

**THORPE ST ANDREW TOWN COUNCIL**  
**TOWN COUNCIL MEETING**

**Town Hall, Fitzmaurice Park, Pound Lane, Thorpe St Andrew, Norwich, NR7 0SR**  
Tel/Fax: (01603) 701048 Email: [office@thorpestandrew-tc.gov.uk](mailto:office@thorpestandrew-tc.gov.uk)

27.9.17

**Notice of Town Council Meeting**

You are hereby summoned to attend the meeting of Thorpe St Andrew Town Council to be held at the Town Hall on 2<sup>nd</sup> October 2017 at 7.30pm for the purpose of transacting the following business.

*Thomas Foreman*

Thomas Foreman Clerk to the Council

**AGENDA**

- 60 Attendance book and apologies for absence.**
- 61 Declarations of interest in items on the agenda.**
- 62 To confirm the minutes of the Town Council meeting held on 4<sup>th</sup> September 2017**
- 63 Announcements (For information only)**  
To receive announcements from
  - (i) The Town Mayor
  - (ii) The Clerk
- 64 Public participation –To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 minutes each.**
  - (i) Norfolk Constabulary
  - (ii) County and District Councillors  
Report from Councillor John Ward
  - (iii) Members of the public
- 65 Finance**
  - (i) Payments List-to be tabled
  - (ii) Bank Reconciliation Statement-to be tabled
- 66 Draft Minutes of Committee Meetings**
  - (i) Plans Committee held 11.9.2017
- 67 Internal alterations to the Town Hall – Report attached**
- 68 Highway Verges/Hedge Cutting – Report attached**
- 69 Conversion of football store into Café – Report attached**
- 70 Dedication of Tree – Verbal Report**
- 71 Youth Council – Verbal report**
- 72 Naming Recreation Ground – Report attached**
- 73 Loneliness Luncheon – Verbal report**

**Future Agenda Items. (Not for discussion)**

Town Council meeting 6 November 2017

Date of next Plans meeting 9 October 2017

Date of next Finance & Staff meeting 16 October 2017

**Town Clerk - Thomas Foreman**

Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0SR

Tel/Fax: (01603) 701048 E-mail: [office@thorpestandrew-tc.gov.uk](mailto:office@thorpestandrew-tc.gov.uk)

Website: [www.thorpestandrew-tc.gov.uk](http://www.thorpestandrew-tc.gov.uk)

VAT No. 107 2921 90



**Thorpe St Andrew Town Council  
Minutes of the meeting  
held on 4 September 2017 at 7.30pm**

**46 Present:**

Mr I Mackie	(Town Mayor)	Mr J Fisher	(Deputy Mayor)
Mr F Bowe	Mr J Emsell	Mr N Hancock	Miss S Lawn
Mrs T Mancini-Boyle	Mr L Reeves	Mr R Robson	Mr N Shaw
Mr S Snelling	Mr J Ward	Mr R Wooden	

**Apologies:**

Mr P Berry                      Mrs J Fisher

**In attendance:**

Mr T Foreman                      (Town Clerk)      Mrs D Matthews (Committee Officer)  
1 Member of the public  
1 PCSO

**47 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Member	Minute No & Item	Nature of Interest
Mr I Mackie	53 Highway Verges	Norfolk County Councillor
Mr S Snelling	57 Remembrance Sunday	Was a member of and held a position of office in the Royal British Legion

**48 MINUTES**

The minutes of meeting held on 7 August 2017 were agreed and signed as a true record. Mr Shaw commented that he had declared an interest in Minute no 45 Verges on Yarmouth Road as a Norfolk County Councillor.

**49 ANNOUNCEMENTS**

- (i) The Town Mayor referred to the forthcoming opening of the new Town Hall on 2 October from 5:30pm and that invites had been sent out for a small reception as part of the opening ceremony. He encouraged all members to attend. He also made reference to his proposal to utilise part of his county member allowance to fund the cost of works to verges on Yarmouth Road. Quotations had now been received in the sum of £6,000 and as he had not as yet received any request from Gt or Lt Plumstead villages for funding for suitable projects for his county member allowance he had decided this year to spend the whole allowance on Thorpe St Andrew with next year's full allowance being available to Gt and Lt Plumstead. He had attended the interview for the new weekend Parks and Estates Officer and had also presided at the opening of the Busy Bees summer fete. The Town Mayor then referred to the ill health of Mr Bill Tarring who was a member of the Royal British Legion and the poppy appeal organiser. He commended the long serving work of Mr Tarring for the Town and the Royal British Legion and the significant role he played in coordinating the poppy appeal for a considerable number of years. He wished to nominate

Mr Tarring for a Community Achievement Award and, having regard to his current ill health, he requested that standing orders be suspended to accelerate his nomination. On being put to the vote, it was unanimously

**RESOLVED** to suspend standing orders to allow for the early nomination of Mr Bill Tarring for a Community Achievement Award.

(ii) The Town Clerk reported on the following meetings he had attended:

- with the Town Mayor to progress the opening of the Town Hall;
- with Cllr Lawn and the Community Safety Team
- with neighbouring parish councils/clerks and contractors
- with Norfolk County Highways
- with Broadland District Council Planning Officers

He also reported that he had now received formal notification of the intention of the current Parks and Estates Officer to retire.

With regard to the street lighting proposal, confirmation of the public works loan had now been received and subject to highway approval, the project could commence. It was hoped it would be completed in time for the Christmas lights event.

He also reported that Andrea Long had recently left the Broads Authority and ongoing issues were now being dealt with by John Packman. The Broads Authority Annual Parish Forum would be held on 20 September at 6pm and Cllr Snelling indicated he was interested in attending.

In response to a question regarding the Norfolk Cricket Board funding for the installation of a non-turf cricket pitch on the Fitzmaurice Park, the Clerk confirmed that the matter was progressing and that the NCB would be procuring the work. There was a possibility that the proposal could include funding for the provision of changing facilities as there was a need a larger changing room for cricket officials. If this funding was forthcoming then options for re-use of the existing changing area could be considered and a further report on this would be made to a future meeting. The Mayor thanked the Town Clerk for his work on this project which would create a high level cricket facility.

Members noted the Town Clerk's forthcoming period of annual leave and that Darrin Sayer would be deputising for him.

## 50 PUBLIC SESSION (limited to 3 minutes per speaker)

It was proposed and duly seconded that the meeting be suspended to allow members of the public to address the meeting.

- (i) Norfolk Constabulary – the PCSO present reported that there had been 45 incidents since his last report and that 9 of these related to one family/property. The offences included public order, thefts, domestic situations, criminal damage, arson, assault and a drug related case. Having regard to the fact that this period covered the main school summer break, the number of crimes was

relatively low which was to be welcomed. One of the incidents related to an attempted card skimming at the ATM at Sainburys but the PCSO assured councillors that this had been detected early and that regular monitoring of the ATM took place.

- (ii) Members noted the report of Cllr Ward.
- (iii) Cllr Mackie commented on current road closures as part of the NDR works and that these were detailed on the Town's website.
- (iv) Cllr Fisher reported on his recent attendance at the Material Recycling Facility and that, following the recent campaign to reduce contamination of recycled materials, a further issue had recently been identified of NiCad batteries being included in recycling bins which had caused fires. The public would be encouraged to take batteries to authorised recycling collection sites such as those at supermarkets. Cllr Fisher went on to report that he had agreed to contribute some of his county member allowance towards the cost of resurfacing the footpath at Gorse Road/St Williams Way.
- (v) A resident asked why the possibility of reconfiguring the changing rooms at the Fitzmaurice Pavilion and potentially increasing the size of the hall had not been undertaken as part of the renovation works and the Town Clerk responded that the possible reconfiguration of the changing rooms was dependent on funding being secured for new changing facilities as part of the Norfolk Cricket Board project and on further consultations with user groups. The resident also asked if the Town Council could publicise where it was possible to recycle batteries and the Town Clerk undertook to include reference to this in the forthcoming Town newsletter.

## 51 FINANCE

Payments List – Voucher numbers 441 - 516 totalling £26,890.85 were approved and signed.

## 52 DRAFT MINUTES OF COMMITTEE MEETINGS

- (i) Plans Committee – 14 August 2017 – Members noted the minutes and that the second reference to “rear” in the last sentence of item (vii) should read “front”.
- (ii) Events Committee – 29 August 2017 – noted. The Chairman invited volunteers for the Fireworks event to put their names forward as soon as possible. It was noted that one of the entrances was not going to be used this year. With regard to the Christmas lights event it was noted that the Broads Authority had agreed to allow use of their launch boat for the arrival of father Christmas.

