

**Thorpe St Andrew Town Council
Minutes of the Neighbourhood Plan meeting
held on 11 December 2017 at 5.30pm**

- 1 Present:**
Mr J Fisher (Chairman)
Mr F Bowe Mr J Clarke Mr P Clarke Mr M Martins Mr S Snelling

Apologies: Mr L Reeves

In attendance:
Dr T Foreman (Town Clerk) Dawn Matthews (Committee Officer)

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3 MINUTES

The Minutes of the meeting held on 11 September 2017 were agreed and signed as a true record.

4 ANNOUNCEMENTS

None

5 OVERVIEW OF CONSULTATION RESULTS

Members considered the updated results of the consultations carried out which now included the extended period of the consultation upto 3 December 2017 to include the Town's newsletter and 2 recent significant events in the Town. The key points identified from the consultations remained much the same as summarised at the last meeting, including:

- More individual plots
- Important to retain the character of the Town (the plan could include design policies which could seek to encourage the engagement of several different developers in delivering housing on the major sites for development)
- Increase in existing services/infrastructure in line with new developments
- Enhanced community facilities
- Protecting open spaces/wooded areas and river green
- Several references to options for rail services
- Frustrations with traffic flow – accepting the survey was conducted during extensive drainage works. Yarmouth Road continued to be an area of concern
- No real need for additional parking restrictions or permits but need for more off road parking with new dwellings
- There was roughly a 50/50 split between respondents with children at home and those with no children.

With regard to the open questions which invited a narrative from the respondents, members felt it would be helpful to arrange for these to be analysed via on line software to extract the common themes which could then be used together with the statistical data to support the emerging policies.

6 DISCUSSION OF DRAFT NEIGHBOURHOOD PLAN POLICIES

It was noted that the policies would be driven by the results of the consultation and effectively would be looking to cover the following main areas:

- Housing Design
- Transport
- Environment
- Employment
- Leisure and recreation
- Possible site specific policy for Yarmouth Road, having regard to the range of issues affecting the area (a conservation area, many listed buildings, and seen as the centre of the Town)

It was felt there was no need for a specific policy relating to growth in view of the proposed development areas already identified and the limited options/desire for future significant growth.

Having regard to the main themes emerging from the consultation, other relevant neighbourhood plans, other relevant development plans (district council and broads authority), members undertook to forward to the Town Clerk their initial suggestions for potential policies.

7 FUTURE CONSULTATIONS

The Town Clerk reported that he would be arranging a meeting with the neighbourhood plan officers at the district council to ensure the proposals for the preparation of the plan were progressing as required. It was noted that the costs of the work to date was being met from exiting budgets and was being kept to a minimum as the opportunity had been taken to utilise existing events/communications to undertake the consultations. The next stages would include pulling together the policies supported by the relevant evidence from the consultation. The policies could then be subject to further consultation with residents.

Date of next meeting – Monday 19 February 2018 at 5:30pm.

The meeting closed at 7.10 pm.

Signed:

Dated:

DRAFT