agreed and signed as a true record.

4 ANNOUNCEMENTS

None

5 REVIEW OF POLICIES FROM FIRST DRAFT OF NEIGHBOURHOOD PLAN DOCUMENT

The Clerk reported that he had consulted the Neighbourhood Plan Team at the District Council on the proposed draft and feedback had been good and there were no changes to the aims and proposals within the Policy. A few suggestions had been made and these in the main related to ensuring that the reasoning/justification behind the chosen policies was evidenced and documented and the removal of those policies and references which were duplicated elsewhere – for example in national policy or the district council policies. The issues raised by the district council and members of the Neighbourhood plan meeting were then considered .as follows:

Policy/ paragraph	Suggestion	Decision
General	Strengthen reasoning/justification paragraphs where appropriate with evidence and documentation	Agreed
	Avoid duplication of policies and references which were already covered in other documents	Agreed
Map	Updated to include Thorpe Island	Agreed

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Headings	Each Policy to include a heading of the policy subject	Agreed
Policy 1	Delete duplicate references covered elsewhere in the plan / by national planning policy	Agreed
	Ancient hedgerows and trees – remove reference to these as they area already protected by other policies.	Agreed
	Gargle Hill Woods be added to the list of amenities. Also add reference to Thorpe Woodland and remove Policy 8	Agreed
Policy 2	Create separate categories/policies for areas covered and remove reference to those covered by existing policies	
	Strengthen justification for car parking spaces or consider reducing requirement to 1 space having regard to the proximity to Norwich provides alternative transport options. Needs to be defensible	Leave the requirement at the higher level and strengthen justification
	Question raised regarding reference to preference for rear on plot parking on suitable developments and if this is an issue?	Retain the preference
	Remove reference to transport and crime as already covered in BDC policies	Agreed
	Sustainable materials – strengthen this and remove duplication	agreed
Policy 3	Degree of consultation carried out welcomed but strengthen specific references	agreed
	Remove references which mirror those in the JCS	agreed
	Separate policy to cover residential boats	agreed

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	Amendment wording relating to residential boats to say “ no detrimental impact on the natural and built environment and retain open views across the Broads	
	Residential Boats - include evidence for car park requirements - amend ratio of number of births to car parking spaces	Agreed to include evidence and amend ratio to 2 or more births requires 2 car parking spaces
Policy 4	Question raised re evidence to support need for additional start up business – if none then amend or delete this element of the policy.	Agreed to delete reference to new business but retain support/protection of existing employment areas
Policy 5	Amend to reduce reference to the need for new facilities to a need to enhance /improve existing facilities	Agreed
Policy 6	Listed buildings already protected so remove unless specific justification for additional protection	Sufficient justification for additional protection – retain reference
Policy 7	Exercise caution re inclusion of this policy as landowners views unknown	Minded to include it at this stage to enable public consultation on the proposal with a view to retain/remove depending on public feedback – landowners aware but approach them further
Policy 8	Remove as will be added to policy 1	agreed
	Remove Map including current planning permissions as it does not necessarily reflect what will actually be built – doesn't allow for open spaces etc.	Agreed to remove from Plan but include as part of the public consultation process
Reference to Green Belt /	Remove this reference to green belt / green wedge	Agreed but demonstrate the need to protect the existing green area as

green wedge		part of the consultation

6 ADDITIONAL NEIGHBOURHOOD PLAN DOCUMENTATION REQUIRED

It was acknowledged that there was a need to compile a range of sustainability assessment documents and impact assessment documentation and the Clerk undertook to work with the Neighbourhood Plan Team at the District Council to collate these and review the final document. The option was available to engage consultants to help with this process or to review the final documentation but it was felt this was not necessary at this stage.

7 ST GEORGE'S DAY CONSULTATION

The Clerk invited members to volunteer to oversee the consultation on the Neighbourhood Plan at the St George's day event and Cllrs John Fisher and Stuart Snelling together with Mr Martins agreed to be available.

Date of next meeting – Monday 11 June 2018 at 5:30pm.

The meeting closed at 6:45 pm.

Signed:

Dated: