

THORPE ST ANDREW TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 1ST OCTOBER 2007

PRESENT: Mr R. S. James (Town Mayor)
Mr J. M. Ward (Deputy Town Mayor) Mrs E. C. Laming
Mr A. J. Barber Mrs S. P. Lawn
Mrs O. M. Campbell Mr E. A. Newberry
Mr D. E. Eley Mr D. R. C. Spooner
Mr J. F. Fisher Mrs Y. Utting

1. Attendance book and apologies for absence.

The attendance book was circulated and signed by those present. Apologies were received from Mr I. J. Mackie, Mr G. Rowe and Mr N. Shaw.

2. Declarations of interest in items on the agenda. None.

3. To confirm the minutes of the meeting held on 3rd September 2007

The minutes of the meeting held on 3rd September 2007, previously circulated to members, were approved and signed.

4. Announcements (For information only).

The Town Mayor, Mr R. S. James informed the meeting of the arrangements for the annual Remembrance Day Parade and service and the two minutes silence ceremony at the War Memorial on Sunday 11th November.

Mr James had attended the official opening of the Technology Centre at Thorpe St Andrew School and had noted that fundraising would continue to enable the purchase of both computer equipment and the proposed wind turbine for the Centre.

Mr James had also attended a meeting at the Boom Tower, Norwich where proposals were put forward by a project called Sustrans Connect2 who would be submitting a £50,000,000 bid to the Big Lottery Fund for 79 projects nationally which included a £900,000 project to extend the existing Norwich Riverside Walk to link with Whitlingham Country Park. The proposals included a footpath from Lion Wood to Cremorne Lane and a bridge over the railway and rivers Yare and Wensum to link up with the Country Park.

The Clerk, Mr S. J. Ford, circulated invitations to members to attend meetings that had been organised by a number of outside organisations.

5. Public participation – It was unanimously resolved by a motion to suspend the meeting to allow members of the public, County and District Councillors the opportunity to address the meeting.

A resident gave information on the hail and ride service that was offered by Anglian Buses who had recently introduced a number of new services covering Thorpe St Andrew. Details would be published in The Beacon.

Town Tree Warden, Mr P. Rope, commented that proposals within the Greater Norwich Growth Plan covered a much larger area than that identified in the Sustrans Connect2 project. The proposals that had been put forward for preparation of a Town Plan were supported.

Mr Rope drew attention to the tree works that were likely to be needed at River Green. It was his view that the town precept should be increased by an amount that would enable growth and not just tread water.

6. Payment of Accounts:

Cheque numbers 002628 – 002668 totalling £18,251.91p, voucher numbers 670 – 755 on the 2007/08 payments list were approved and signed.

7. Draft minutes of committee meetings.

Plans committee

The draft minutes of the Plans committee held on 10th September 2007 were noted.

8. Norfolk County Council

- (i) Correspondence regarding parking problems near new school in Dussindale Drive.

It was noted that the waiting restrictions around the school had been drawn up as specified in the proposals previously published. Requests for “Residents Only” parking restrictions would be dealt with another part of the Planning & Transportation department of the county council.

- (ii) Speed Limit Order - 40mph Sme Lane & Low Road

A copy of public notice that had been published in Eastern Daily Press imposing a 40mph limit in Sme Lane and part of Low Road in Gt and Little Plumstead.

- (iii) No Cold Calling Zones – information for consideration.

Information on the formation of No Cold Calling zones was noted; there were concerns that the zones could create an extensive proliferation of signs.

9. Broadland District Council

- (i) Off-Site Open Space Contribution

A commuted sum of £21,187.00 had been received as a result of the commencement of works at the former Save Petrol Station. This could only be used for future maintenance of formal and informal recreational open space.

- (ii) Refuse and Recycling collection route change.

Changes to the Refuse and Recycling collection rounds were noted.

- (iii) Refurbishments at Dalbier Close hard court area.

Information on works to reinstate fencing and the wall at the site were noted.

- (iv) Community Partnership – Public meeting Thorpe High School.

Information on a public meeting that was being held as part of a review of the Broadland Community Partnership Strategy and Action plan.

10. Town Plan

Mrs E. C. Laming reported on the initial committee meeting that had been held to draw up proposals for the consultations and preparations for the drawing up of a Town Plan. On a motion it was unanimously **RESOLVED** to support the Aims and Objectives put forward by the Committee.

11. Licensing Act 2003 amendment

The Government had proposed to remove the Designated Premises Supervisor requirement for Village Halls and similar community buildings.

The proposals were supported and within the response a request would be made for parish and town councils to be made statutory consultees under the Act.

12 Norfolk Rural Community Council

- (i) Impact of Climate Change on Norfolk

An invitation to attend an Open Council meeting to discuss the topic was noted.

(ii) Post Office Closure programme.

It was considered considerable inconvenience would be caused to residents if either of the two local Post Offices were to close. Representations would be made to Broadland District Council and Postwatch emphasising the importance of retaining and increasing the range of services available from the two local post offices.

13. Your rubbish, your choice – invitation to Norfolk Waste Partnership Conference and AGM

Information on the conference was noted. Mr J. M. Ward would attend the meeting.

14. Broadland Home Watch Matters

The contents of the newsletter were noted.

15. Broads Authority.

Two new members of the Broads Authority were required. Further information and application forms could be obtained from the Department for Environment, Food and Rural Affairs.

16. Letter of thanks.

A resident thanked the Town Council for their response to a complaint made regarding activities at a local business. The complaint had been brought to the attention of a number of agencies who had dealt with the matter quickly and effectively as a result of the Town Council's intervention.

17. Requests for s137 donations.

Requests for donations from Macmillan Cancer Support and the East Anglian Air Ambulance were considered. It was **RESOLVED** to make a donation of £50.00p to the Air Ambulance and to re-consider a donation to Macmillan Cancer Support at the March 2008 meeting. Acknowledgements of donations made to the Salvation Army and the Citizens Advice Bureau were noted.

18. Norfolk NHS – Consultation on Older People's Mental Health Services.

Information on the public consultation was noted.

19. Staff meeting monthly update.

The summary of points arising from the staff meetings was noted.

20. Tree Wardens' report.

The Tree Wardens' monthly report was noted. A request for permission to plant 50 trees at Gargle Hill woods would be referred to the Recreation Committee and the Amenities Officer. A meeting to define the Tree Wardens' roles and responsibilities would be held shortly.

21. Yarmouth Road traffic management.

It was **RESOLVED** to request the County Council's Planning & Transportation department to install double yellow lines outside the toilets and posts at the junction with South Avenue to prevent vehicles parking on the footway and causing visibility problems for vehicles turning into Yarmouth Road.

22. Safer Neighbourhood Action Panel

Nothing was put forward by members to be considered at the meeting scheduled for 28th November 2007.

23. Civic Awards.

(i) Queen's Award for Voluntary Service

Information on Awards for outstanding achievement by groups of two or more people who volunteer their own time to enhance and improve the quality of life and opportunity for individuals or other groups in the community was noted. Nominations could be made by anyone who was not directly involved in the running of the group.

(ii) Honorary Freeman

Mr J. Ward, seconded by Mrs E. C. Laming proposed that the Council should grant the status of Honorary Freedom. Mrs E. C. Laming seconded by Mr D. E. Eely proposed an amendment that instead of granting Honorary Freeman status there should be a Civic Award. The amendment was carried with 9 votes in favour and 2 against. The substantive motion was then put and carried unanimously.

Date of next meeting 5TH November 2007 at the Dussindale Centre 7.30p.m.