(iii) Finance and Staff Committee – 21 August 2017 – noted

**53 HIGHWAY VERGES – REQUEST BY CLLR S LAWN**

Cllr Lawn raised concerns about the poor standard of work being undertaken by Norse in cutting verges on the Dussindale estate. The Town Clerk reported that he had contacted Norse, the contractors, on a number of occasions but had not received a response, even when the matter had been referred to the contracts manager. Initial investigations indicated there could be some merit in returning the work in-house and even potential for savings to be made. Members noted that the contract had been awarded to Norse as at the time there were mutual benefits in doing so but that the situation had changed and the service was no longer effective. Part of the issue was the infrequent number of cuttings and no grass collection which led to a lot of grass being left behind. It appeared that blades were probably not very sharp as the quality of cutting was poor. The Town Clerk stated he did not envisage any issue with cancelling the contract. Members supported the suggestion that further investigations be undertaken into the costings involved in the Town Council undertaking its own cutting of verges.

**RESOLVED** that a further report be made to a future meeting on the costings for the Town Council undertaking its own cutting of verges.

**54 PARKS PROJECT**

The Town Council considered the report of the Town Clerk requesting authority to purchase a new piece of play equipment for the Laundry Lane Recreation Ground. The item would be chosen and placed in consultation with the Friends of Thorpe St Andrew Parks.

**RESOLVED** that the Town Council agree to authorise the purchase and installation of a new piece of play equipment at a cost not to exceed £8,000.

**55 TOWN HALL DEFIBRILATOR**

The Town Council considered the report of the Town Clerk requesting permission to purchase a defibrillator, possibly 2 depending on costings, for the Town Hall at Fitzmaurice Park and if possible, the Morse Pavilion. Proceeds of £1,000 from the sale of the tractor would be put towards the cost together with the donation from the garage sale at Dussindale. It was noted that the defibrillators were user friendly with recorded instructions on what to do when using them but that training would be available to staff and members. Representatives of the organisers of the garage sale had been invited to the opening of the Town Hall.

**RESOLVED** that the Town Council agree to authorise the purchase of a defibrillator and cabinet for the Town Hall at a cost not to exceed £2100.

**56 CORRESPONDENCE FROM FITZMAURICE USER GROUP**

Members received a report from the Town Clerk setting out four matters which needed members' consideration and the Clerk's advice on those matters. After discussion, the following decisions were made in respect of the four matters raised:

**RESOLVED**

1. that no reduction in rent be made having regard to the current costings for use of the hall by the Nursery and the financial standing of the Nursery after its first year of trading as a business rather than a charity. It was noted that no accounts had as yet been made available to the Town Council but it was understood the Nursery had broken even.
2. that the Town Council is not willing to allow the use of plastic signs on Pound Lane to advertise the Nursery as it feels this type of signage is not appropriate;
3. to advise the Nursery that the disabled toilet was now unblocked and available for use but that, because of the increasing number of blockages, access to the toilet would be controlled by a radar lock to ensure it was only used by registered disable persons;
4. that because of potential damage to the walls, the Town Council regrets it is unable to give permission for hooks to be placed in the wall for the hanging of temporary display boards.

**57 REMEMBRANCE SUNDAY**

Cllr Snelling updated members on his discussions with Father James and the thoughts of the Royal British Legion regarding arrangements for Remembrance Sunday. In summary these were

- Seating (20) to be provided next to the war memorial to help those unable to stand;
- The use of a buggy to assist those who were no longer able to march on foot to still join the parade;
- To encourage the church to join with the RBL in the march and the celebrations making it more of a community march/celebration;
- With regard to the WW1 100 anniversary celebrations in 2018 a separate march/celebration be held on the day.
- There was again a desire to see if it was possible to find a bugler or pipe band or something similar to accompany the service/march. The RBL would prefer this option to the organ playing as it was felt it was more appropriate and traditional. Cllr Snelling undertook to investigate options including the ATC at Sprowston but if not possible, the organ playing would be welcomed;

- The current standard bearers were unlikely to be able to take part in the march and Cllr Lawn and Cllr Snelling undertook to look at other arrangements;
- It was noted that the Brundall branch of the RBL was to be disbanded and it was agreed that its members be encouraged to join with the Thorpe St Andrew remembrance event.

**58 MOTION TO CLOSE THE MEETING TO THE PUBLIC AND PRESS**

It was proposed, seconded and

**RESOLVED** to close the meeting to the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of personal details.

**59 FUTURE STAFFING REQUIREMENTS**

The Town Council considered the confidential report of the Town Clerk regarding the recommendation from the Finance and Staff Committee to employ a Parks and Estates Officer to replace the current post holder who had given notice to retire at the end of March. The appointment would allow for a period of overlap with the current post holder to facilitate a smooth transition. The costs of the overlap would have to be met from another budget heading. The report also sought authority to designate a Parks and Estates Supervisor from the 2 existing Parks and Estates Officers to reflect ongoing changes in the service area and additional responsibilities. At this stage no additional payment would be made for this. Further development of the service area was likely in the future with the provision of new facilities and services and the proposals would help meet the future needs of the service.

