

THORPE ST ANDREW TOWN COUNCIL

MINUTES OF THE MEETING HELD ON 3rd DECEMBER 2007

<u>PRESENT:</u>	Mr R. S. James (Town Mayor)	Mrs S. P. Lawn
	Mr A. J. Barber	Mr I. J. Mackie
	Mrs O. M. Campbell	Mr G. Rowe
	Mr D. E. Eley	Mr E. A. Newberry
	Mr J. F. Fisher	Mr N. Shaw
	Mrs E. C. Laming	Mrs Y. Utting

1. Attendance book and apologies for absence.

The attendance book was circulated and signed by those present. Apologies were received from Mr D. R. C. Spooner and Mr J. M. Ward (Deputy Town Mayor).

2. Declarations of interest in items on the agenda.

Mr I. J. Mackie declared an interest in Agenda items 9(i and ii) as member of Norfolk County Council and Mrs S. P. Lawn in agenda item 9 (ii) as a resident of Vane Close.

3. To confirm the minutes of the meeting held on 5th November 2007

The minutes of the meeting held on 5th November 2007, previously circulated to members, were approved and signed.

4. Announcements (For information only).

The Town Mayor, Mr R. S. James had attended the recent SNAP meeting where members of the public had raised concerns regarding cycles being ridden on the footpath, coach parking on the road near Thorpe St Andrew School, graffiti and juvenile drinking. Cars advertised for sale on grass verges should be reported to Broadland District Council.

The Christmas Light Event held on 1st December had proved a great success and tickets for the Christmas Concert on 5th December were selling fast. Events Committee Chairman Mrs S. P. Lawn and the team of members and volunteer helpers, office and grounds staff were thanked for their hard work that had made the evening such a success. Mrs O. M. Campbell and Mrs Y. Utting expressed their concerns at the complete lack of helpers to work the rota that had been put forward to run the Council information stall.

Mr James announced that he would be invoking Section 16 of Standing Orders to allow discussion on an urgent matter that did not appear on the agenda regarding the forthcoming election.

The Clerk, Mr S. J. Ford, circulated invitations to members to attend meetings that had been organised by a number of outside organisations.

5. Public participation – It was unanimously resolved by a motion to suspend the meeting to allow members of the public, County and District Councillors the opportunity to address the meeting.

Residents of Chalgrove Field were present to offer their support for the proposal to introduce an alcohol ban on the recreation grounds. They considered that alcohol abuse was responsible for anti social behaviour problems they had experienced such as vandalism within their garden, smashed bottles, stolen cycles and youths found asleep

Mr P. Rope reported that he had attended the Annual General Meeting of the Broads Authority. Mr Rope understood that enforcement action was being taken regarding some boats that were moored on Thorpe Island without permission. The Broads

Authority did not currently provide information on Enforcement Action to the Town Council; however that was currently under review.

County Council

Mr N. Shaw informed the meeting that the Health Overview and Scrutiny committee had held a meeting with Dr R. Heap, head of the Primary Care Trust, to discuss concerns regarding the future of the NHS Walk In Centre following the recent reduction in services offered. The Committee had called for a strategic consultation to be carried out with all stakeholders. It was considered that services could be extended; there were concerns regarding suggestions that the centre could re-locate to the Norwich and Norfolk hospital.

Mr I. J. Mackie reported that all councils in Norfolk would be required to submit proposals for the formation of Unitary Councils however this could not be started until the Boundary Committee provided terms of reference.

District Council

Mr J. F. Fisher confirmed that Broadland District Council had withdrawn from the Unitary Council debate until the terms of reference had been provided.

6. Payment of Accounts:

Cheque numbers 002715 – 002745 totalling £20,331.82p, voucher numbers 959 – 1029 on the 2007/08 payments list were approved and signed.

7. Draft minutes of committee meetings.

Plans committee

The draft minutes of the Plans committee held on 19th November 2007 were noted. A meeting would be held with Mr P. Kirby, Strategic Director and Head of Planning Broadland District Council, on 17th December to discuss proposals for housing development on the green wedge between the town and Thorpe End that if adopted could enable improvements to the Postwick junction and a relief road for Green Lane.

Finance and Staffing

The draft minutes of the Finance and Staffing committee held on 26th November 2007 were noted.

Events

The draft minutes of the Events committee held on 13th November 2007 were noted.