The Town Mayor reported that he had attended the recent interviews for the post of weekend Parks and Estates Officer and he was pleased to inform members that a very suitable and well qualified candidate had been engaged and was keen to get started. Members noted that at a recent event, the Town Council had been complimented on the high standards of its parks.

**RESOLVED (unanimously)**

1. to appoint a full time Monday to Friday Parks and Estates Officer to shadow the existing post holder and replace him on his retirement, any shortfall in funding for this to be met from within another budget heading;
2. to appoint a Parks and Estates Supervisor from the 2 existing Parks and Estates Officers to reflect the ongoing changes to the service area

**FUTURE AGENDA ITEMS**

- Renaming Laundry Lane Recreation Ground
- Options for Café facilities (including Eleanor's Café) - Members noted that Eleanor would be opening her café for the last time this week and agreed to write to her to thank her for running the café.



**FUTURE MEETING DATES**

Town Council	2 October 2017 to be held at the new Town Hall
Plans meeting	11 September and 9 October 2017
Finance and Staff	TBC

*The meeting closed at 9:00pm*

*Signed: .....*

*Dated: .....*

DRAFT



24<sup>th</sup> September 2017

## **Report from Councillor John Ward**

### **Broadland District Council**

At Full Council on 21<sup>st</sup> September proposals were unanimously agreed for a feasibility study into opportunities for more formalised collaborative working with South Norfolk DC with a view to eventually having one chief executive and merged office functions.

At the last Cabinet meeting it was reported that 278 Broadland businesses had received help and guidance from the Council including 4 that had accessed £642k from the New Anglia LEP (and £2.6m private investment) creating 67 jobs.

### **Norfolk County Council**

A suicide Prevention Learning Event was held on 12<sup>th</sup> September. On average there are 77 suicides in Norfolk each year with 76% being male and a significant proportion aged 45-59. The full suicide prevention strategy and action plan can be viewed at [www.norfolk.gov.uk/iamokay](http://www.norfolk.gov.uk/iamokay)

Experts in tackling scams, from across the country gathered on 14<sup>th</sup> September at The Space, Sprowston, for a conference titled "Uniting Norfolk Against Financial Abuse and Scams. Over the past 3 years Norfolk C.C. have received 2500 scam complaints.

Norfolk County Farms Estate has acquired a productive arable farm in West Norfolk totalling 440 acres. This takes the total County Farms estate to 16,738 acres which is above the Council's commitment to hold a minimum 16,000 acres giving some flexibility to develop or sell off land if necessary.

The County Council has set up a new Digital Innovation & Efficiency committee to exploit the opportunities of new technology. It met for the first time in September chaired by Cllr Tom Garrod



**Thorpe St Andrew Town Council  
Minutes of the Plans Committee meeting held on  
11 September 2017 at 7.30pm**

**1 Present:**

Mr J Fisher (Chairman)  
Mr P Berry Mr F Bowe Mr R Robson Mr S Snelling

**Apologies:**

Mr N Hancock Mr D Sears

**In attendance:**

Mr T Foreman (Town Clerk) Mrs D Matthews (Committee Officer)

There were 5 members of the public present.

**2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Member	Minute No & Item	Nature of Interest
All	5. REF: BA/20170309/CU – River Green , Thorpe St Andrew Town Council – change of use to moorings	Members of the Town Council who was the applicant and owner of River Green – no comment made on the application

**3 MINUTES**

The minutes of the meeting held on 14 August 2017 were agreed and signed as a true record subject to the second reference to “rear” in the last sentence of item (vii) being changed to “front”.

**4 PLANNING ITEMS RAISED BY RESIDENTS**

The following matters were raised by residents present in relation to applications on the agenda:

REF: 20171447 – Land to rear of 116 St Williams Way - the applicants explained the reason for the development of the plot was to provide accommodation for a relative to avoid her having to go into care in the future. There was sufficient space within the front curtilage for turning a vehicle and more space could be provided if needed by moving the dwelling further back into the plot.

REF: 20171158 – 6 Lime Tree Avenue – the applicant, who resided at the adjoining property No: 4, confirmed it was his intention to renovate and extend No: 6 and move into this property due to the size of the plot. He was keen to see that the plot did not get used for further development. The property would be retained as a pair of semi-detached units.

**5 PLANNING APPLICATIONS**

- (i) REF: 20171158 – 6 Lime Tree Avenue – two storey rear and side extension to existing semi-detached house. Members welcomed the proposal which would

see the much needed renovation of the property which was set in a large plot.  
**NO OBJECTION.**

- (ii) REF: 20171327 – 27 Thompson Road – single storey rear extension. **NO OBJECTION.**
- (iii) REF: 20171349 – 1 Royalist Drive – single storey side extension. **NO OBJECTION.**
- (iv) REF: 20171364 – 21 Howard Close – single storey rear extension and alterations. **NO OBJECTION.**
- (v) REF: 20171378 – 5 Roxley Close – erection of Orangery to front. **NO OBJECTION.**
- (vi) REF: 20171390 – 8 Boulderside Close – two storey extension to front of dwelling (revised from 20170506). **NO OBJECTION.**
- (vii) REF: 20171395 – 8 Cornet Close – two storey rear extension. **NO OBJECTION.**
- (viii) REF: 20171428 – 5 Birchwood – single storey rear extension and pitched roof to garage. **NO OBJECTION.**
- (ix) REF: 20171447 – Land to rear of 116 St Williams Way – erection of chalet bungalow with integral garage. Members discussed the arrangement of the plot and noted that, whilst there was room to turn a vehicle, the space was tight and the access was onto a road which was congested at times and near the junction. On balance they felt the proposal was acceptable but could be enhanced. **NO OBJECTION in principal but suggest the design be revisited to maximise the amenity space of the property.**
- (x) REF: 20171468 – Land rear of The Oaks, Harvey Lane – erection of 2 No 3 bedroom semi-detached dwellings. **NO OBJECTION.**
- (xi) REF: 20171472 – 37 Marston Moor – single storey rear extension. **NO OBJECTION.**
- (xii) REF: BA/2017/0305/LBC – Town House – pizza server area. **NO OBJECTION.**
- (xiii) REF: BA/20170309/CU – River Green, Thorpe St Andrew Town Council – change of use to moorings. **NO COMMENT.**
- (xiv) REF: BA/2017/0316/CAA – 24 Yarmouth Road – T1 Sumac – removal. **NO OBJECTION.**

**PERMISSIONS GRANTED BY BROADS AUTHORITY for information only**

REF: BA/2017/0198/FUL – Waters Edge, Griffin lane – replacement light industrial unit. Noted.

REF: BA/2017/0051/CU – Point House, 42 Yarmouth Road – change of use to holiday let. Noted.

REF: BA/2017/0214/CAA – T1 Willow - pollard to 4 ft. Noted.

**ENFORCEMENT NOTICES – CONFIDENTIAL**

Members noted the update on confidential and non-confidential enforcement matters.

**LIST OF DECISIONS ON APPLICATIONS CONSIDERED**

The Town Clerk circulated a list of applications considered by the Town Council so far this year and the outcome of consideration of these by the District Council. Members found the information very useful.

**DATE OF NEXT MEETINGS**

Town Council	2 October 2017
Plans Committee	9 October 2017

*The meeting closed at 08:15pm*

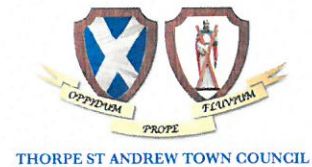
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*Dated: .....*





# Thorpe St Andrew Town Council



Town Council : 2<sup>nd</sup> October 2017

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## Internal alterations to the Town Hall

Agenda Item: 67

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### Reason for this Report

This report outlines options for extending the main hall of the Town Hall through internal alterations.

### Background

Several community facilities with community halls have closed in recent years, creating a lack of large rooms available for hire. Recent Neighbourhood Plan consultation results has also highlighted the need for a larger hall.

### Result

A review of current space by the Parks and Estates Manager has led to a proposal to make alternations to the interior of the main hall at the Town Hall. These alternations would remove some interior walls, creating a larger, open plan, space for hire. This would also increase the amount of space for Council meetings. The proposed drawings are contained in Appendix A.

### Advice

The Town Council are requested to consider this proposal for greater community hall space. If Councillors are in favour of the proposal, it is requested to commission a costing report to consider the financial implication of making the changes.