Standing Orders – Section 16

It was **RESOLVED** to invoke Section 16 of Standing Orders to allow a debate on whether poll cards should be issued to electors. It was **RESOLVED** that the District Council would be instructed not to issue poll cards for the election.

8. Proposed budget 2007/08

The proposed budget put forward from the Finance Committee meeting was considered and it was **RESOLVED** to refer the budget back to the Committee to consider comments put forward and to provide more information where possible.

9. Norfolk County Council

(i) Dussindale Primary School – Experimental waiting restrictions.
The waiting restrictions were supported.

(ii) Heartsease High School – Proposed closure.
Information on the proposed closure was noted.

- 10. N.C.P.T.C. Initial training course for Clerks and Councillors**
Mrs S. P. Lawn and Mrs C. Watkins had attended the training course; they reported it as being excellent and that they had learnt a great deal.
- 11. Norfolk Waste Partnership**
A request for nomination of groups and organisations who have achieved success in reducing, re-using and recycling waste in 2007 for an award was noted.
- 12. Concessionary bus passes**
A briefing note explaining how the concessionary bus passes that would provide free travel on buses anywhere in England from 1st April 2008 would be issued was noted.
- 13. Letter of complaint to Sainsbury's Chief Executive**
The Clerk had contacted Mr J. King, Chief Executive to raise concerns regarding a number of issues that had arisen as result of building works at the store that had adversely affected users and the operation of the Dussindale Community Centre. A further letter would be sent detailing other concerns that had arisen.
- 14 N.C.A.P.T.C. – County Council budget consultation**
Information provided by the Association on consultation that the County Council would carry out to gauge the views of stakeholders and residents on the level of the council tax increase for the forthcoming financial year was noted.
- 15. Norfolk Larger Councils**
Information on the next meeting that would take place at 09.30 on 19th February 2008 at North Walsham was noted.
- 16. Komplan Play Seminar**
The contents of a report that Mrs E. C. Laming had submitted following her attendance at the seminar was noted.
- 17. Thorpe Marsh site meeting**
Information that the next site meeting would take place at 2.30pm on 12th December was noted. All members were welcome to attend.
- 18. Consideration of Designated Public Place Orders on recreation grounds.**
It was **RESOLVED** to take forward the proposal and investigate how this might be instigated.
- 19. Tree Wardens' Report**
The monthly report from Mr P. Rope and Mrs M. Amos was noted.
- 20. Connect 2 £50,000,000 lottery project.**
Information on how to vote for the project was noted.
- 21. Proposed changes to instrument approach procedures at Norwich Airport**
Information on flight paths that would be used following relocation of an Air Traffic Control approach beacon to the airport was noted.
- 22. Request for a bus shelter near the entrance to St Andrews Park**
Local businesses would be asked if they would be prepared to make financial contributions as many of their workers could benefit if a shelter was provided.
- 23. Dalbier Close amenity site**
Correspondence from a resident regarding repairs to the site was noted. Mr J. F. Fisher would contact the District Council regarding the concerns that had been highlighted.

24. East Anglian Air Ambulance

An acknowledgement of the donation of £50 to the charity was noted.

25. Press report on alcohol ban proposals

Information on other towns that were considering alcohol bans was noted.

26. Parking on grass verges

Information that some District Councils prosecuted when skips, builders materials and vehicles were placed on highway verges was noted. It was understood that this was under discussion by the County Council. The subject of verge parking would be placed on a future agenda when more information had become available

27. Thorpe Pavilion Nursery

A request for retention of a public telephone point at the Fitzmaurice Pavilion was considered with other points that had been raised relating to fees and publicity. It was **RESOLVED** that the telephone point would be retained for a further six months and to invite members of the Nursery committee to a future meeting when fees for the forthcoming financial year would be considered.

28. Broads Authority Sustainable Development Fund

Information that the fund had £180,000 a year to distribute to support community projects that aim to make a difference by promoting and achieving social, economic or environmental sustainability in the Broads was noted.

29. Energy Saving Trust Advice Centre

Information on energy saving advice that the Trust could provide was noted.

30. Proposed Changes to the East of England Plan

Information on changes that would arise as a result of the Habitats Directive Assessment as a result of European legislation was noted.

31. Community Service Volunteers

Information that a group of volunteers might be available to carry out some work for the benefit of the community was noted.

32. S.L.C.C. Local Policy Course

Information on training opportunities was noted.

33. Future agenda items

None.

Date of next meeting 7th January 2008 at the Dussindale Centre 7.30p.m.