### Legal Implications

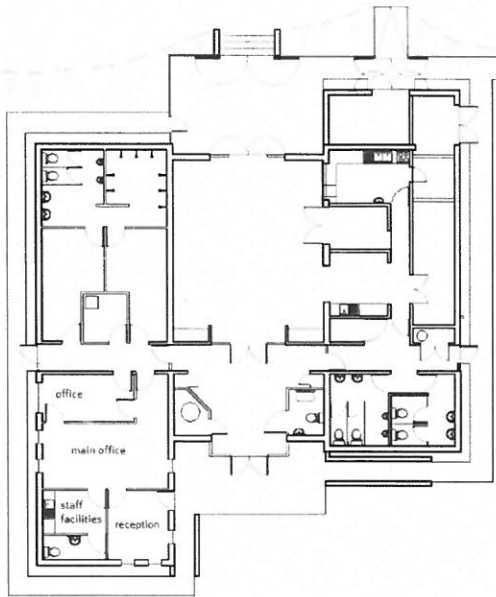
All decisions and actions taken by or on behalf of Thorpe St Andrew Town Council must (1) be within the local powers of the Authority; (2) comply with any procedural requirement imposed by law; (3) be within the powers of the body or person exercising powers on behalf of the Authority; (4) be undertaken in accordance with the Authority procedural rules inc. Standing Orders and Financial Regulations; (5) be fully and properly informed; (6) be properly motivated; (7) be taken with regard to the fiduciary duty of the Authority to its residents; and (8) be reasonable and proper.

### Financial Implications

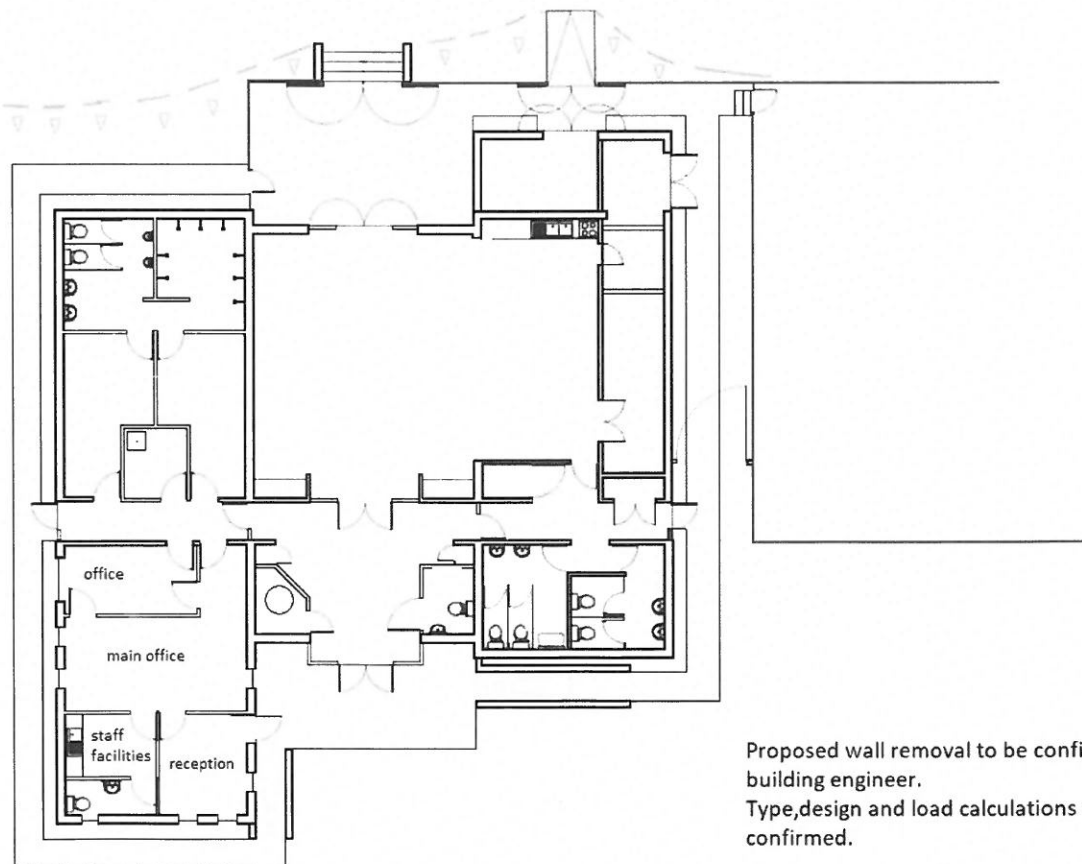
There are **potential** financial implications arising from this report.

## Appendix A

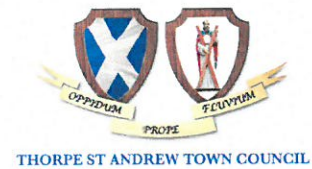
### Current Layout



### Proposed Layout



# Thorpe St Andrew Town Council



Town Council : 2<sup>nd</sup> October 2017

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## Highway Verges/Hedge Cutting

**Agenda Item: 68**

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### Reason for this Report

This report presents the requested options for verge maintenance in Thorpe St Andrew. Furthermore, it presents options for hedge maintenance on cycleways/footpaths in Dussindale.

### Background

Following a significant period with no response to issues and queries with the current contractor, the Town Council requested an in-house costing be provided for verge maintenance throughout Thorpe St Andrew.

In addition, complaints have been raised by both Councillors and residents regarding cycleways in Dussindale. Following informal discussions with Norfolk County Council, a proposal for further delegated functions relating to hedge cutting in Dussindale is suggested.

### Result

#### Verge Cutting

We receive from Highways £15,845.03 p/a

The current contract is £13,800 – due to poor service, 30 days notice is acceptable a no cost.

The in-house cost would be as follows:

SCAG Patriot SPZ52-22FX Zero Turn Ride On Mower.

52" Rear Discharge Cutting Deck.

Turf Tyres.

Nett £8100.00+VAT

OR

36 Month Hire c/w Maintenance £225.00 per month (£2,700 p/a)

Staff cost to undertake verges = 6600.00 p/a

Total in house cost (Hiring machine) - £9,300

### Hedge cutting

It is proposed for the Town Council to undertake some limited edge cutting on behalf of Norfolk County Council within Thorpe St Andrew, using the new Avant machine. If in favour, the Town Council are requested to confirm the chargeable rates:

The rates for undertaking hedge cutting are as follows:

Cost of hedge cutting attachment - £5,800 +VAT

OR

Weekly £400+vat

26 weeks £197+vat/ week

52 weeks £140+vat/ week

Day rate for Town Council staff to undertake highways works = 65.00 p/man

### **Advice**

The Town Council is advised to consider the cost and time implications of bringing the hedge cutting in house. Further advice will be available on the night.

The Town Council is further requested to grant permission to propose the hedge cutting terms to Norfolk County Council.

### **Legal Implications**

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### **Financial Implications**

There are financial implications arising from this report.

Town Council : 2<sup>nd</sup> October 2017

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## Conversion of football store into Café

Agenda Item: 69

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### Reason for this Report

The Town Council owns a building next to the Morse Pavilion which is currently used as a football storage area. Given the drive towards income generation and best use of Council assets, this report proposes to assess the conversion of the building into a Café.

### Background

The current football store was previously a toilet block for the old Morse Pavilion, which was demolished in 2005. With the facilities removed, the building has been re-roofed in recent years and is currently a football storage area.

With changes to football storage being made, the building is now redundant.

In the Friends of Thorpe St Andrew Parks survey, a Café was the second highest requested change to the Parks.

### Result

The Town Council now can look at creating a Café using an existing Town Council building. By charging a commercial rent to a business for the building, the Café would generate a regular income stream while also serving the public priority of a Café on the Park.

Appendix A shows photos of the football store and its location. Appendix B shows photos of a concept for the Café by a local student. The model will be available to be seen on the night of the meeting.

### Advice

The Town Council are requested to commission a feasibility assessment to present the options for conversion and hire of the building as a Café.

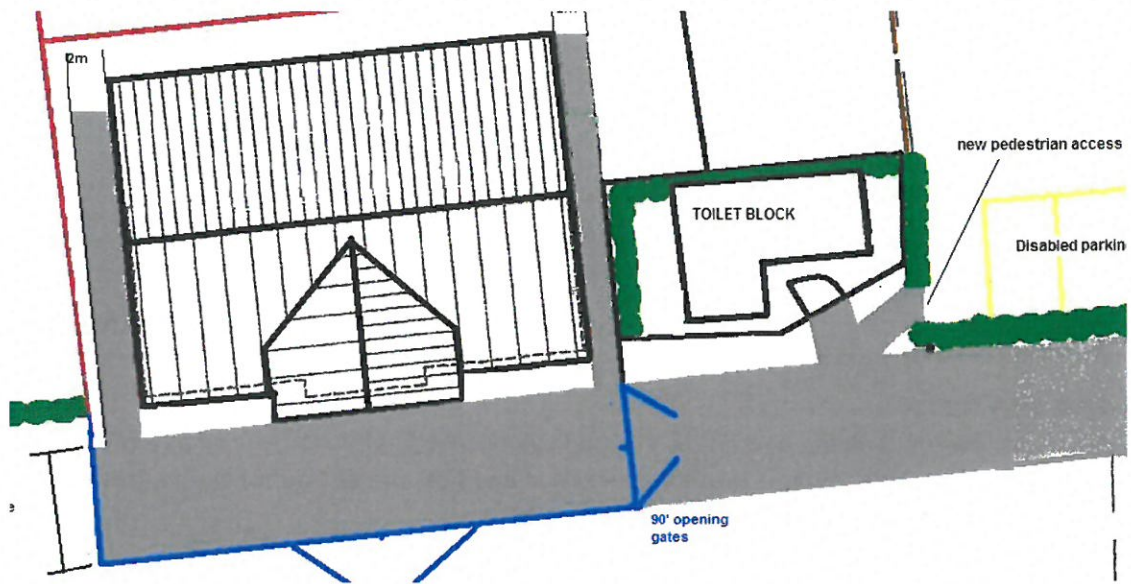
### Legal Implications

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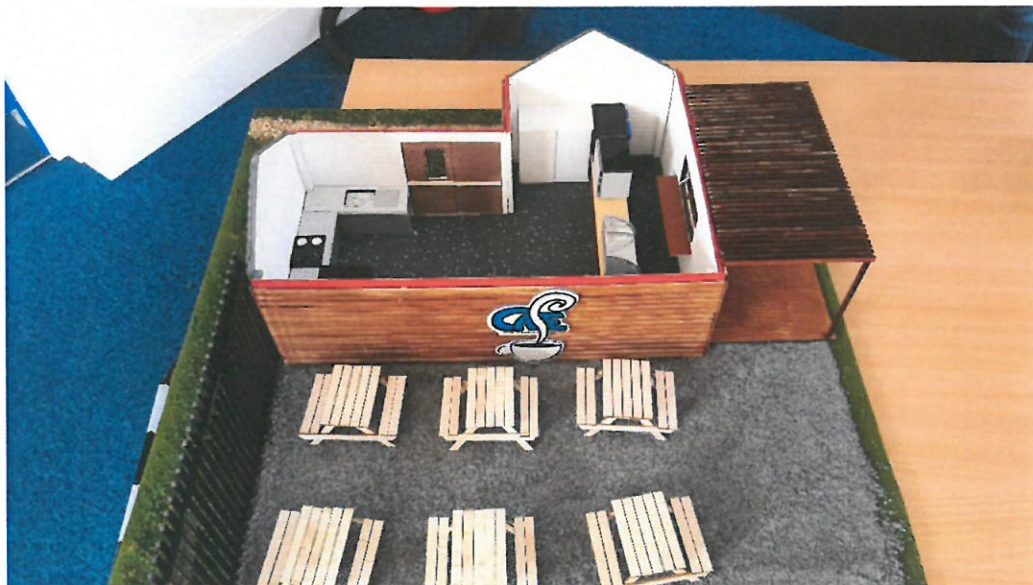
### Financial Implications

There are some financial implications arising from this report.

Appendix A

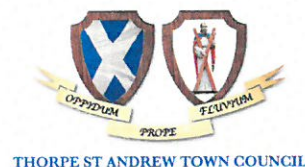


Appendix B









Town Hall : 2<sup>nd</sup> October 2017

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## Naming Recreation Ground

Agenda Item: 72

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### Reason for this Report

This report seeks to formally name the Recreation Ground.

### Background

The Recreation Ground has been a feature of Thorpe St Andrew for decades, and was formally opened in 1936 as the 'George Morse Recreation Ground' by Lady Morse in memory of Sir George Morse.

Recently, the area has been informally termed the Recreation Ground or the Laundry Lane Recreation Ground.

### Result

As the new signage is being prepared for the Dussindale Park, the formal name for the new signage at the Recreation Ground is now needed.

It is proposed to retain the familial link, by terming the area the 'George Morse Park' or 'Sir George Morse Park', in keeping with the style of the 'Fitzmaurice Park'.

### Legal Implications

All decisions and actions taken by or on behalf of Thorpe St Andrew Town Council must (1) be within the local powers of the Authority; (2) comply with any procedural requirement imposed by law; (3) be within the powers of the body or person exercising powers on behalf of the Authority; (4) be undertaken in accordance with the Authority procedural rules inc. Standing Orders and Financial Regulations; (5) be fully and properly informed; (6) be properly motivated; (7) be taken with regard to the fiduciary duty of the Authority to its residents; and (8) be reasonable and proper.

### Financial Implications

There are no financial implications arising from this report.

“George Morse”

# RECREATION GROUND

**THORPE ST. ANDREW**

(ENTRANCE BY LAUNDRY LANE, THUNDER LANE)

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The above Ground will be opened by

**LADY MORSE**

ON

**Thursday, Sept. 3<sup>rd</sup>, 1936**

AT 6.30 P.M.

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All Parishioners and Subscribers  
*are cordially invited to attend*

Page Bros. (Norwich) Ltd.

H. C. BOOTY, *Chairman*, Thorpe Parish Council.